

APPLICATION FOR SELF ASSESSMENT

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| Case Id : A00013472021 Old Case Id : 4231 | Employee Id : 2624 |
| 3 MONTHS COMPLETION | |
| Whether 3 Months are complete for remarks of DISTRICT JUDGE? | Yes |

SELF ASSESSMENT FORM PART I

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| 1. | Self Assessment Period | 01/04/2020 - 31/03/2021 | |
| 2. | Name of the Officer | SMT. VANDANA | |
| 3. | Designation | Addl. Civil Judge (Junior Div.) | |
| 4. | Date of Joining Service / Length of Service | 13/06/2018 (2 Years 9 Months and 29 Days) | |
| 5. | Place of Posting | Muzaffar Nagar Posting Details During Self Assessment Period 1. Muzaffar Nagar-Civil Judge (Junior Div.) | |
| 6. | Any other charge held during the financial year | 1. Incharge Additional Civil Judge (JD) Court No.1 2. Incharge Additional Civil Judge (JD) Court No.2 3. Incharge Additional Civil Judge (JD) Court No.3 4. Incharge Additional Civil Judge (JD) Court No.4 5. Incharge Additional Civil Judge (JD) Court No.5 6. Incharge Additional Civil Judge (JD) Court No.6 7. Incharge Additional Civil Judge (JD) Court No.7 8. Incharge Additional Civil Judge (JD) Court No.8 9. Incharge Judicial Magistrate, Court No. 2. 10. Incharge Civil Judge (JD)/FTC 11. Incharge Civil Judge (JD)/FTC, Court No. 1 12. Incharge Civil Judge (JD)/FTC, Court No. 2 | |
| 7. | Year wise break up of cases | PROFORMA - A1 & A2 ATTACHED | Attachment Available |
| 8. | Courts held during the financial year | PROFORMA - B ATTACHED | Attachment Available |
| 9. | In how many cases have you framed the issues | Issues framed in 13 Cases in Additional Civil Judge (J.D.), Court No. 3, Muzaffarnagar | |
| 10. | In how many cases have you framed the charge | NIL (As no criminal cases were pending for the trial in the court presided over.) | |
| 11. | Number of cases in which Judgment not delivered within 15 days of conclusions of argument | NIL | |
| 12. | Percentage of appeals remanded by the officer | NA | |
| 13. | Inspections | PROFORMA - C ATTACHED | Attachment Available |

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| 14. | Remarks if any | NA | |
| 15. | Details of the works by the officer | Target to achieve 1200 Units out of which I have achieved 1285.16 Units. PROFORMA -D, D1, D2 & D3 ATTACHED | Attachment Available |
| 16. | Performance in Lok Adalat | National Lok Adalat held on 12.12.2020 : 02 Cases (1 OS and 1 Misc.) were decided. | |

SELF ASSESSMENT FORM PART II

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| 1. | Brief description of duties | <p>1. Civil Judge (Junior Division)/ Fast Track Court, Muzaffarnagar (01.04.2020 to 28.07.2020)</p> <p>2. Additional Civil Judge (Junior Division), Court No. 3, Muzaffarnagar (29.07.2020 to 31.03.2021)</p> | |
| 2. | Norms set and achieved in respect of disposal of cases. | | |
| | Target | Achievements | |
| | <p>1. To dispose of all pending cases.</p> <p>2. To dispose of all old cases.</p> <p>3. To complete the work criteria of 1200 units as stenographer is provided for 03 days in a week.</p> <p>4. To dispose of cases having directions from Hon'ble High Court.</p> | <p>1. No. of cases disposed of : 53 Cases (Civil+ CrI.) (i) After actual Full Contest – Civil-OS - 04 (ii) Uncontested- Civil - 41 ; Criminal- 01 (iii) Compromised – 03 (iv) Withdrawn - 04</p> <p>2. No. of misc. cases disposed of – 07</p> <p>3. No. of Execution decided – 02 (i) Satisfied – 01 Case (ii) Uncontested – 01 Case</p> <p>4. 1285.16 UNITS ACHIEVED</p> | |
| 2A. | Steps taken to dispose of old matters which are more than 5 years old. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 106 cases | <p>1. Short dates were fixed for next hearing in such types of cases.</p> <p>2. Cases taken up regularly and on priority basis, short dates fixed.</p> <p>3. In cases more than five years old, adjournments were discouraged and rarely allowed.</p> <p>4. Cost imposed on adjournment.</p> <p>5. Requested Advocates to work during strikes.</p> <p>6. Notice sent to parties in stayed files.</p> <p>7. Stay order in various cases in compliance of circular letter no. 12/Admin G-II, Dated Allahabad 26.04.2018 the</p> | |

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| | | Hon'ble High Court was vacated and cases proceeded/disposed of accordingly. | |
| 2A(i). | Pendency of such matters at the commencement of the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 106 cases | Number of such matter disposed of during the year = 14 Cases. | |
| 2A(ii). | Number of such matters disposed of during the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 106 cases | Number of such matter disposed of during the year = 14 Cases. | |
| 2B. | Steps taken to dispose of old matters which are more than 10 years old. | | |
| | Target | Achievements | |
| | Pendency = 135 cases | <ol style="list-style-type: none"> 1. Short dates were fixed for next hearing in such types of cases. 2. Cases taken up regularly and on priority basis, short dates fixed. 3. In cases more than five years old, adjournments were discouraged and rarely allowed. 4. Cost imposed on adjournment. 5. Requested Advocates to work during strikes. 6. Notice sent to parties in stayed files. 7. Stay order in various cases in compliance of circular letter no. 12/Admin G-II, Dated Allahabad 26.04.2018 the Hon'ble High Court was vacated and cases proceeded/disposed of accordingly. | |
| 2B(i). | Pendency of such matters at the commencement of the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 135 cases | Number of such matter disposed of during the year = 14 Cases. | |
| 2B(ii). | Number of such matters disposed of during the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 135 cases | Number of such matter disposed of during the year = 14 Cases. | |
| 2C. | Steps taken to dispose of cases of persons with more than 65 years of age. | | |
| | Target | Achievements | |

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| | Pendency = 30 cases | 1. Cases were taken on priority basis. 2. Short dates were fixed for next hearing in such types of cases. 3. Less adjournments. | |
| 2C(i). | Pendency of such matters at the commencement of the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 30 cases | Number of such matter disposed of during the year = 20 Cases. | |
| 2C(ii). | Number of such matters disposed of during the year. | | Attachment Available |
| | Target | Achievements | |
| | Pendency = 30 cases | Number of such matter disposed of during the year = 20 Cases. | |
| 3. | Please state briefly the shortfalls with reference to the targets / objectives referred to at S. No. 02 above. Please specify constraints, if any, in achieving the targets. | | Attachment Available |
| | Target | Achievements | |
| | Big constraint is advocates' strike which leads to lingering on of cases and hampered disposal. Hence, major target has been to persuade the advocates to work during strike. | I have been quite successful in persuading advocates to work during strike in the matters which were of urgent nature and having some directions of quick or time bound disposal from the Hon'ble High Court. This year Covid-19 pandemic also had been a big hurdle in achieving the targets. | |
| 4. | Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published. | | |
| | Target | Achievements | |
| | NIL | NIL | |
| 5. | Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details. | | |
| | Target | Achievements | |
| | 1. To gain better insight of all the important legal topics to be dealt with in the court regularly. 2. To gain knowledge about protection of Human Rights in the wake of Covid-19 Pandemic. 3. To gain knowledge about expeditious disposal of cases under Section 138 of Negotiable Instruments Act 1881. | 1. Online Third Round of Judicial Training by way of Workshops, Refresher and Orientation Courses attended on 01.11.2020 at Muzaffarnagar. 2. Webinar on "Protection of Human Rights in the wake of Covid-19 Pandemic" attended on 10.12.2020 at Muzaffarnagar. 3. Online Workshop On Expeditious Disposal of the Cases under Section 138 of the Negotiable Instruments Act, 1881 on 13.12.2020 at Muzaffarnagar. | |
| 6. | Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed. | | |
| | Target | Achievements | |

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| NIL | NIL | |
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Applying Date

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| Date | 11/04/2021 |
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01-Remarks given by the District Judge regarding:

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| 01 (a). | Integrity of the Officer- whether beyond doubt, doubtful or positively lacking | Integrity Certified (As no adverse supporting material was brought to my knowledge) |
| | Note- If the officer's integrity is doubtful or positively lacking, it may be so stated with all relevant fact, reason(s) & supporting material. | |
| 01 (b). | If he is fair and impartial in dealing with the public and Bar? | Impartial |
| 01 (c). | If he is cool minded and does not lose temper in court. | Cool Mind |
| 01 (d). | His private character is such as to lower him in the estimation of the public and adversely affects the discharge of his official duties? | No |
| 1 (e). | CONTROL OVER THE FILES IN THE MATTER OF: | |
| 01 (e)(i)(a). | Proper fixation of cause list: | Proper Fixation |
| 01 (e)(i)(b). | Whether sufficient number of cases are fixed by him to keep him engaged during full court full court hours? | Yes |
| 01 (e)(ii). | Avoidance of unnecessary adjournments: | Yes |
| 01 (e)(iii). | Disposal of old cases(Give number and year of old cases decided): | <p style="color: red; font-family: cursive;">'The Officer has decided 26 oldest cases.'</p> <p style="color: red; font-family: cursive;">Admin 11/10/2021</p> |
| 01 (e)(iv). | Progress and disposal of execution cases: | 2 Cases |
| 01 (e)(v). | Whether interim order, injunction being granted, refused or retained for sufficient reasons? | Yes |
| 01 (e)(vi). | Are cases remanded on substantial grounds? | N/A |
| 01 (e)(vii). | Performance with regard to decision of Motor Accident Claims related to death / injury | N/A |
| 01 (f). | Whether Judgment on facts and on law are on the whole sound, well-reasoned and expressed in good language?: | Yes |
| | Note:- The following factors should also be indicated in filling up this column: | |
| 01 (f)(i). | Marshalling of facts; | Good |
| 01 (f)(ii). | Appreciation of evidences; | Proper |
| 01 (f)(iii). | Application of law. | Proper |
| 01 (g). | Whether disposal of work is adequate.(Give percentage and reasons for short disposal, if any) | 107.09% |
| | Note:- The following factors should also be indicated in filling up this column: | |

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| 01 (g)(i). | Number of cases decided after actual full contest; | Civil- 04 |
| 01 (g)(ii). | Number of cases decided wherein all witnesses of fact turned hostile and the case ended in acquittal. | Nil |
| 01 (g)(iii). | Number of civil cases decided on compromises / alternate dispute resolution. | 3 Cases |
| 01 (g)(iv). | Number of cases wherein after conclusion of arguments and reserving them for judgment, rehearing was ordered. | Nil |
| 01 (h). | Control over the Office and Administrative capacity and tact: | Good |
| 01 (i). | Relations with members of the Bar(mention incidents, if any): | Good |
| 01 (j). | Behavior in relation to brother Officers(mention incidents, if any): | Good |
| 01 (k). | Whether the officer has made regular inspections of his court and offices in his charge and whether such inspections were full and effective? | Yes (4 Inspections of Court & Office) |
| 01 (l). | His punctuality and regularity in sitting on the dais in court during court hours? | Punctual |
| 01 (m). | Whether amenable to the advice of the District Judge and other superior officers? | Yes |
| 01 (n). | Behaviour towards women(respect and sensitivity exhibited towards them) | Good |
| 2. | Over all assessment of the merit of the office. Outstanding, Very Good, Good, Average, Poor) | 'Outstanding' <i>Asmi 15/10/2022</i> |
| 3. | State of Health, with remarks, if any? | No grievous illness was reported by the Officer |
| 4. | Other remarks, if any: | <i>'She is a responsible officer and Asmi takes pain in disposing the Judicial Work and has disposed of reasonable judicial work during Covid-19 pandemic.'</i> <i>15/10/2022</i> |
| 5. | Name of the District Judge: | RAJIV SHARMA (UP 5340) 27.07.2021 |

Annual remarks recorded by the Administrative Judge/Reviewing and Accepting Authority

Suneet Kumar(HON'BLE JUDGE)

In view of the order dated 4 February 2022, passed on the representation of the Officer, over all assessment of the Officer is upgraded.

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| Overall assessment | Outstanding |
| Integrity | Certified |

Vide order dated 04.02.2022 read with Court Remarks dated 09.03.2022 of Hon'ble Mr. Justice Suneet Kumar, the then Administrative Judge, Muzaffarnagar, col. nos. 1(e)(iii) & 4 expunged & substituted and overall assessment of merit upgraded as 'Outstanding'.

Asmi
15/10/2022
Registrar General