

FROM,

SMT. MACHALA AGARWAL (ID NO. UP2164)

A.D.J./Special Judge (D.A.A.), Budaun

To,

Shri Atul Srivastava, H.J.S.

Registrar (Judicial) (Services)

High Court of Judicature at Allahabad

Your Reference No. C – 744/CF(B)/2020; Dated: Allahabad: July 31, 2020

Through: The District Judge

Budaun

Subject: Willingness for the post of Special Secretary & Additional L.R. (Parliamentary Affairs Department) Govt. of U.P., Lucknow

Respected Sir,

Regarding the captioned subject, hereby I am sending my Curriculum Vitae for the post of Special Secretary & Additional L.R. (Parliamentary Affairs Department) Govt. of U.P., Lucknow in prescribed proforma. Hence your kind honour and authority is requested to kindly consider me for the same post.

Thanking you with regard.

Yours Truly


(SMT. MACHALA AGARWAL)

Date: 04-08-2020

A.D.J./Spl. Judge(D.A.A.), Budaun

Enclosures –


1. Application form for the post Applied For 2 pages

Office of the District Judge

BUDAUN


No 2119 T Dated 04-08-2020

RECORDED


DISTRICT JUDGE
BUDAUN

Application for the post of Special Secretary & Additional L.R. (Parliamentary Affairs Department) Govt. of U.P., Lucknow

1. Full name of the Officer : Smt. MACHALA AGARWAL
2. Father's Name : Shri MAHESH CHANDRA AGARWAL
3. Husband's Name : Shri GOPAL JI
4. Date of Birth : 10 January 1977
5. Home Town with Address : PLOT NO. 21, ENGINEERS COLONY
QUARSI BYPASS
ALIGARH (U.P.) 202001
6. Educational & Professional Qualification and Extra Curricular activities:
 - i. Master of Law (M.L.), Three Years Degree Course, Correspondence, from Annamalai University, in 2003,
Optional Subject - Labour and Industrial Relations And Administrative Law.
 - ii. LL.B. (Three Years Degree Course), from Dr. B.R. Ambedkar University, Agra in 1999 with First div.
 - iii. B.Sc. (Three Years Degree Course), from Dr. B.R. Ambedkar University, Agra in 1996 with First div.
 - iv. Small Industries Management Course from U.P. Trade Promotion Authority, Kanpur & Academy of Management Studies, Lucknow in 1997 with First Div.
 - v. Training in Management Information Systems from Government of India, Ministry of Industry, Small Industries Development Organisation, in 1997
 - vi. Post Graduate Small Industries Management Course from Academy of Management Studies, Lucknow in 1998
 - vii. Certificate in Information Technology (CIT) from CMC Computer Education (A Govt. of India Enterprise) in 2000 with GRADE – A
 - viii. Certificate Course in Urdu Script from National Council for Promotion of Urdu Language, Ministry of Human Resource Development, Deptt. Of Secondary & Higher Education, Govt. of India in 2002
 - ix. Diploma in Export Management with specialization in Software Exports in 2000


4/8/2020

- x. I was certified TRP (Tax Return Preparer) Under the Income Tax Act, 1961 with ID No. T027000207 authorised by Central Board of Direct Taxes, Department of Revenue, Govt. of India with Grade B & B+
- xi. I was certified STRP (Service Tax Return Preparer) Under the Finance Act, 1994 with ID No. T027000207 authorised by Central Board of Excise & Customs, Department of Revenue, Ministry of Finance, Govt. of India with Grade A & B+
- xii. I have participated in various Essay and Debate competition and won prizes.

7. Present place of posting : Budaun
With Designation : Addl. District & Sessions Judge/Spl. Judge (D.A.A.)
8. Basic Pay (At present) : Rs. 61690/- per month
9. Date of Appointment : 04-07-2015
in U.P.H.J.S.
10. Previous deputation, if any : None
11. Name of the Deputation post : Special Secretary & Additional L.R.
(Applied for) : (Parliamentary Affairs Department),
Government of U.P., Lucknow

Date: 04-08-2020


(Smt. MACHALA AGARWAL)

Addl. District & Sessions Judge/Spl.
Judge (D.A.A.), Budaun