

**SELF ASSESSMENT (2020-21)**

Self Assessment of work done by **Amit Kumar Yadav, Addl. Civil Judge (Junior Division), Court no. 6 Mirzapur.**  
for the Financial Year 2020-21 (from 01-04-20 to 31-03-2021)

Name of the P.O & Period	Total No. of Days	Details of Work Done			Remarks
<b>Amit Kumar Yadav,</b> Addl. Civil Judge (Junior Division) Court No. 6, Mirzapur.	<b>365 days</b>				
<p align="center"><u>Non-Working Days</u></p> <ul style="list-style-type: none"> <li>➤ Sunday/Second &amp; Fourth Saturday</li> <li>➤ Local and Public Holidays</li> <li>➤ Holidays due to COVID – 19</li> <li>➤ Recess</li> <li>➤ Causal Leaves</li> <li>➤ Winter Vacation</li> <li>➤ Earned Leaves</li> <li>➤ Local/Field Training</li> <li>➤ Online J.T.R.I. Training</li> </ul> <p><b>Total Non-Working Days</b>  <b>Actual Working Days = 365 days – 339 days =</b>  <b>Exclusion of Leaves, Holidays and Training days @2.74 units per day = 928.86 Units</b>  <b>Total Units required (Stenographer not provided) = 1000 units</b>  <b>Actual Units required = 1000 – 928.26 = 71.74 Units</b></p>	<ul style="list-style-type: none"> <li>= 72 days</li> <li>= 18 days</li> <li>= 83 days</li> <li>= 09 days</li> <li>= 15 days</li> <li>= 06 days</li> <li>= 27 days</li> <li>= 71 days</li> <li>= 38 days</li> <li>= 339 days</li> <li>= 26 days</li> </ul>	<p align="center"><u>(Civil)</u></p> <p>02 Disposal of Amendment Application @2 units per application = 04.00 units</p> <p>02 Disposal of Application for Substitution of Legal Representative of Deceased Person @2 units per application = 04.00 units</p> <p>01 Issues Disposed @1 unit per issue = 01.00 units</p> <p><b>Total = 09.00 units</b></p> <p align="center"><u>Administrative/Miscellaneous Work Done (Civil)</u></p> <p>Inspection of Office @10 units per quarter = 20.00 units</p> <p>03 Day of Link Officer @3 units per day = 09.00 units</p> <p>Having more than 300 suits pending in court @ 10 unit per month = 30.00 units</p> <p>26 Days of Updating Data on NJDG @0.25 units per day = 06.50 units</p> <p><b>Total = 65.05 units</b></p> <p><b>Grand Total of Work Done: 65.05 units + 09 units = 74.05 Units</b></p>			
<b>Total Units - Target</b>	<b>Units to be excluded</b>	<b>Actual Units required</b>	<b>Work Done as per units</b>	<b>Percentage</b>	
1000 units	928.26 Units	71.74 units	74.50	103.84%	

**Certified:**

1. That Stenographer has not been provided.
2. That I have personally checked the out-turn of work and found it to be correct.
3. That the Quota claimed is according to standard.
4. Online JTRI Training excludes Sunday and Second Saturday.
5. Winter Vacation includes one Sunday and one Sec. Saturday.

*Amit*

**(Amit Kumar Yadav)**  
**Addl. Civil Judge (Junior Division) Court No. 6**  
**Mirzapur**