

APPLICATION FOR SELF ASSESSMENT

Case Id : A00034632022	Employee Id : 1700
3 MONTHS COMPLETION	
Whether 3 Months are complete for remarks of DISTRICT JUDGE?	Yes

SELF ASSESSMENT FORM PART I

1.	Self Assessment Period	01/04/2021 - 31/03/2022	
2.	Name of the Officer	SMT. SUNEETA SHARMA	
3.	Designation	A.D.J. (FTC)	
4.	Date of Joining Service / Length of Service	15/05/2009 (12 Years 10 Months and 28 Days)	
5.	Place of Posting	Hamirpur Posting Details During Self Assessment Period 1. Hamirpur-A.D.J. (FTC)	
6.	Any other charge held during the financial year	Officer In-charge Inspection & Statements From 01-04-2021 to 31-03-2022	
7.	Year wise break up of cases	Statement Attached	Attachment Available
8.	Courts held during the financial year	Statement Attached	Attachment Available
9.	In how many cases have you framed the issues	NIL	
10.	In how many cases have you framed the charge	122	
11.	Number of cases in which Judgment not delivered within 15 days of conclusions of argument	NIL	
12.	Percentage of appeals remanded by the officer	NIL	
13.	Inspections	Statement Attached	Attachment Available
14.	Remarks if any	NiL	
15.	Details of the works by the officer	Statement Attached	Attachment Available
16.	Performance in Lok Adalat	03 Cases have been decided	

SELF ASSESSMENT FORM PART II

1.	Brief description of duties	Officer In-charge Inspection & Statements 01-04-2021 to 31-03-2022	
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2.	Norms set and achieved in respect of disposal of cases.		
	Target	Achievements	
	Total required units = 1200 units Excluded units = 554.32 units Actual required units = 645.68 units	Achievement = 1015.45 Units	
2A.	Steps taken to dispose of old matters which are more than 5 years old.		Attachment Available
	Target	Achievements	
	129 Cases	25 Cases	
2A(i).	Pendency of such matters at the commencement of the year.		Attachment Available
	Target	Achievements	
	129 Cases	25 Cases	
2A(ii).	Number of such matters disposed of during the year.		Attachment Available
	Target	Achievements	
	129 Cases	25 Cases	
2B.	Steps taken to dispose of old matters which are more than 10 years old.		
	Target	Achievements	
	62 Cases	18 Cases	
2B(i).	Pendency of such matters at the commencement of the year.		Attachment Available
	Target	Achievements	
	62 Cases	18 Cases	
2B(ii).	Number of such matters disposed of during the year.		Attachment Available
	Target	Achievements	
	62 Cases	18 Cases	
2C.	Steps taken to dispose of cases of persons with more than 65 years of age.		
	Target	Achievements	
	NIL	NIL	
2C(i).	Pendency of such matters at the commencement of the year.		
	Target	Achievements	
	NIL	NIL	

2C(ii).	Number of such matters disposed of during the year.	
	Target	Achievements
	NIL	NIL
3.	Please state briefly the shortfalls with reference to the targets / objectives referred to at S. No. 02 above. Please specify constraints, if any, in achieving the targets.	
	Target	Achievements
	No short falls	Actual required units 645.68 units Total achieved units 1015.45 units
4.	Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published.	
	Target	Achievements
	NIL	NIL
5.	Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details.	
	Target	Achievements
	1- Court Room training on promotion to A.D.Js cadre (03.04.2021 to 15.04.2021) 2- Clustar Training IV round on 28.08.2021 3- Induction Training Programme for newly promotion A.D.Js at J.T.R.I Lucknow(06.09.2021 to 18.09.2021)	1- Court Room training on promotion to A.D.Js cadre (03.04.2021 to 15.04.2021) 2- Clustar Training IV round on 28.08.2021 3- Induction Training Programme for newly promotion A.D.Js at J.T.R.I Lucknow (06.09.2021 to 18.09.2021)
6.	Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed.	
	Target	Achievements
	NIL	NIL

Applying Date

Date 12/04/2022

01-Remarks given by the District Judge regarding:

01 (a).	Integrity of the Officer- whether beyond doubt, doubtful or positively lacking	Certified
	Note- If the officer's integrity is doubtful or positively lacking, it may be so stated with all relevant fact, reason(s) & supporting material.	
01 (b).	If he is fair and impartial in dealing with the public and Bar?	She is fair and impartial in dealing with the public and Bar
01 (c).	If he is cool minded and does not lose temper in court.	The Officer is cool minded and does not lose temper in Court
01 (d).	His private character is such as to lower him in the estimation of the public and adversely affects the discharge of his official duties?	Her private character is good and does not lower her in the estimation of the public and adversely affects the discharge of his official duties.
1 (e).	CONTROL OVER THE FILES IN THE MATTER OF:	

01 (e)(i)(a).	Proper fixation of cause list:	The Officer has fixed cases in cause list properly.
01 (e)(i)(b).	Whether sufficient number of cases are fixed by him to keep him engaged during full court full court hours?	Sufficient number of cases are fixed by her to keep her engaged during full court hours.
01 (e)(ii).	Avoidance of unnecessary adjournments:	Unnecessary adjournments were avoided.
01 (e)(iii).	Disposal of old cases(Give number and year of old cases decided):	20 old criminal and 4 old civil cases total 24 cases were decided during the year Criminal Civil 2008 = 3 2011 = 1 2009 = 4 2015 = 3 2010 = 5 2011 = 4 2014 = 1 2015 = 2 2016 = 1
01 (e)(iv).	Progress and disposal of execution cases:	2 Cases
01 (e)(v).	Whether interim order, injunction being granted, refused or retained for sufficient reasons?	Not applicable
01 (e)(vi).	Are cases remanded on substantial grounds?	Yes
01 (e)(vii).	Performance with regard to decision of Motor Accident Claims related to death / injury	Not applicable
01 (f).	Whether Judgment on facts and on law are on the whole sound, well-reasoned and expressed in good language?:	The Judgments of the Officer are based on facts and law. The appreciation of evidence is reasoned and expressed in good language.
Note:- The following factors should also be indicated in filling up this column:		
01 (f)(i).	Marshalling of facts;	Good
01 (f)(ii).	Appreciation of evidences;	Good
01 (f)(iii).	Application of law.	Sound
01 (g).	Whether disposal of work is adequate.(Give percentage and reasons for short disposal, if any)	Target = 1200 units Actual required units = 645.68 units Achieved = 1015.45 units The disposal of work is adequate. Percentage = 157.26 %
Note:- The following factors should also be indicated in filling up this column:		
01 (g)(i).	Number of cases decided after actual full contest;	160 Criminal Cases and 01 Civil Cases Total 161 cases decided after actual full contest during the year as per his declaration.
01 (g)(ii).	Number of cases decided wherein all witnesses of fact turned hostile and the case ended in acquittal.	Nil
01 (g)(iii).	Number of civil cases decided on compromises / alternate dispute resolution.	Nil
01 (g)(iv).	Number of cases wherein after conclusion of arguments and reserving them for judgment, rehearing was ordered.	Nil
01 (h).	Control over the Office and Administrative capacity and tact:	Proper and effective.
01 (i).	Relations with members of the Bar(mention incidents, if any):	Balanced
01 (j).	Behavior in relation to brother Officers(mention incidents, if any):	Good

01 (k).	Whether the officer has made regular inspections of his court and offices in his charge and whether such inspections were full and effective?	Officer has made regular inspections of the Court and office in his charge during the year in effective manner.
01 (l).	His punctuality and regularity in sitting on the dais in court during court hours?	She is Punctual and regular in sitting on dais during Court hours.
01 (m).	Whether amenable to the advice of the District Judge and other superior officers?	No. She is in habit of countering the advice. Moreover, she is also in habit to object the administrative decisions of the District Judge.
01 (n).	Behaviour towards women(respect and sensitivity exhibited towards them)	Respectful
2.	Over all assessment of the merit of the officer(Outstanding, Very Good, Good, Average, Poor)	<i>Good</i>
3.	State of Health, with remarks, if any?	Her health condition is sound.
4.	Other remarks, if any:	She is Incharge Inspection and Statements. She has incorrigible habit of just signing the Statements, without paying any attention, which the staff put before her, which were meant to be sent to the Hon'ble High Court. She has cursory approach and happens to be oblivious to any error/mistake in those Statements, even if the same happens to be apparent. She never bothered to to see the correctness of such Statements.
5.	Name of the District Judge:	Dr. Anupam Goyal (UP6521) 05.07.2022

Annual remarks recorded by the Administrative Judge/Reviewing and Accepting Authority

Rajendra Kumar-IV(HON'BLE JUDGE)

Perused self assessment of officer's remarks made by the District Judge and representation submitted by the officer.

Disposal of cases as well as old cases is sufficient and good. Remark given by District Judge, Hamirpur against her shall be deemed to be advisory and it shall not affect her career. Integrity of the officer is certified.

Overall assessment of the officer is "Good".

Order accordingly.

Overall assessment	Good
Integrity	Certified

Vide Court Remarks dated 08.04.2023 of the then Administrative Judge, Hamirpur for the year 2021-22, remarks occurring in col. nos. 1(m) & 4 shall be deemed to be advisory and it shall not affect her career and overall assessment of merit of the officer modified as 'Good'.

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12/5/23
Registrar General