

From: Sandhya Srivastava  
Chief Judicial Magistrate  
Lucknow

To: The Registrar General  
High Court of Judicature,  
At Allahabad

Through: District Judge  
Lucknow

**Subject: Medical reimbursement of medical expenses/ leave travel concession/children education allowance. (In case both are Government employees.)**

Sir,

It is hereby requested that my husband is senior principal scientist in Central Drug Reserch Institute Lucknow. The institute comes in Central services of Government of India. Till date I have never presented or claimed any application for availing any of the above mentioned allowances, nor would do so in future. In this connection a declaration on form A-4 is being annexed with this application.

Therefore it is prayed that this declaration may be accepted, so that I may avail these facilities from my husband's department.

Regards,  
Yours sincerely,

*[Signature]*  
(Sandhya Srivastava)  
Chief Judicial Magistrate,  
Lucknow

Date : 18-01-2018  
Place : Lucknow

Annexure: Form A-4

Ms. Himani

*[Signature]*  
08.2.18

298/XV PF 19-1-18

*[Signature]*  
19/01/18

Mon  
21.2.18

Request-90

Reg. No. 3039  
File No. IV/3181  
Serial No. 193  
1858  
24.2.18

Mon  
2.1.18

Reg. No. IV/3181  
Serial No. 191  
191  
3-2-18  
27/2/18  
26.2.18

27/02/18  
Total page (2)  
1490  
27-1-18

605  
255  
D.R. (R.R) Admin  
S.O. Admin H/A  
30/1/2018  
D.R.  
D.R. (R.R) Admin  
S.O. Admin H/A II  
19/2/2018  
29 JAN 2018

DR(m)

Action has already been taken in the matter.

May keep on record?

Dr. Jaiswal  
20-2-18  
AK

Yes

RA  
23/2/2018  
DR.

request-90

Form No. A4

**JOINT DECLARATION FOR CLAIMING REIMBURSEMENT OF MEDICAL EXPENSES/ LEAVE TRAVEL CONCESSION/ CHILDREN EDUCATION ALLOWANCE (IN CASE BOTH ARE GOVT. EMPLOYEES)**

**DECLARATION BY HUSBAND**

I Kunal hereby declare that my wife Smt. Sandhya Srivastava is working in District & Session Court Lucknow as Chief Judicial Magistrate. I also declare that I will avail all the benefits such as Medical Facilities, Leave Travel Concession, Children Education Allowance etc. from my office/~~from the office of my wife~~ for myself and my family members as mentioned below:-

Sl.No.	Name	Relationship
1.	Kunal	Self
2.	Sandhya Srivastava	wife
3.	Suramya Srivastava	Daughter
4.	Maitreyee Srivastava	Daughter

Signature of Employee: Kunal

Designation: Sr. Principal Scientist

Date: 6.1.18

**DECLARATION BY WIFE**

I Sandhya Srivastava hereby declare that my husband Shri. Kunal is working in Central Drug Research Institute as Sr. Principal Scientist. I also declare that I will avail all the benefits such as Medical Facilities, Leave Travel Concession, Children Education Allowance etc. from my office/~~from the office of my wife~~ for myself and my family members as mentioned below:-

Sl.No.	Name	Relationship
1.	Sandhya Srivastava	Self
2.	Kunal	Husband
3.	Suramya Srivastava	Daughter
4.	Maitreyee Srivastava	Daughter

Signature of Employee: [Signature]

Designation: Chief Judicial Magistrate

Date: 6/1/18

Note:

1. Acceptance of the declaration by the Competent Authority in the spouse's office should be submitted alongwith this Declaration failing which it would not be accepted.
2. In case of any change in future, the same should also be intimated jointly.

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Chief Judicial Magistrate  
Lucknow

To: The Registrar General  
High Court of Judicature,  
At Allahabad

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Therefore it is prayed that this declaration may be accepted, so that I may avail these facilities from my husband's department.

Date : 18-01-2018  
Place : Lucknow

Annexure: Form A-4

*Money*  
*2-1-18*  
*Request 90*  
Reg. No. 1888  
File No. IV/3181  
Serial No. 191  
*vd* 3-2-18  
*RS* 5-2-18  
07/02/18

*1490*  
*27-1-18*  
*Total page 2*

*605*  
*D.R. CR. R. Admn*  
*S.O. Admn. H 1A*  
*Rfg*  
*30/1/2018*  
*D.R.*

*29 JAN 2018*  
*S.M*  
*w.e*

Regards,  
Yours sincerely,  
(Sandhya Srivastava)  
Chief Judicial Magistrate,  
Lucknow

Ms. Himani  
*HS*  
08.2.18

कार्यालय जनपद आवाधास, पलन  
क्र. 298/XV PF दि. 19-1-18  
19/01/18

Regards,  
Yours sincerely,  
(Sandhya Srivastava)  
Chief Judicial Magistrate,  
Lucknow

A.R. (Admin-A1)

Instant serial is only for  
information May file?

Yes  
12/02/2018  
A.R.  
17.02.18  
A.R.

Yes  
RA  
19/7/2018  
SR

6/10/2018

Request-90

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Sl.No.	Name	Relationship
1.	<u>Kunal</u>	<u>Self</u>
2.	<u>Sandhya Srivastava</u>	<u>wife</u>
3.	<u>Suranya Srivastava</u>	<u>Daughter</u>
4.	<u>Maitreyee Srivastava</u>	<u>Daughter</u>

Signature of Employee: Kunal

Designation: Sr. Principal Scientist

Date: 6.1.18

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I Sandhya Srivastava hereby declare that my husband Shri. Kunal is working in Central Drug Research Institute Lucknow as Sr. Principal Scientist I also declare that I will avail all the benefits such as Medical Facilities, Leave Travel Concession, Children Education Allowance etc. from my office/~~from the office of my wife~~ <sup>husband</sup> for myself and my family members as mentioned below:-

Sl.No.	Name	Relationship
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2.	<u>Kunal</u>	<u>Husband</u>
3.	<u>Suranya Srivastava</u>	<u>Daughter</u>
4.	<u>Maitreyee Srivastava</u>	<u>Daughter</u>

Signature of Employee: [Signature]

Designation: Chief Judicial Magistrate

Date: 6/1/18

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