

APPLICATION FOR SELF ASSESSMENT

Case Id : A00018032021 Old Case Id : 4690	Employee Id : 2110
3 MONTHS COMPLETION	
Whether 3 Months are complete for remarks of DISTRICT JUDGE?	Yes

SELF ASSESSMENT FORM PART I			
1.	Self Assessment Period	01/04/2020 - 31/03/2021	
2.	Name of the Officer	MUKEEM AHMAD	
3.	Designation	Addl. Civil Judge (Sr.Div.)/ACJM.	
4.	Date of Joining Service / Length of Service	18/03/2015 (6 Years 0 Months and 27 Days)	
5.	Place of Posting	Muzaffar Nagar Posting Details During Self Assessment Period 1. Muzaffar Nagar-Secretary(District Legal Services Authority)	
6.	Any other charge held during the financial year	Nil	
7.	Year wise break up of cases	Annexure B attached	Attachment Available
8.	Courts held during the financial year	1- Secretary, District Legal Services Authority Muzaffarnagar (01.04.2020 to 24.07.2020 till Lunch) 2- Additional Chief Judicial Magistrate Court No. 2, Muzaffarnagar (24.07.2020 after Lunch to 31.03.2021)	
9.	In how many cases have you framed the issues	Not Applicable	
10.	In how many cases have you framed the charge	15 cases	
11.	Number of cases in which Judgment not delivered within 15 days of conclusions of argument	Nil	
12.	Percentage of appeals remanded by the officer	Nil	
13.	Inspections	Annexure C attached	Attachment Available
14.	Remarks if any	Nil	
15.	Details of the works by the officer	Annexure A, A1, A2 attached	Attachment Available
16.	Performance in Lok Adalat	17 cases	

SELF ASSESSMENT FORM PART II		
1.	Brief description of duties	From 01.04.2020 to 24.07.2020 till lunch worked as Secretary, District Legal Services Authority Muzaffarnagar From 24.07.2020 after lunch to 31.03.2021 worked as Additional Chief Judicial Magistrate

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2.	Norms set and achieved in respect of disposal of cases.		
	Target	Achievements	
	1- To dispose of maximum pending cases at the earliest. 2- To dispose of all old cases on the priority basis.	1- 317 Criminal Cases decided. 2- 44 old cases decided in the year. Other old cases reached up to due Stage of arguments and Statement U/s 313 Cr.P.C.	
2A.	Steps taken to dispose of old matters which are more than 5 years old.		
	Target	Achievements	
	1. Identify the cases more than 5 year old. 2. To dispose of maximum cases pending 5 year old.	1- More than 4 old cases decided every quarter. 2- Cases were listed with short dates. 3- Witnesses were summoned. 4- Requested Advocates to work during Strikes. 5- Disposal of Cases as directed by Hon'ble High Court.	
2A(i).	Pendency of such matters at the commencement of the year.		
	Target	Achievements	
	3021 Criminal cases more than 5 year old were pending on 24.07.2020.	1- 17 cases 5 year old decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments.	
2A(ii).	Number of such matters disposed of during the year.		
	Target	Achievements	
	To Dispose of maximum 5 years old cases.	1- 17 cases 5 year old decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments.	
2B.	Steps taken to dispose of old matters which are more than 10 years old.		
	Target	Achievements	
	1. Identify the cases more than 10 year old. 2. To dispose of maximum cases pending 10 year old.	1- 06 cases More than 10 year old decided every quarter. 2- Cases were listed with short dates. 3- Witnesses were summoned. 4. Requested Advocates to work during Strikes. 5. Disposal of Cases as directed by Hon'ble High Court.	

2B(i).	Pendency of such matters at the commencement of the year.	
	Target	Achievements
	3810 cases more than 10 year old were pending on 24.07.2020.	1- 27 cases 10 year old decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments and Statement U/s 313 Cr.P.C.
2B(ii).	Number of such matters disposed of during the year.	
	Target	Achievements
	Disposed of maximum cases more than 10 years old.	1- 27 cases 10 year old decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments and Statement U/s 313 Cr.P.C.
2C.	Steps taken to dispose of cases of persons with more than 65 years of age.	
	Target	Achievements
	1. Identify the cases of persons with more than 65 years of age. 2. To dispose of maximum cases of persons with more than 65 years of age.	1- Cases were listed with short dates. 2- Witnesses were summoned.
2C(i).	Pendency of such matters at the commencement of the year.	
	Target	Achievements
	26 cases of persons with more than 65 years of age were pending on 24.07.2020.	1- 07 cases of persons with more than 65 years of age decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments and Statement U/s 313 Cr.P.C.
2C(ii).	Number of such matters disposed of during the year.	
	Target	Achievements
	Disposed of maximum cases of persons with more than 65 years of age.	1- 07 cases of persons with more than 65 years of age decided from 24.07.20 to 31.03.21 2- Other old cases reached at the Stage of arguments and Statement U/s 313 Cr.P.C.
3.	Please state briefly the shortfalls with reference to the targets / objectives referred to at S. No. 02 above. Please specify constraints, if any, in achieving the targets.	
	Target	Achievements
	1. Advocates strikes big constraints. 2. Witness mainly formal witnesses fail to turn up. 3. Witnesses and accused were not appearing in the	1- Summon issued to related parties . 2- Latter written to concerned PS and SSP. 3. Despite COVID-19 target units completed and exceeded

	court due to COVID-19. 4. Due to COVID-19 court work effected badly / adversely.	with the prescribed limit.
4.	Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published.	
	Target	Achievements
	Nil	Nil
5.	Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details.	
	Target	Achievements
	To Attend workshop and Training Programs. Note- No camp was organized in April & May 2020 due to Covid-19(Corona Virus).	<ol style="list-style-type: none"> 1. Literacy Camp on Rights of victims and senior citizens of Covid-19 at Tehsil Sadar on 18.06.2020 2. Legal Literacy Camp on rights of prisoners at District Jail on 19.06.2020. 3. Legal Literacy Camp at District Jail on 06.07.2020. 4. Legal Literacy Camp at Village Sikheda on 14.07.2020. 5. Legal Literacy Camp on Article 51(1) of Constitution at Village Dadhedu, Charthawal on 24.07.2020.
6.	Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed.	
	Target	Achievements
	Nil	Nil

Applying Date	
Date	14/04/2021

01-Remarks given by the District Judge regarding:

01 (a).	Integrity of the Officer- whether beyond doubt, doubtful or positively lacking	Integrity Certified (As no adverse supporting material was brought to my knowledge)
	Note- If the officer's integrity is doubtful or positively lacking, it may be so stated with all relevant fact, reason(s) & supporting material.	
01 (b).	If he is fair and impartial in dealing with the public and Bar?	Impartial
01 (c).	If he is cool minded and does not lose temper in court.	Cool Mind

01 (d).	His private character is such as to lower him in the estimation of the public and adversely affects the discharge of his official duties?	No																																						
1 (e).	CONTROL OVER THE FILES IN THE MATTER OF:																																							
01 (e)(i)(a).	Proper fixation of cause list:	Proper Fixation																																						
01 (e)(i)(b).	Whether sufficient number of cases are fixed by him to keep him engaged during full court full court hours?	Yes																																						
01 (e)(ii).	Avoidance of unnecessary adjournments:	Yes																																						
01 (e)(iii).	Disposal of old cases(Give number and year of old cases decided):	<table border="1"> <thead> <tr> <th>Year</th> <th>No. of Cases</th> </tr> </thead> <tbody> <tr><td>1980</td><td>1</td></tr> <tr><td>1988</td><td>1</td></tr> <tr><td>1989</td><td>1</td></tr> <tr><td>1990</td><td>1</td></tr> <tr><td>1991</td><td>1</td></tr> <tr><td>1993</td><td>1</td></tr> <tr><td>1994</td><td>1</td></tr> <tr><td>1997</td><td>1</td></tr> <tr><td>2000</td><td>2</td></tr> <tr><td>2004</td><td>1</td></tr> <tr><td>2006</td><td>2</td></tr> <tr><td>2009</td><td>1</td></tr> <tr><td>2010</td><td>1</td></tr> <tr><td>2011</td><td>5</td></tr> <tr><td>2012</td><td>3</td></tr> <tr><td>2013</td><td>2</td></tr> <tr><td>2014</td><td>1</td></tr> <tr><td>2015</td><td>1</td></tr> </tbody> </table>	Year	No. of Cases	1980	1	1988	1	1989	1	1990	1	1991	1	1993	1	1994	1	1997	1	2000	2	2004	1	2006	2	2009	1	2010	1	2011	5	2012	3	2013	2	2014	1	2015	1
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01 (e)(iv).	Progress and disposal of execution cases:	NIL																																						
01 (e)(v).	Whether interim order, injunction being granted, refused or retained for sufficient reasons?	Yes																																						
01 (e)(vi).	Are cases remanded on substantial grounds?	N/A																																						
01 (e)(vii).	Performance with regard to decision of Motor Accident Claims related to death / injury	N/A																																						
01 (f).	Whether Judgment on facts and on law are on the whole sound, well-reasoned and expressed in good language?:	Yes																																						
Note:- The following factors should also be indicated in filling up this column:																																								

01 (f)(i).	Marshalling of facts;	Good
01 (f)(ii).	Appreciation of evidences;	Proper
01 (f)(iii) -	Application of law.	Proper
01 (g).	Whether disposal of work is adequate.(Give percentage and reasons for short disposal, if any)	174.88% Above mentioned percentage pertains to the period 24.07.2020 to 31.03.2021 when the officer was posted as ACJM Court No. 2 Muzaffarnagar before this period officer was posted as Secretary DLSA Muzaffarnagar
Note:- The following factors should also be indicated in filling up this column:		
01 (g)(i).	Number of cases decided after actual full contest;	Criminal-34
01 (g)(ii).	Number of cases decided wherein all witnesses of fact turned hostile and the case ended in acquittal.	Nil
01 (g)(iii).	Number of civil cases decided on compromises / alternate dispute resolution.	Nil
01 (g)(iv).	Number of cases wherein after conclusion of arguments and reserving them for judgment, rehearing was ordered.	Nil
01 (h).	Control over the Office and Administrative capacity and tact:	Good
01 (i).	Relations with members of the Bar(mention incidents, if any):	Good
01 (j).	Behavior in relation to brother Officers(mention incidents, if any):	Good
01 (k).	Whether the officer has made regular inspections of his court and offices in his charge and whether such inspections were full and effective?	Two inspections were made and copies thereof were submitted to the Chairman, DLSA, Muzaffarnagar. <i>Aswin 15/10/22</i>
01 (l).	His punctuality and regularity in sitting on the dais in court during court hours?	Punctual
01 (m).	Whether amenable to the advice of the District Judge and other superior officers?	Yes
01 (n).	Behaviour towards women(respect and sensitivity exhibited towards them)	Good
2.	Over all assessment of the merit of the officer(Outstanding, Very Good, Good, Average, Poor)	"Very Good" <i>Aswin 15/10/22</i>
3.	State of Health, with remarks, if any?	No grievous illness was reported by the Officer
4.	Other remarks, if any:	Nil Steno Provided
5.	Name of the District Judge:	RAJIV SHARMA (UP 5340) 27.07.2021

Annual remarks recorded by the Administrative Judge/Reviewing and Accepting Authority

Suneet Kumar(HON'BLE JUDGE)

In view of the order dated 4 February 2022, passed on the representation of the Officer, over all assessment of the Officer is upgraded.

Overall assessment	Very Good
Integrity	Certified

Vide order dated 04.02.2022 read with Court Remarks dated 09.03.2022 of Hon'ble Mr. Justice Suneet Kumar, the then Administrative Judge, Muzaffarnagar, col. no. 1(k) expunged & substituted and overall assessment of merit upgraded as 'Very Good'.

Awis
09/03/2022
Registrar General