

SELF ASSESSMENT APPLICATION

Case Id : A00023722021 | Old Case Id : 5272

Employee No.:5728

SELF ASSESSMENT FORM PART I

1.	Self Assessment Period	01/04/2020 - 31/03/2021	
2.	Name of the Officer	SMT. REETA KAUSHIK	
3.	Designation	Principal Judge, Family Court	
4.	Date of Joining Service / Length of Service	20/03/1996 (25 Years 1 Months and 10 Days)	
5.	Place of Posting	Faizabad Posting Details During Self Assessment Period 1. Faizabad-Principal Judge, Family Court	
6.	Any other charge held during the financial year	1. Visitor Juvenile Home (1-04-2020 to 5-08-2020)	
7.	Year wise break up of cases	Attached Proforma A	Attachment Available
8.	Courts held during the financial year	1. Principal Judge Family Court , Faizabad.(A.D.J.Cadre) (1-04-2020 to 5-08-2020) 2. Principal Judge Faizabad.(Distt.Judge Cadre) (06.08.2020 to 31.03.2021)	
9.	In how many cases have you framed the issues	17 Cases	
10.	In how many cases have you framed the charge	Not Applicable	
11.	Number of cases in which Judgment not delivered within 15 days of conclusions of argument	Nil	
12.	Percentage of appeals remanded by the officer	Not Applicable	
13.	Inspections	Attached Proforma	Attachment Available
14.	Remarks if any	Nil	
15.	Details of the works by the officer	Achieved 1320.81 units, against the target of 616.16 units or say 214.36 % , as shown in proforma ,despite court-work remained affected for a long time due to covid-19 pandemic.	Attachment Available
16.	Performance in Lok Adalat	Decided 38 civil and 30 criminal cases in three Lok-Adalats held on 1.11.2020, 12.12.2020 and 7.03.2021 Date of Lok-Adalat Civil Cases Criminal Cases Total 1. 1.11.2020 12 08 20 2. 12.12.2020 16 16 28 3. 7.03.2021 10 10 20 Total Cases Decided 38 30 68	

SELF ASSESSMENT FORM PART II

1.	Brief description of duties	1. Principal Judge Family Court (Addl. Distt. Judge Cadre) 1-04-2020 to 5-08-2020 2. Principal Judge Family Court (Distt. and Session JUDGE Cadre) 6.08.2020 to 31-03-2021 3. Visitor Juvenile Home 1.04.2020 to 5.08.2020.
2.	Norms set and achieved in respect of disposal of cases.	
	Target	Achievements
	Norms set by Hon'ble High Court is 1200 units in year. Target units 1200.00 Less:- Non working days 178 @ 3.28 = 573.84 Actual Target 616.16	Achieved 1320.81 units against the target of 616.16 units or say 214.36 % despite court work remained badly affected for long time due to Covid-19 Pandemic.
2A.	Steps taken to dispose of old matters which are more than 5 years old.	
	Target	Achievements

	<ol style="list-style-type: none"> Giving Priority to such cases. Not adjourning cases without sufficient reason , and if necessary imposing heavy costs. Issuance of Coercive process in recovery cases. 	<ol style="list-style-type: none"> Priority is being Given to such cases. Cases not adjourned without sufficient reason, and appropriate cost imposed . Coercive process adopted in recovery cases 	
2A(i)	Pendency of such matters at the commencement of the year.		Attachment Available
	Target	Achievements	
	All the 79 Cases.	Decided 12 cases.	
2A(i)	Number of such matters disposed of during the year.		Attachment Available
	Target	Achievements	
	79 Cases.	Decided 12 Cases despite court work remained badly affected for long time due to Covid-19 Pandemic.	
2B.	Steps taken to dispose of old matters which are more than 10 years old.		
	Target	Achievements	
	<ol style="list-style-type: none"> Giving Priority to such cases. Cases not to be adjourned without sufficient reason , and if necessary imposing heavy costs. Issuance of Coercive process in recovery cases . 	<ol style="list-style-type: none"> Priority is being Given to such cases. Cases not adjourned without sufficient reason , and appropriate cost imposed . Coercive process issued in recovery cases. 	
2B(i)	Pendency of such matters at the commencement of the year.		Attachment Available
	Target	Achievements	
	All the 18 Cases.	Decided 3 Cases.	
2B(i)	Number of such matters disposed of during the year.		Attachment Available
	Target	Achievements	
	18 Cases.	decided 3 Cases despite court work remained badly affected for long time due to Covid-19 Pandemic.	
2C.	Steps taken to dispose of cases of persons with more than 65 years of age.		
	Target	Achievements	
	<ol style="list-style-type: none"> Identification of cases belonging to senior citizens. These cases are taken-up on priority. Very Short Dates Should be given if necessary . 	<ol style="list-style-type: none"> Identified 4 cases belonging to senior citizens. These cases taken-up on priority. Very Short Dates given. 	
2C(i)	Pendency of such matters at the commencement of the year.		Attachment Available
	Target	Achievements	
	All 4 Cases.	Decided 1 case.	
2C(i)	Number of such matters disposed of during the year.		Attachment Available
	Target	Achievements	

	4 cases.	decided 1 case despite court work remained badly affected for long time due to Covid-19 Pandemic.	
3.	Please state briefly the shortfalls with reference to the targets / objectives referred to at S. No. 02 above. Please specify constraints, if any, in achieving the targets.		Attachment Available
	Target	Achievements	
	No shortfalls occurred in achieving the target referred in column 2	Achieved 1320.81 units against the target of 616.16 units or say 214.36 % despite court work remained badly affected for long time due to Covid-19 Pandemic.	
4.	Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published.		
	Target	Achievements	
	Nil	Nil	
5.	Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details.		
	Target	Achievements	
	1. Cluster Training Cum Workshop Program by Virtual Mode on 22.112020. 2. On line Training for Family Court Judges, on 27-02-2021 & 28-02-2021.	1.Participated in workshop and enhanced knowledge. 2.Completed the training successfully and Enhanced management skills for "Case Flow" & "Docket Management".	
6.	Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed.		
	Target	Achievements	
	Nil	Nil	

Judgment Attachments	
Judgment Attachment	Uploading Date
1.Simmi Vs. Ravi Gupta	30/04/2021
2.Taanya Vs. Anil	30/04/2021

Applying Date	
Date	30/04/2021

Overall assessment	
Rakesh Srivastava(HON'BLE JUDGE)	The officer has achieved 1320.81 units, against the target of 616.16 units. She has decided twelve old cases out of which three were more than ten years old. One case of person above 65 years of age was decided.Her judgments are sound and well reasoned. Officer is well mannered and has good relations with bar and officers. She has effective control over staff. I rate her as an outstanding officer.
Overall assessment	Outstanding
Integrity	Certified