

**Proforma IV**

**WORK DONE AS A.D.J. COURT NO. 08**  
**WORK DONE IN THE YEAR 2022-2023**  
**P.O. - ALOK KUMAR SRIVASTAWA**  
**TOTAL WORK DONE**

S.N.	Description	Needed Units	Target Achieved
1.	ALOK KUMAR SRIVASTAWA, ADDITIONAL DISTRICT JUDGE, COURT NO. 08, ALLAHABAD (FROM 01.04.2022 to 31.03.2023)	<b>1200 Units</b>	<b>2188.66 Units</b>

**Details of working days in the assessment year 2022-2023**

**From 01.04.2022 to 31.03.2023**

**Total working days -365 days**

**Details of total holidays, leaves and training.**

Sunday	46
Ind Saturday	11
IVth Saturday	08
Casual Leave	17
Earned Leave(including 3 sunday & 1 second saturday)	34
Holiday	13
Compensatory leave	03
Winter Holidays(including one sunday& fourth saturday)	06
Summer Recess	10
Local Holiday	06
Special C.L.	03
Training at IJTR	05
<b>Total</b>	<b>162</b>

**Actual Working days = 365 - 162= 203 days**

- **Target Unit = 1200 Units**

- **Holiday = 162 x3.28= 531.36**
- **Net Target = 1200- 531.36 = 668.64 Units**
- **Needed Units= 668.64 Units**

S.N.	Total Working days	Actual working days	Total required unit	Actual required unit	Actual Achieved unit
1	365	203	1200	668.64	1657.30

**From 01-09-2022 to 31-03-2023 required and achieved units by final disposal**

S.N.	Total Units required	Total required units by final disposal	Actual achieved unit by final disposal
1	700	350	407.50

### **(A) - WORK DONE FROM 01.04.2022 To 31.08.2022**

**As per General Letter No. 11/IV-14/2019:Dated;Allahabad:March 05,2019  
& General Letter No. 06/IV-h-14/2021:Dated:Allahabad:April 06,2021  
Work done in the court of ADJ,COURT No. 08,ALLAHABAD**

#### **CIVIL WORK DONE**

S.N.	Details	No. of Cases	Unit per case	Incentive	Total Unit
1.	Civil Appeal( 5 Yrs Old)Contested	2	4	2	12
2.	Civil Appeal(10 Yrs Old),Contested	3	4	4	24
3.	M.C.A. Contested	1	2	-	2
4.	Civil Revision( 5 Yrs Old)	1	3	2	5
5.	Civil Revision	1	3	-	3
6.	Arbitration Execution Withdrawl(10 Yrs Old)	7	2	3	35
7.	Arbitration Execution Withdrawl	2	2	-	4
8.	Arbitration Execution Withdrawl(5 Yrs Old)	3	2	2	12
9.	Execution Of S.C.C. Suit	1	3	-	3
10.	Arbitration Execution	2	3	1	8

	disposed on full satisfaction(5 Yrs Old)				
11.	Guardian & Wards Act	1	6	-	6
12.	Misc Civil (5 Yrs Old)	1	1	1	2
13.	Misc Civil	1	1	-	1
14.	Amendment Application	6	2	-	12

**Total Units= 129 Units**

### **CRIMINAL WORKDONE**

S.N.	Type of Cases Decided	No. Of Cases Decided	Rate of Unit per case	Incentive/Extra unit per case	Total unit
1.	Criminal Revision	6	1.5	-	9
2.	Criminal Revision(10 Yrs Old)	1	1.5	1.5	3
3.	Criminal Appeal(5 Yrs Old)	6	3	1	24
4.	Criminal Appeal	2	3	-	6
5.	Criminal Appeal(10 Yrs Old)	2	3	1.5	9
6.	Charge	33	0.5	-	16.5
7.	Bail Application	135	0.15	-	20.25
8.	Disposal Of Application u/s 319 Crpc	1	1	-	1
9.	Statement Recorded u/s 313	4	1	-	4
10.	Disposal of Discharge Application	3	1	-	3

**Total Units= 95.75 Units**

### **Administrative/Miscellaneous Work**

S.N.	Deetails/Nature of Cases	No. Of Days / Month	Rate Unitwise	Total Unit
1.	Having more than 500 cases	5 month	10 unit @month	50
2.	Quarterly Inspection Of Office	1 day	@10 units per Quarter	10
3.	Quarterly Inspection Of Library	1 day	@10 units per Quarter	10
4.	Link Officer	92 days	3 unit @ per day	276
5.	Evidence Recorded( In Page Nos)	<b>382</b>	o.1 per page	38.2

**Total Units= 384.2 Units**

**Grand Total ( Civil+ Criminal + Administrative )= 129+95.75+384.2**  
**=608.95 Units**

### **Details of Holidays From 01.04.22 to 31.08.2022**

S.N.	Holidays/leaves	Days
1.	Sunday	20
2.	IInd Saturday	05
3.	Causal Leave	05
4.	Rescess	10
5.	Holiday	04
6.	IVth Saturday	03
7.	E.L.	10
8.	Compensatory Leave	02
9.	Local Holiday	02

**TOTAL= 61 Days**

**Actual Working Days=153- 61= 92 Days**

- **Target Unit = 500 Units**
- **Holidays = 61 x 3.28 = 200.08 Units**
- **Net Target= 500 – 200.08 = 299.92 Units**
  
- **Needed Units = 299.92 Units**
- **Achieved Units= 608.95 Units**

**(B) WORK DONE FROM 01.09.2022 To 31.03.2023**

**As per General Letter No. 11/IV-h-14/2022:Dated Allahabad:18,2022  
WORK DONE FROM 01.09.2022 to 31.03.2023**

- . **Target units required by final disposal of cases= 184.36 units**
- . **Units achieved by final disposal of cases=407.50 units**

**CIVIL WORK DONE**

S.N.	Type of Cases Decided	No. of cases decided	Rate of Unit per case	Incentive/Extra unit per case	Total Unit
1.	Civil Appeal Contested	03	4		12
2.	Misc Civil Appeal Contested	06	2	-	12
3.	S.C.C. Suit(5Yrs Old ),Decided on Compromise	01	2	2	4
4.	Civil Revision Of Year 2022	01	3	-	3
5.	Civil Revision of Year 2018	02	3	-	6
6.	Civil Revision (5 Yrs Old)	07	3	2	35
7.	S.C.C. Suit Exparte	01	0.5	-	0.5
8.	Civil	3	3	2.5	7.5

	Revision(10 Yrs Old)				
9.	Execution Arbitration Withdrawl(5 Yrs Old)	3	2	2	12
10.	Execution Arbitration Withdrawl(10 Yrs Old)	2	2	3	10
11.	Guardian & Wards Act,Contested of Year 2021	1	6	-	6
12.	Civil Misc(5 Yrs Old)	1	1	1	2
13.	Civil Misc	1	1	-	1

**Total Units = 111 Units**

### **CRIMINAL WORK**

S.N.	Type of Cases Decided	No. Of Cases Decided	Rate of Unit per case	Incentive/Extra unit per case	Total unit
1.	S.T.,Contested	1	8	-	8
2.	S.T., Uncontested	1	10/4	-	2.5
3.	S.T.,(5 Yrs Old)	2	10	2	24
4.	S.T. Contested	3	10	-	30
5.	S.T. (10 Yrs Old),Contested	3	10	4	42
6.	S.T.(20 Yrs Old),Contested	6	10	6	96
7.	S.T.(20 Yrs Old),Uncontested	3	10/4	6	12
8.	Criminal Revision	17	2	-	34
9.	Criminal Revision(5 Yrs Old)	8	2	1	24
10.	Criminal	4	3	-	12

	Appeal				
11.	Criminal Appeal (5 Yrs Old)	3	3	1	12
12.	Criminal Appeal (10 Yrs Old)	2	3	1.5	9

**Total Units = 296.5 Units**

**Total Units achieved by Actual Disposal= 111+296.5=407.5 Units**

**Total Units achieved other than final disposal**

S.N.	Details	Number	@ units	Total Unit
1.	Preliminary Enquiry	1	3	3
13.	Bail Application	65	0.15	9.75
14.	Charge	66	0.5	33
15.	Statement Recorded u/s 313	24	1	24
16.	Disposal Of Discharge Application	2	1	2
17.	Disposal of Application U/s 311 Crpc	1	1	1
18.	Amendment Application in Civil Cases	13	2	26
19.	Evidence Recorded (In Pages)	611	0.1	61.1

**Total Units =159.85 Units**

**Administrative/Miscellaneous work**

S.N.	Details	No. of Days /Month	Rate Unitwise	Total Unit
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1.	Having more than 500 cases	7 months	10 unit@ month	70
2.	Quarterly Inspection of office	3 Days	@10 unit per Quarter	30
3.	Quarterly Inspection of Library	1 day	@10 unit per Quarter	10
4.	Quarterly Inspection of Civil Record Room	3 days	@10 unit per Quarter	30
5.	Annualy Inspection of Office of ACJ(JD) Court No.16	1 day	@4 unit	4
6.	Annualy Inspection of Office of ACJ(JD) Court No.17	1 day	@4 unit	4
7.	Link Officer	111 day	3 unit@ month	333

**Total Units = 481 Units**

**Details of holidays From 01.09.2022 to 31.03.2023**

S.N.	Holidays/Leaves	Days
1.	Sunday	26
2.	IInd Saturday	06
3.	IVth Saturday	06
4.	Local Holiday	05
5.	Causal Leave	11
6.	Holiday	08
7.	E.L.	24
8.	Compensatory Leave	01
9.	Training at IJTR	05
10.	Special C.L.	03
11.	Winter Vacation	06

**Total=101 Days**

**Actual Working Days=212- 101= 111Days**



- **Target Unit = 700 Units**
- **Holiday = 101 x3.28= 331.28**
- **Net Target = 700- 331.28 = 368.72 Units**
- **Needed Units= 368.72 Units**
- **Achieved Units= (Civil work done + Criminal Work done + Total Units achieved other than final disposal + administrative / Misc. Work) = 111+296.50 + 159.85 + 481= 1048.35 units**
  
- **Total actual units required by final disposal from 01.09.2022 to 31.03.2023=184.36 Units**
  
- **Total actual units required by final disposal from 01.09.2022 to 31.03.2023=407.50 Units**