

# APPLICATION FOR SELF ASSESSMENT

Case Id : A00044002022

Employee Id : 2385

## 3 MONTHS COMPLETION

Whether 3 Months are complete for remarks of DISTRICT JUDGE?

Yes

### SELF ASSESSMENT FORM PART I

1. Self Assessment Period	01/04/2021 - 31/03/2022	
2. Name of the Officer	SMT. SUREKHA	
3. Designation	Civil Judge (Junior Div.)	
4. Date of Joining Service / Length of Service	10/01/2018 (4 Years 3 Months and 12 Days)	
5. Place of Posting	Lalitpur  Posting Details During Self Assessment Period  1. Dibai-Bulandshahar-Nyayadhikari, Gram Nyayalaya 2. Lalitpur-Civil Judge (Junior Div.)	
6. Any other charge held during the financial year	1. Incharge, amanat section, lalitpur (15.04.2021 To 22.06.2021)  2. Incharge, Copy section, Mehrauni, Lalitpur. (09.11.2021 To 31.03.2022)	
7. Year wise break up of cases	Annexure attached	Attachment Available
8. Courts held during the financial year	Annexure attached	Attachment Available
9. In how many cases have you framed the issues	177	
10. In how many cases have you framed the charge	97	
11. Number of cases in which Judgment not delivered within 15 days of conclusions of argument	Nil	
12. Percentage of appeals remanded by the officer	N.A.	
13. Inspections	Annexure attached	Attachment Available
14. Remarks if any	Nil	
15. Details of the works by the officer	Annexure attached	Attachment Available
16. Performance in Lok Adalat	PERFORMANCE IN LOK ADALAT  No. of cases decided Civil - 27 Criminal-506  Total=533	

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**SELF ASSESSMENT FORM PART II**

1.	<b>Brief description of duties</b>	1.Gram Nayayadikari Dabai , Bulandshaher (01.04.2021 To 12.04.2021) 2. Civil Judge (J.D.) Lalitpur. (15.04.2021 To 22.06.2021) Incharge Amanat 15.04.2021-22.06.2022 3. Civil Judge (J.D.) Mehrauni, Lalitpur. (23.06.2021 To 31.03.2022) Incharge Copy Section, Mehrauni, Lalitpur (09.11.2021 To 31.03.2022)	
2.	<b>Norms set and achieved in respect of disposal of cases.</b>		
	<b>Target</b>	<b>Achievements</b>	
	Net target- 511.28 units	Achievements- 1376.35 Units	
2A.	<b>Steps taken to dispose of old matters which are more than 5 years old.</b>		
	<b>Target</b>	<b>Achievements</b>	
	N.A.	All possible efforts are made for disposal of old cases on priority by fixing short dates and not granting unnecessary adjournment. Call for case in early hours.	
2A(i).	<b>Pendency of such matters at the commencement of the year.</b>		Attachment Available
	<b>Target</b>	<b>Achievements</b>	
	Civil - 582 Criminal-297	Civil - 68 Criminal-09	
2A(ii).	<b>Number of such matters disposed of during the year.</b>		
	<b>Target</b>	<b>Achievements</b>	
	Civil - 582 Criminal-297	Civil - 68 Criminal-09	
2B.	<b>Steps taken to dispose of old matters which are more than 10 years old.</b>		
	<b>Target</b>	<b>Achievements</b>	
	NA	All possible efforts are made for disposal of old cases on priority by fixing short dates and not granting unnecessary adjournment. Call for case in early hours.	
2B(i).	<b>Pendency of such matters at the commencement of the year.</b>		Attachment Available

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HIGH COURT FOR FEDERAL CAPITAL TERRITORY AT LAHORE

	Target	Achievements
	Civil -38 Criminal- 198	Civil -07 Criminal- Nil
2B(ii).	Number of such matters disposed of during the year.	
	Target	Achievements
	Civil -38 Cases Criminal- 198 Cases	Civil -07 Cases Criminal- Nil
2C.	Steps taken to dispose of cases of persons with more than 65 years of age.	
	Target	Achievements
	N.A.	All possible efforts are being made for disposal of these cases on priority basis by fixing short dates and not allowing unnecessary adjournments. Call for case in early hours.
2C(i).	Pendency of such matters at the commencement of the year.	
	Target	Achievements
	8 Cases	3 Cases
2C(ii).	Number of such matters disposed of during the year.	
	Target	Achievements
	8 Cases	3 Cases
3.	Please state briefly the shortfalls with reference to the targets / objectives referred to at S. No. 02 above. Please specify constraints, if any, in achieving the targets.	
	Target	Achievements
	Net target- 511.28 units	Achievements- 1376.35 Units
4.	Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published.	
	Target	Achievements
	N.A.	Nil
5.	Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details.	
	Target	Achievements
	Yes	1. FIRE AND EXPLOSION INVESTIGATION (ON LINE) 05.07.2021-09.07.2021 2. Cluster Training 03.10-2021

Attachment Available

6. Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed.

Target	Achievements
N.A.	Nil

**Applying Date**

Date 22/04/2022

**01-Remarks given by the District Judge regarding:**

01 (a).	Integrity of the Officer- whether beyond doubt, doubtful or positively lacking	Beyond doubt
	Note- If the officer's integrity is doubtful or positively lacking, it may be so stated with all relevant fact, reason(s) & supporting material.	
01 (b).	If he is fair and impartial in dealing with the public and Bar?	YES
01 (c).	If he is cool minded and does not lose temper in court.	YES
01 (d).	His private character is such as to lower him in the estimation of the public and adversely affects the discharge of his official duties?	NO
1 (c).	CONTROL OVER THE FILES IN THE MATTER OF:	
01 (e)(i)(a).	Proper fixation of cause list:	YES
01 (e)(i)(b).	Whether sufficient number of cases are fixed by him to keep him engaged during full court full court hours?	YES
01 (e)(ii).	Avoidance of unnecessary adjournments:	YES
01 (e)(iii).	Disposal of old cases(Give number and year of old cases decided):	OS no. 122/2000 & 140/2005 have been decided.
01 (e)(iv).	Progress and disposal of execution cases:	02 execution case was decided otherwise.
01 (e)(v).	Whether interim order, injunction being granted, refused or retained for sufficient reasons?	Yes
01 (e)(vi).	Are cases remanded on substantial grounds?	'Yes' ✓
01 (e)(vii).	Performance with regard to decision of Motor Accident Claims related to death / injury	NA
01 (f).	Whether Judgment on facts and on law are on the whole sound, well-reasoned and expressed in good language?:	Yes
	Note:- The following factors should also be indicated in filling up this column:	
01 (f)(i).	Marshalling of facts;	Proper
01 (f)(ii).	Appreciation of evidences;	Proper
01 (f)(iii).	Application of law.	Proper
01 (g).	Whether disposal of work is adequate.(Give percentage and reasons for short disposal, if any)	Yes, The officer has given 1376.35 Units which is about 269.13% without stenographer.
	Note:- The following factors should also be indicated in filling up this column:	
01 (g)(i).	Number of cases decided after actual full contest;	09 cases decided during the year after full contest.

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01 (g)(ii).	Number of cases decided wherein all witnesses of fact turned hostile and the case ended in acquittal.	NIL
01 (g)(iii).	Number of civil cases decided on compromises / alternate dispute resolution.	27
01 (g)(iv).	Number of cases wherein after conclusion of arguments and reserving them for judgment, rehearing was ordered.	NIL
01 (h).	Control over the Office and Administrative capacity and tact:	'The officer is active on judicial work and have control on staff, office and have administrative control' ✓
01 (i).	Relations with members of the Bar(mention incidents, if any):	'Oral complaints of Advocates made against most of the Judicial officers if favorable order are not obtained' ✓
01 (j).	Behavior in relation to brother Officers(mention incidents, if any):	Cordial
01 (k).	Whether the officer has made regular inspections of his court and offices in his charge and whether such inspections were full and effective?	Yes, Inspections were full & effective.
01 (l).	His punctuality and regularity in sitting on the dais in court during court hours?	The officer is punctual in sitting on dais during the court hours.
01 (m).	Whether amenable to the advice of the District Judge and other superior officers?	'As per information the relation with superior officers is cordial and supportive' ✓
01 (n).	Behaviour towards women(respect and sensitivity exhibited towards them)	Her behaviour towards woman is respectful & sensitive.
2.	Over all assessment of the merit of the officer(Outstanding, Very Good, Good, Average, Poor)	'Very Good' ✓
3.	State of Health, with remarks, if any?	Good.
4.	Other remarks, if any:	'No remark' ✓
5.	Name of the District Judge:	Chandroday Kumar (JO code up 6553) 31.05.2022

**Annual remarks recorded by the Administrative Judge/Reviewing and Accepting Authority**

Shamim Ahmed( HON'BLE JUDGE )

On my official visit the behaviour of the officer with the superior officer and District Judge and also with me was amenable and trustworthy and the officer is effective hard working.

Accordingly the remark of District Judge mentioned at serial Nos. 01 (h), 01 (m) and 2 is modified as effective hard working, Cordial and Very Good respectively.

**Overall assessment:** Very Good  
Integrity: Certified

The remarks occurring in col. nos. 1(e)(vi), 1(h), 1(i), 1(m) & 4 reversed and modified and overall assessment of merit modified as 'Very Good' vide Court remarks dated 29.08.2022 read with order dated 01.03.2024 passed on representation by Hon'ble Mr. Justice Shamim Ahmed, the then Administrative Judge, Lalitpur.

  
 08/5/24  
**Registrar General**