FROM,

SMT. MACHALA AGARWAL (ID NO. UP2164)

A.D.J./Special Judge (SC/ST (PA) Act,

Budaun

To.

Smt.Somprabha Mishra, H.J.S.

I/C Registrar (Judicial) (Services)

High Court of Judicature at Allahabad

Your Reference No.C-809/CF(B)/2020:Dated:Allahabad: August 21, 2020

Through: The District Judge

Budaun

Subject: Willingness for the post of Special Secretary & Additional L.R.

(Judicial Department), Government of U.P., Lucknow.

Respected Sir,

Regarding the captioned subject, hereby I am sending my Curriculum Vitae for the post of <u>Special Secretary & Additional L.R. (Judicial Department)</u>. <u>Government of U.P., Lucknow in prescribed proforma</u>. Hence your kind honour and authority is requested to kindly consider me for the same post.

Thanking you with regard.

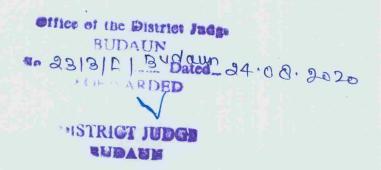
Yours Truly

(SMT. MACHALA AGARWAL)

Date: 24-08-2020 A.D.J./Spl. Judge(SC/ST (PA) Act Budaun

Enclosures -

1. Application form for the post Applied For 2 pages



Application for the post of Special Secretary & Additional L.R. (Judicial Department), Government of U.P., Lucknow

1. Full name of the Officer : Smt. MACHALA AGARWAL

2. Father's Name : Shri MAHESH CHANDRA AGARWAL

3. Husband's Name4. Date of Birth5 Shri GOPAL JI10 January 1977

5. Home Town with Address : PLOT NO. 21, ENGINEERS COLONY

QUARSI BYPASS ALIGARH (U.P.) 202001

6. Educational & Professional Qualification and Extra Curricular activities:

 Master of Law (M.L.), Three Years Degree Course, Correspondence, from Annamalai University, in 2003,

Optional Subject - Labour and Industrial Relations And Administrative Law.

- LL.B. (Three Years Degree Course), from Dr. B.R. Ambedkar University,
 Agra in 1999 with First div.
- iii. B.Sc. (Three Years Degree Course), from Dr. B.R. Ambedkar University,Agra in 1996 with First div.
- iv. Small Industries Management Course from U.P. Trade Promotion Authority,
 Kanpur & Academy of Management Studies, Lucknow in 1997 with First
 Div.
- v. Training in Management Information Systems from Government of India,

 Ministry of Industry, Small Industries Development Organisation, in 1997
- vi. Post Graduate Small Industries Management Course from Academy of Management Studies, Lucknow in 1998
- vii. Certificate in Information Technology (CIT) from CMC Computer

 Education (A Govt. of India Enterprise) in 2000 with GRADE A
- viii. Certificate Course in Urdu Script from National Council for Promotion of Urdu Language, Ministry of Human Resource Development, Deptt. Of Secondary & Higher Education, Govt. of India in 2002
- ix. Diploma in Export Management with specialization in Software Exports in 2000
- x. I was certified TRP (Tax Return Preparer) Under the Income Tax Act,
 1961 with ID No. T027000207 authorised by Central Board of Direct Taxes,
 Department of Revenue, Govt. of India with Grade B & B+
- xi. I was certified STRP (Service Tax Return Preparer) Under the Finance Act, 1994 with ID No. T027000207 authorised by Central Board of Excise &

24/8/202

Customs, Department of Revenue, Ministry of Finance, Govt. of India with Grade A & B+

xii. I have participated in various Essay and Debate competition and won prizes.

7. Present place of posting With Designation

of posting : Budaun

Addl. District & Sessions Judge/

Spl.Judge (SC/ST(PA) Act

8. Basic Pay (At present)

Rs. 61690/- per month

9. Date of Appointment in U.P.H.J.S.

04-07-2015

10. Previous deputation, if any

None

11. Name of the Deputation post

(Applied for)

Special Secretary & Additional L.R. (Judicial Department), Government of

U.P., Lucknow

Date: 24-08-2020

(Smt. MACHALA AGARWAL)
Addl. District & Sessions Judge/
Spl.Judge (SC/ST (PA) Act, Budaun