

FROM,

SMT. MACHALA AGARWAL ( ID NO. UP2164)

A.D.J./Special Judge Gangster Act, Budaun

To,

Shri Atul Srivastava, H.J.S.

Registrar (Judicial) (Services)

High Court of Judicature at Allahabad

Your Reference No. C – 43/CF(B)/2020: Dated: Allahabad: January 07, 2020

Through: The District Judge

Budaun

Subject: Willingness for the post of Special Secretary & Additional L.R. (Judicial Department), Government of U.P., Lucknow

Respected Sir,

Regarding the captioned subject, hereby I am sending my Curriculum Vitae for the post of Special Secretary & Additional L.R. (Judicial Department), Government of U.P., Lucknow in prescribed proforma with self attested copies of certificates. Hence your kind honour and authority is requested to kindly consider me for the same post.

Thanking you with regard.

Yours Truly

*Machala Agarwal*  
20/1/2020

(SMT. MACHALA AGARWAL)

Date: 20-01-2020

A.D.J./Spl. Judge Gangster Act, Budaun

Enclosures –

1. Application form for the post Applied For
2. Self attested photocopies of the Certificates of educational & professional qualification and Extracurricular activities

Office of the District Judge

BUDAUN

No. 294/81 Budaun Dated 21/01/2020

FORWARDED

*Machala Agarwal*  
DISTRICT JUDGE  
BUDAUN

Application for the post of Special Secretary & Additional L.R. (Judicial Department), Government of U.P., Lucknow

1. Full name of the Officer : Smt. MACHALA AGARWAL
2. Father's Name : Shri MAHESH CHANDRA AGARWAL
3. Husband's Name : Shri GOPAL JI
4. Date of Birth : 10 January 1977
5. Home Town with Address : PLOT NO. 21, ENGINEERS COLONY  
QUARSI BYPASS  
ALIGARH (U.P.) 202001
6. Educational & Professional Qualification and Extra Curricular activities:
  - i. Master of Law (M.L.), Three Years Degree Course, Correspondence, from Annamalai University, in 2003,  
Optional Subject - Labour and Industrial Relations And Administrative Law.
  - ii. LL.B. (Three Years Degree Course), from Dr. B.R. Ambedkar University, Agra in 1999 with First div.
  - iii. B.Sc. (Three Years Degree Course), from Dr. B.R. Ambedkar University, Agra in 1996 with First div.
  - iv. Small Industries Management Course from U.P. Trade Promotion Authority, Kanpur & Academy of Management Studies, Lucknow in 1997 with First Div.
  - v. Training in Management Information Systems from Government of India, Ministry of Industry, Small Industries Development Organisation, in 1997
  - vi. Post Graduate Small Industries Management Course from Academy of Management Studies, Lucknow in 1998
  - vii. Certificate in Information Technology (CIT) from CMC Computer Education (A Govt. of India Enterprise) in 2000 with GRADE – A
  - viii. Certificate Course in Urdu Script from National Council for Promotion of Urdu Language, Ministry of Human Resource Development, Deptt. Of Secondary & Higher Education, Govt. of India in 2002
  - ix. Diploma in Export Management with specialization in Software Exports in 2000

*[Signature]*  
20/1/2020

- x. I was certified TRP (Tax Return Preparer) Under the Income Tax Act, 1961 with ID No. T027000207 authorised by Central Board of Direct Taxes, Department of Revenue, Govt. of India with Grade B & B+
- xi. I was certified STRP (Service Tax Return Preparer) Under the Finance Act, 1994 with ID No. T027000207 authorised by Central Board of Excise & Customs, Department of Revenue, Ministry of Finance, Govt. of India with Grade A & B+
- xii. I have participated in various Essay and Debate competition and won prizes.

7. Present place of posting : Budaun  
With Designation : Addl. District & Sessions Judge/Spl. Judge Gangster Act
8. Basic Pay (At present) : Rs. 60310/- per month
9. Date of Appointment : 04-07-2015  
in U.P.H.J.S.
10. Previous deputation, if any : None
11. Name of the Deputation post : Special Secretary & Additional L.R.  
(Applied for) : (Judicial Department), Government of U.P., Lucknow

Date: 20-01-2020

  
(Smt. MACHALA AGARWAL)

Enclosures as above:

Self attested photo copies of Certificates of Educational & Professional

Qualification and extracurricular activities 17 Nos.

ANNAMALAI



UNIVERSITY

## FACULTY OF LAW

The Senate of the ANNAMALAI UNIVERSITY hereby makes known

that **MACHALA AGARWAL** has been

admitted to the Degree of Master of Law, he/she having been certified

by duly appointed Examiners, to be qualified to receive the same at the

Examination held in **MAY - 2003**, his/her optional subjects being

**LABOUR AND INDUSTRIAL RELATIONS AND**

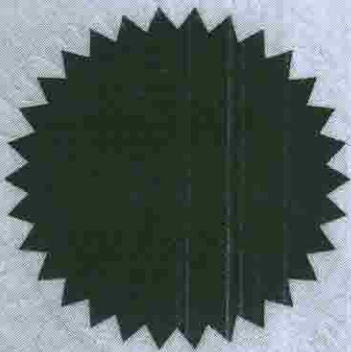
**ADMINISTRATIVE LAW**

and that he/she was placed in **SECOND** Class.

DATED AND

TO RECEIVE THE DEGREE

Given under the seal of the University



*Self attested*  
*20/11/2020*

*[Signature]*

Registrar

*[Signature]*  
Vice-Chancellor

Annamalainagar

Dated: 19th March 2004

अनुक्रमांक 2206a  
Roll No. 53072

डॉक्टर भीमराव अम्बेदकर विश्वविद्यालय  
DOCTOR BHIMRAO AMBEDKAR UNIVERSITY



[पूर्ववर्ती-आगरा विश्वविद्यालय]

[Formerly - Agra University]

**बैचलर ऑफ लॉज**

(त्रिवर्षीय पाठ्यक्रम)

प्रमाणित किया जाता है कि मचला अग्रवाल

(इस की कविता, अलीगढ़)

ने इस विश्वविद्यालय की 9९९९ की परीक्षा प्रथम श्रेणी में उत्तीर्ण की  
तथा **बैचलर ऑफ लॉज** की उपाधि प्राप्त की।

**Bachelor of Laws**

(Three Year's Course)


This is to certify that Machala Agarwal  
(S.S. College, Aligarh)

obtained the Degree of **Bachelor of Laws** in this University in the  
Examination of 1999 and that he/she was placed in the First Division.

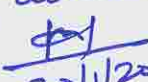
डॉ. भीमराव अम्बेदकर विश्वविद्यालय, आगरा  
Dr. B. R. AMBEDKAR UNIVERSITY, AGRA  
31 दिसम्बर, १९९९  
December 31, 1999.

  
कुलसचिव  
Registrar

82

  
कुलपति  
Vice-Chancellor

ISSUED ON DATE 7 JAN 2010

Self attested  
  
20/1/2020

अनुक्रमांक 296C



[ पूर्ववर्ती—आगरा विश्वविद्यालय ]

**बैचलर ऑफ साइंस**

(त्रिवर्षीय पाठ्यक्रम)

प्रमाणित किया जाता है कि (कुमारी) मचला अग्रवाल  
(श्री टीकाशम कल्या महाविद्यालय, अलीगढ़)  
ने इस विश्वविद्यालय से १९९६ की परीक्षा प्रथम श्रेणी  
में उत्तीर्ण की तथा बैचलर ऑफ साइंस की उपाधि प्राप्त की।

परीक्षा के विषय : आधार पाठ्यक्रम (Foundation Course)

रसायन विज्ञान (Chemistry)

प्राणि विज्ञान (Zoology) तथा

वनस्पति विज्ञान (Botany)

डा० भीमराव अम्बेदकर विश्वविद्यालय, आगरा

३१ दिसम्बर, १९९६

शैलेंद्र नारायण मन्दी

3327

W. Khan

कुलसचिव

Self attested  
for  
20/1/2020

कुलपति

क्रम सं. 293...

दिनांक 0.8 SEP 1997

# स्माल इन्डस्ट्रीज मैनेजमेन्ट कोर्स

उत्तर प्रदेश व्यापार प्रोत्साहन प्राधिकरण, कानपुर  
एवं  
एकैडमी आफ मैनेजमेन्ट स्टडीज, लखनऊ



प्रमाण-पत्र

AMS

1996-97

प्रमाणित किया जाता है कि

श्री/श्रीमती/कु. .... मचला अग्रवाल .....

पुत्र/पुत्री/पत्नी ..... श्री महेश चन्द्र अग्रवाल .....

( अनुक्रमांक .....4847....) ने एक वर्षीय स्माल इन्डस्ट्रीज मैनेजमेन्ट कोर्स

प्रशिक्षण केन्द्र ..... आगरा ..... से उत्तीर्ण किया।

*Amvedr*  
निदेशक

एकैडमी आफ मैनेजमेन्ट स्टडीज  
15, लक्ष्मणपुरी, फैजाबाद रोड,  
लखनऊ - 226 016

*Self attested*  
*22/1/2020*

*M. S.*  
अध्यक्ष

उ० प्र० व्यापार प्रोत्साहन प्राधिकरण  
उद्योग निदेशालय, जी०टी० रोड,  
कानपुर - 208 005



भारत सरकार  
Government of India

संख्या .....  
No. 2397

उद्योग मंत्रालय  
Ministry of Industry

लघु उद्योग विकास संगठन  
Small Industries Development Organisation

प्रशिक्षण प्रमाण-पत्र  
Certificate of Training

प्रमाणित किया जाता है कि.....

This is to certify that Shri. Km. Machala Agarwal.

के श्री ..... ने  
Daughter of Shri. M.C. Agarwal has  
undergone a course of training in Management -

द्वारा  
Information Systems conducted by the  
S.I.S.I., Agra at Aligarh.

19 के दिन से 19 के  
from 13<sup>th</sup> day of February 1997

दिन तक ..... में आयोजित ..... के  
to 28<sup>th</sup> day of February 1997

प्रशिक्षण पाठ्यक्रम में भाग लिया। इस अवधि के दौरान उनका आचरण तथा प्रगति  
during which period his conduct and progress had been  
संतोषजनक रही।  
satisfactory.

स्थान .....  
PLACE AGRA

Self attested  
20/1/2020

निदेशक  
DIRECTOR

दिनांक .....  
DATED THE 28.02.97



**AMS**

Sr. No. .... 11715 .....

# ACADEMY OF MANAGEMENT STUDIES LUCKNOW

CERTIFICATE : PGSIMC (1997-98)

The governing body of  
Academy of Management Studies, Lucknow

certifies that

.....Miss. Machhala Agarwal... D/o... Mr. Mahesh. Chandra Agarwal  
having been examined in the following subjects :

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Principles of Management | 4. Marketing Management - I  |
| 2. Financial Management     | 5. Marketing Management - II |
| 3. Production Management    | 6. Sales Management          |
| 7. Industrial Project       |                              |

is adjudged to have successfully completed the Small Industries Management Course  
and issues this

Post-Graduate Level Diploma in Small Industries Management  
on the ....1st... day of the month of September.. in the year ....1998.....

.....*Armed*.....  
Director

Self attested  
20/1/2020

CMC Limited  
सीएमसी लिमिटेड  
(A Govt. of India Enterprise)  
(भारत सरकार का उद्यम)



*Certified that प्रमाणित किया जाता है कि*

**Machala Agarwal**

*has successfully completed the ने निम्नलिखित को सफलतापूर्वक पूरा किया*  
*CERTIFICATE course in INFORMATION TECHNOLOGY*  
**सर्टिफिकेट कोर्स - इन्फॉर्मेशन टेक्नोलॉजी**  
*and has obtained a grade of तथा श्रेणी प्राप्त की* **A**

**TOPICS**

*Introduction to IT*  
*GUI Concepts, Windows 9x, MS-Office 2000*  
*RDBMS Concepts, MS Access*  
*Internet - Static Web Page Design, Web publishing*  
*using PWS & Frontpage, Intro to XML*  
*Project Work*  
*Seminar*  
*Total Number of teaching hours -150 hrs.*

**विषय**

*सूचना प्रौद्योगिकी का परिचय*  
*जीयूआई संकल्पनाएं, विण्डोज 9x, एमएस-ऑफिस 2000*  
*आरडीबीएमएस संकल्पनाएं, एमएस-एक्सैस*  
*इन्टरनेट-पीडब्ल्यूएस एवं फ्रंटपेज का प्रयोग करते हुए स्टैटिक*  
*वेब पेज डिजाइन, वेब पब्लिशिंग, एक्सएमएल का परिचय*  
*परियोजना कार्य*  
*संगोष्ठी*  
*कुल अध्ययन अवधि - 150 घंटे*

*Manager (Education & Training)*

*प्रबंधक (शिक्षण एवं प्रशिक्षण)*

*Student Code ND100C0007*

*विद्यार्थी सांकेतिक संख्या*

*No. संख्या ND/100/CIT/00-01/30811213*



*Additional General Manager*

*(Education & Training)*

*अतिरिक्त महाप्रबंधक*  
*(शिक्षण एवं प्रशिक्षण)*

*Dated दिनांक*  
**16-Mar-2001**

*Grading - A: Excellent, B: Very Good, C: Good*

*श्रेणी - ए: उत्कृष्ट, बी: अत्युत्तम, सी: उत्तम*

*Self attested*

*20/11/2020*

قومی کونسل برائے فروغ اور زبان نئی دہلی  
کौमी काउन्सिल बराए-फरोग-ए उर्दू ज़बान

NATIONAL COUNCIL FOR PROMOTION OF URDU LANGUAGE

Ministry of Human Resource Development, Department of Secondary & Higher Education, Govt. of India  
West Block-1, R.K. Puram, New Delhi-110 066

CERTIFICATE COURSE IN URDU SCRIPT

This is to certify that Ms./Mr. *Machhala Agarwal*  
She, D/o, *Mr. M.C. Agarwal* Registration No *3393*

has successfully completed the six-month Certificate Course in Urdu Script 2001

Date 24 APR 2002

*Self attested*  
*ذاتی طور پر*

*M. Hamidullah Bhat*  
(Dr. M. Hamidullah Bhat)  
Director

The Examining Body of the National Institute of  
Export Management, Chennai certifies that

Machala Agarwal

having successfully completed the prescribed course of  
study and attained

First Class at the examination held at Chennai Centre  
has been awarded

## The Diploma in Export Management

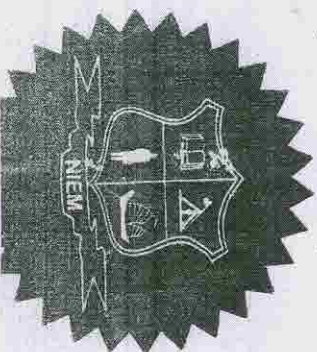
with specialisation in

**Software Exports**

On this 10<sup>th</sup> day of February, 2000.

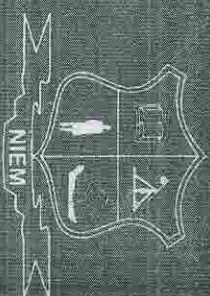
*Self attested*  
*20/1/2000*

Director

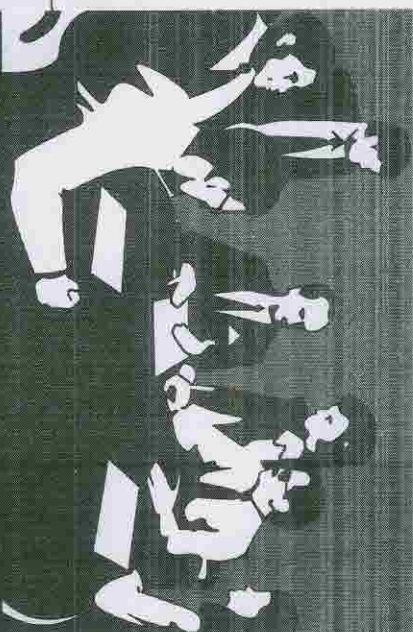


Certificate No. 2122

National Institute  
of  
Export Management



Member, Federation of  
Indian Export Organisations (FIEO)  
(Set up by the Ministry of Commerce,  
Government of India)



**NIIT**



This is to certify that Machala Agarwal ID no. T027000207  
has completed the Tax Return Preparer Training conducted by **NIIT**  
from 1-Feb-07 to 20-Feb-07 and attained B grade.

This certificate authorizes him/her to work as TRP under the Income Tax Act, 1961.

Date: 25-May-07

Self attested  
[Signature]  
20/1/2020

[Signature]  
Program Director  
**NIIT**

**NIIT**



This is to certify that ..... *Machala Agarwal* ..... ID No. .... *T027000207* .....

Has completed the Tax Return Prepare Training conducted by NIIT

From ..... *13th Mar 09* ..... To ..... *18th Mar 09* ..... And attained ..... *B+* ..... Grade

This certificate authorises him/her to work as TRP under the Income Tax Act, 1961.

The training and certification has been authorised by the Central Board of Direct Taxes,  
Department of Revenue, Government of India.

Date: ..... *24th Mar 09* .....

*Self attested*  
*20/1/2020*

*J. Mohit Chhabra*  
Programme Director  
**NIIT**

**NIIT**



This is to certify that ..... *Machala Agarwal* ..... ID No. .... *T027000207* .....

has completed the Service Tax Return Preparer (STRP) Training conducted by  
the NIIT from *1st April '09* To *6th April '09* And attained ..... *A* ..... Grade

This certificate authorises him/her to work as STRP under the Finance Act, 1994,  
read with the Notifications issued thereunder.

The training and certification has been authorized by the Central Board of  
Excise & Customs, Department of Revenue, Ministry of Finance, Government of India.

Date: ..... *24th April '09* .....

*Self attested*  
*20/1/2020*

*Shobhit Bishnoi*  
Programme Director  
**NIIT**

**NIIT**



This is to certify that ..... *Machala Agarwal* ..... ID No. .... *T027000207* .....

has completed the Service Tax Return Preparer (STRP) Training conducted by

the NIIT from ..... *1st June'09* ..... To ..... *6th June'09* ..... And attained ..... *B+* ..... Grade

This certificate authorises him/her to work as STRP under the Finance Act, 1994,  
read with the Notifications issued thereunder.

The training and certification has been authorized by the Central Board of  
Excise & Customs, Department of Revenue, Ministry of Finance, Government of India.

Date: ..... *15th June'09* .....

*Self attested*  
*by*  
*20/1/2020*

*Shobhit Prishna*  
Programme Director  
**NIIT**





**NATIONAL SERVICE SCHEME**  
ALIGARH MUSLIM UNIVERSITY, ALIGARH

*This is to certify that*  
*Mr. / Miss Machala Agarwal*  
*of T.R. Girls Hall / School / College was*  
*Hindi-level-1 awarded First Prize in Sadbhavana*  
*Essay Competition, 1994.*

*[Signature]*  
Programme Officer  
N.S.S.

*Self attested*  
*[Signature]*  
*20/1/2020*

*[Signature]*  
Programme Coordinator  
N.S.S.



भारत सरकार

Government of India

मानव संसाधन विकास मंत्रालय

Ministry of Human Resource Development

[ युवा कार्य एवं खेल विभाग ]

(Department of Youth Affairs & Sports)

प्रमाण-पत्र

Certificate

प्रमाणित किया जाता है कि

CERTIFIED THAT

श्री/कुमारी Mr./Ms.

सुपुत्र/सुपुत्री श्री

माला अग्रवाल

Son/Daughter of Mr.

विद्यार्थी, Student of

सैदेश चन्पु अग्रवाल

विद्यालय/महाविद्यालय School/College

बी. एस. सी. द्वितीय वर्ष

जनपद/District

अलीगढ़

दिल्ली

राज्य/State

उत्तर प्रदेश

ने 1 से 2 दिसम्बर, 1994 तक स्तर I/II की राज्य स्तरीय सद्भावना निबन्ध प्रतियोगिता, लखनऊ में भाग लिया। इन्होंने हिन्दी / उर्दू / अंग्रेजी भाषा में X स्थान प्राप्त किया।

Participated in the Level I/II of STATE LEVEL SADBHAVANA ESSAY COMPETITION from 1st to 2nd December, 1994 at Lucknow and has attained X position in Hindi/Urdu/English Language.

Self attested

राष्ट्रीय सेवा योजना क्षेत्रीय केन्द्र, लखनऊ  
N. S. S. Regional Centre, Lucknow

20/12/20

यशवीर सिंह/Yeshvir Singh  
युवा अधिकारी/Youth Officer

वार्षिक पुलिस जनसम्पर्क कार्यक्रम

जनपद अलीगढ़ ।

1991



## प्रमाण-पत्र

प्रमाणित किया जाता है कि श्री कुं

मन्चला अग्रवाल पुत्री श्री महेशचन्द्र अग्रवाल

कदा

X

विद्यालय विष्णुपुरी गृहनिर्माण संकन्या उ०/१०

ने जनपद स्तरीय शान्ति मार्च में साम्प्रदायिक सौहार्दियोगिता-सदृशक में भाग लेकर विषय पर व्याख्यान

दिया तथा प्रथम स्थान प्राप्त किया।

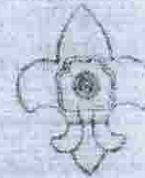
स्थान प्राप्त किया, जिसकी जनता ने सराहना की। भविष्य में इनकी प्रतिभा के उत्तरोत्तर विकास की कामना करता है।

Self attested  
20/1/2022

( डी० एन० सामल )  
वरिष्ठ पुलिस अधीक्षक, अलीगढ़ ।

# भारत स्काउट और गाइड मीरजापुर (उ० प्र०)

सन् १९८५



क्रमांक ००१

दिनांक २०-१०-८५

## प्रमाण-पत्र

प्रमाणित किया जाता है कि श्री/सु० मचला अग्रवाल  
आरजे/आरजे श्री महेश चंद्र अग्रवाल विद्यालय अमरावत शिबिर नि. गांधी विद्यालय  
में दिनांक ०१-१०-८५ से ०३-१०-८५ तक स्थान बनारस  
में आयोजित कामरूप पद प्रशिक्षण शिबिर में भाग लिया।  
इस अवधि में उत्तम कार्य दिखाने में श्रीणी का रहा।

के.सी. श्रीवास्तव

प्र० क्षेत्रीय संचालक अधिकारी  
उ० प्र० भारत स्काउट एवं गाइड मीरजापुर

[Signature]  
शिबिर संचालक एवं  
जिला संचालक कर्मचारी  
भारत स्काउट एवं गाइड मीरजापुर

Self attested  
for  
20/10/2020

श्री लोकाराम कन्या महाविद्यालय, अल्मोड़ा  
अनुशासन समिति  
वर्ष १९८६

प्रमाण-पत्र

प्रमाणित किया जाता है कि श्रीमती/कुमारी ..... अस्मिता प्रख्यान  
अनुशासन समिति की सदस्य रही तथा सभी पूर्ण निष्ठा अर्पित।

Self attested  
by  
20/11/2022

प्रशोभा देवी  
(प्रभारी, अनुशासन समिति)  
दिनांक : 20. 11. 2022



[डॉ० (श्रीमती) उषा भार्गव]  
शाचार्या