

From,

Through Registered Post

Mayank Kumar Jain, H.J.S.,
Registrar General,
High Court of Judicature at
Allahabad.

To,

All the District & Sessions Judges,
Subordinate to the High Court of Judicature at
Allahabad.

General Letter No. 11 /IV-h-14/2019; Dated: Allahabad: March 05 , 2019.

Subject: IMPLEMENTATION OF UNIT SYSTEM IN DISTRICT JUDICIARY OF UTTAR PRADESH

Madam/Sir,

With reference to the Hon'ble Court's General Letter No.16/IV-h-14/2018; Dated: Allahabad: May 31, 2018, on the above subject, I am directed to say that the Hon'ble Court, after consideration and detailed deliberation in the matter, has been pleased to make some amendment(s)/modification(s)/deletion in the Unit System implemented vide Court's General Letter aforesaid. The modified Unit System is contained as Annexures A, B, C, D, & E, attached to this General Letter alongwith General Instructions as Annexure F.

The Form Part-II which is enclosed with this General Letter be also added with the existing form relating to assessment of work of Judicial Officers.

The modified Unit System will come into effect retrospectively from 1st July, 2018.

The contents of this General Letter may kindly be brought to the notice of all the officers working under your administrative control for their guidance and compliance.

With regards,

Yours faithfully,


(Mayank Kumar Jain) 5/3/19
Registrar General

Encl: As above.

G.L. No. _____ (I)/IV-h-14/2019 of date;

Copy forwarded for information and necessary action to:

1. The Senior Registrar, High Court, Lucknow Bench, Lucknow.
2. J.R./D.R./A.R.-cum-P.S. to Hon'ble Judges, High Court, Allahabad and Lucknow Bench, Lucknow with the request to place this letter before the Hon'ble Judges for their Lordship's kind perusal.
3. The Director, Institute of Judicial Training and Research, Vineet Khand, Gomti Nagar, Lucknow.
4. The Member-Secretary, U.P. State Legal Services Authority, 3rd Floor, Jawahar Bhawan Annexe, Lucknow.

By order of the Court,


(Mayank Kumar Jain)
Registrar General

Part -II
(To be filled in by the Officer Reported upon)

1.	Brief description of duties.		
2.	Norms set and achieved in respect of disposal of cases.	Targets	Achievements
2A.	Steps taken to dispose of old matters which are more than 5 years old.		
	(i) Pendency of such matters at the commencement of the year.		
	(ii) Number of such matters disposed of during the year.		
2B.	Steps taken to dispose of old matters which are more than 10 years old.		
	(i) Pendency of such matters at the commencement of the year.		
	(ii) Number of such matters disposed of during the year.		
2C.	Steps taken to dispose of cases of persons with more than 65 years of age.		
	(i) Pendency of such matters at the commencement of the year.		
	(ii) Number of such matters disposed of during the year.		
3.	Please state briefly the shortfalls with reference to the targets/objectives referred to at S.No.02 above. Please specify constraints, if any, in achieving the targets.		
4.	Academic and professional achievements during the year, including degree(s) obtained and/or books/articles published.		
5.	Whether attended any workshop, course, programme, etc., organized by Judicial Academy and/or any other organization during the period in question? If so, give details.		
6.	Whether visited Judicial Academy as Faculty Member. If so, give details about the nature of lecture(s) given/topic(s) discussed.		

Place:

Date:

(Signature of the Judicial Officer)

**District and Sessions Judge(s) and Additional District and Sessions Judge(s)
(Criminal Work)**

Sl./No.	Details/ Nature of Cases			Remarks/Reasons
		Units	Incentive	
1.	Trials Under Section 302, 304, 304-B, 395/397, 396 and 399/402 I.P.C and trials in which there is also a charge Under Sections 147 I.P.C or 148 I.P.C or both.	10 Units per contested case	<ul style="list-style-type: none"> ➤ 2 Units for contested cases more than 5 years old. ➤ 4 Units for contested cases more than 10 years old. ➤ 6 Units for contested cases more than 20 years old. ➤ 8 Units for contested cases more than 30 years old. ➤ 10 Units for contested cases more than 40 years old. 	
2.	Trials Under Section 306,307,366,376,377,409,417, 466,477 and 477A I.P.C.	10 Units per contested case.	<ul style="list-style-type: none"> ➤ 2 Units for contested cases more than 5 years old ➤ 4 Units for contested cases more than 10 years old. ➤ 6 Units for contested cases more than 20 years old. ➤ 8 Units for contested cases more than 30 years old. ➤ 10 Units for contested cases more than 40 years old. 	If 6 old cases of more than 5 years are not decided in a quarter, 15 Units would be deducted in that quarter.
3.	Section 75 I.P.C cases where trials would otherwise be by a Magistrate.	3 Units per case.		-
4.	Other Sessions Trials/ Special Cases.	8 Units per contested case.	<ul style="list-style-type: none"> ➤ 1.5 Units for contested cases more than 5 years old ➤ 3 Units for contested cases more than 10 years old. ➤ 4.5 Units for contested cases more than 20 years old. ➤ 6 Units for contested cases more than 30 years old. ➤ 8 Units for contested cases more than 40 years old. 	-

5.	Criminal Appeal decided on merits.	3 Units per appeal	<ul style="list-style-type: none"> ➤ 1 Unit for contested cases more than 05 years old ➤ 1.5 Units for contested cases more than 10 years old. ➤ 2 Units for contested cases more than 20 years old. ➤ 2.5 Units for contested cases more than 30 years old. ➤ 3 Units for contested cases more than 40 years old. 	-
6.	Jail Appeal.	3 Units per appeal	<ul style="list-style-type: none"> ➤ 1 Unit for contested cases more than 05 years old ➤ 1.5 Units for contested cases more than 10 years old. ➤ 2 Units for contested cases more than 20 years old. ➤ 2.5 Units for contested cases more than 30 years old. ➤ 3 Units for contested cases more than 40 years old. 	-
7.	Criminal Revision decided on merits.	1.5 Units per revision	<ul style="list-style-type: none"> ➤ 1 Unit for contested cases more than 05 years old ➤ 1.5 Units for contested cases more than 10 years old and above. 	-
8.	Bail Matters.	1.5 Units for every 10 decided applications	<ul style="list-style-type: none"> ➤ 0.15 Unit for every additional applications. 	-
9.	Transfer Application u/s 408 Cr.P.C.	1 Unit for 3 contested applications	--	-
10.	For each additional accused more than 3 accused and for each additional set of 5 witnesses beyond 25 witnesses in a decided case.	0.5 Additional Unit	--	-
11.	CBI/Prevention of Corruption Act Cases:- <ul style="list-style-type: none"> ➤ Trap Cases ➤ Disproportionate asset (Sec 13(1)(e) Prevention of Corruption Act). ➤ Other Cases. 	30 Units per case	<ul style="list-style-type: none"> ➤ 6 Units for contested cases more than 05 years old ➤ 12 Units for contested cases more than 10 years old. ➤ 18 Units for contested cases more than 20 years old. ➤ 24 Units for contested cases more than 30 years old. ➤ 30 Units for contested cases more than 40 years old. 	If cases not more than 50 are pending then the Judge will earn 5 Units for evidence recorded in 30 pages or 5 witnesses per day as the case may be.

12.	Criminal Appeal remanded back.	1 Unit per case upto 15 decided cases per quarter	> 1 Unit for every additional decided case.
13.	Reference Under Section 122 Cr.P.C.	1 Unit per case	
14.	Disposal of Applications U/s 156(3), 227, 311, 319, Cr.P.C.	1 Unit per application	
15.	Statement U/s 313 Cr.P.C.	0.5 Unit per case	
16.	Application U/s 125 Cr.P.C. (per contested case)	6 Units per application	<ul style="list-style-type: none"> > 2 Units for cases more than 05 years old > 3 Units for cases more than 10 years old. > 4 Units for cases more than 20 years old. > 6 Units for cases more than 30 years old and above.
17.	Application U/s 126, 127, 128 Cr.P.C.	2 Units per application	
18.	Judgments U/s 232 Cr.P.C. (per contested case)	1.5 Units	
19.	Framing of charges	0.5 Unit per case	
20.	Statement recorded by Presiding Officer U/s 200/202 Cr.P.C.	0.5 Unit per statement	
21.	Disposal of uncontested criminal cases on the basis of hostility of witnesses	One fourth of the prescribed units	

**District and Sessions Judge(s) and Additional District and Sessions Judge(s)
(Civil Work)**

Sl./No.	Details/ Nature of Cases	District and Sessions Judge(s) and Additional District and Sessions Judge(s) (Civil Work)		Remarks/Reasons
		Units	Incentive	
1.	Regular Civil Suit	9 Units per contested case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 4 Units for cases more than 10 years old. ➤ 6 Units for cases more than 20 years old. ➤ 8 Units for cases more than 30 years old. ➤ 9 Units for cases more than 40 years old. 	
2.	Suit for Partition and Rendition of Accounts:-			
	➤ At the the time of passing preliminary decree.	7 Units	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4 Units for cases more than 20 years old. ➤ 5 Units for cases more than 30 years old. ➤ 7 Units for cases more than 40 years old. 	
	➤ At the time of passing final decree.	4 Units	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 5 years old. ➤ 4 Units for cases more than 10 years old and above. 	
	➤ Suit decided under Order XII Rule 6 CPC	2 Units	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 5 years old. ➤ 2 Units for cases more than 10 years old and above. 	
	➤ where decree is partially passed			
	➤ where final decree is passed without a partial decree	3 Units	<ul style="list-style-type: none"> ➤ 1.5 Units for cases more than 5 years old ➤ 3 Units for cases more than 10 years old and above. 	

3.	Objection u/s 34 of the Arbitration & Conciliation Act	4 Units	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old. ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 to 30 years old. ➤ 4 Units for cases more than 40 years old.
4.	Press Act Cases, Petition u/s 9 of Arbitration & Conciliation Act (Contested)	2 Units	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old and above.
5.	Cases of a summary nature:- <ul style="list-style-type: none"> ➤ Where case is decided after granting leave to defend ➤ Where decree is passed by refusing leave to defend 	2 Units	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old and above.
6.	Reference made to the High Court under C.P.C.	1 Unit	-
7.	Contested Cases under Guardianship Act, Lunacy Act, Trust Act, Wakf Act, Companies Act and Improvement Trust cases. <ul style="list-style-type: none"> ➤ Contested Probate Case. ➤ Application for Revocation U/S 263 of Indian Succession Act ➤ Letters of Administration 	6 Units	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4 Units for cases more than 20 years old. ➤ 6 Units for cases more than 30 years old and above.

8.	Execution case where decree is satisfied	3 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old and above. 	-
9.	Injunction Application (Contested), Petitions U/S 24 and 26 of Hindu Marriage Act and u/s 12 of Guardianship Act.	2 Units per contested application		-
10.	Civil Appeal contested or against final order/decrece including Appeal Under Rent Control Act.	4 Units per appeal	<ul style="list-style-type: none"> ➤ 2 Units for appeals more than 5 years old. ➤ 4 Units for appeals more than 10 years old and above. 	-
11.	Miscellaneous Civil Appeal	2 Units per appeal	<ul style="list-style-type: none"> ➤ 1 Unit for appeals more than 5 years old. ➤ 2 Units for appeals more than 10 years old and above. 	-
12.	Appeal under Public Premises Act, Ceiling Appeal	2 Units per appeal	<ul style="list-style-type: none"> ➤ 1 Unit for appeals more than 05 years old ➤ 2 Units for appeals more than 10 years old and above. 	-
13.	Case withdrawn or compromised	2 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old and above. 	-
14.	Case remanded to Lower Court	2 Units per case	-	-
15.	Transfer Application u/s 24 CPC	1 Unit for 3 contested applications	-	-
16.	Land Acquisition Case	6 Units per contested case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old. ➤ 4 Units for cases more than 30 years old. ➤ 6 Units for cases more than 40 years old. 	-

17.	Motor Accident Claim cases	3 Units per contested case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2.5 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old and above. 	-
18.	Civil Revision , Revision Under Section 25 SCC Act decided after full contest	3 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 2.5 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old and above. 	-
19.	Revision Dismissed at the admissions stage after hearing counsel	1 Unit per case	-	-
20.	Regular Civil cases decided Ex-Parte	0.5 Unit per case	➤ 0.5 Unit for cases more than 05 years old and above	-
21.	Regular Civil Appeal decided Ex-Parte	0.5 Unit per appeal	➤ 0.5 Unit for cases more than 05 years old and above	-
22.	Misc. Civil Appeal decided Ex-Parte	0.5 Unit per appeal	➤ 0.5 Unit for cases more than 05 years old and above	-
23.	Motor Accident Claim decided Ex-Parte	0.5 Unit per case	➤ 0.5 Unit for cases more than 05 years old and above	-
24.	Land Acquisition cases decided Ex-Parte	0.5 Unit per case	➤ 0.5 Unit for cases more than 05 years old and above	-
25.	Miscellaneous Civil Cases (Contested)	1 Unit per case	➤ 1 Unit for cases more than 05 years old and above.	-
26.	Other Civil Cases decided after full trial <ul style="list-style-type: none"> ➤ Original suits cognizable by the District Judges not falling in the above category at Sl.No.1 	10 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 4 Units for cases more than 10 years old. ➤ 6 Units for cases more than 20 years old. ➤ 8 Units for cases more than 30 years old. ➤ 10 Units for cases more than 40 years old and above. 	-

	<p>and Zila Parishad or Municipal Board/Municipal Corporation Election Petitions</p> <p>➤ Election Petition relating to Kshetra Samitis, Town Area and Notified Areas.</p>	8 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 5 years old. ➤ 3 Units for cases more than 10 years old. ➤ 5 Units for cases more than 20 years old. ➤ 7 Units for cases more than 30 years old. ➤ 8 Units for cases more than 40 years old and above.
27.	Indian Divorce Act, Petition U/s 9, 10, 11, 12 & 13 of HM Act, Guardianship of Person case, Special Marriage Acts (Contested)	10 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 4 Units for cases more than 10 years old. ➤ 6 Units for cases more than 20 years old. ➤ 8 Units for cases more than 30 years old. ➤ 10 Units for cases more than 40 years old and above.
28.	Indian Divorce Act, Petition U/s 9, 10, 11, 12 & 13 of HM Act, Guardianship of Person case, Special Marriage Acts (Ex-Parte)	3 Units per case	
29.	SCC execution cases	3 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old and above.
30.	Adoption Cases	8 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 5 years old. ➤ 3 Units for cases more than 10 years old. ➤ 5 Units for cases more than 20 years old. ➤ 7 Units for cases more than 30 years old. ➤ 8 Units for cases more than 40 years old and above.

31.	Disposal of Application for appointment of receiver, to sue as indigent person, application for substitution of legal representative of deceased person, plaint rejected under order VII Rule 11 of C.P.C. (on application of defendant), attachment before judgment, amendment applications, survey commissioners report under order 26 C.P.C.	2 Units per application		
32.	Petition U/s 21 of U.P. Rent Control Act	6 Units per case		
33.	Cases U/s 23 of U.P.S.C.C. Act	3 Units per case		
34.	Objections Under Section 47 C.P.C. or Under Order 21 Rule 58, Order 21 Rule 90, Order 21 Rule 97, Order 21 Rule 98	9 Units per case		
35.	Nagar Nigam Appeals	2 Units per case		
36.	Framing of Issues in Suit	0.5 Unit per suit		Not applicable for additional issues
37.	Eviction Suit under provincial small causes courts act	8 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 5 years old. ➤ 3 Units for cases more than 10 years old. ➤ 5 Units for cases more than 20 years old. ➤ 7 Units for cases more than 30 years old. ➤ 8 Units for cases more than 40 years old and above. 	
38.	Other SCC Suits after full trial	5 Units per case		

39. Mediation or Plea Bargaining Referral Judge will be credited with 0.5 unit per case. In case of successful settlement, Judge mediator will be credited with 3 units and in case of unsuccessful settlement, 1.5 units will be credited subject to condition that the Judge Mediator holds minimum 2 meetings with the parties and their Advocates.
(Other than those cases carrying one unit or less)

**Civil Judge(Senior Division/Junior Division)
(Civil Work)**

Sl./No.	Details/ Nature of Cases	Civil Judge(Senior Division/Junior Division) (Civil Work)		Remarks/Reasons
		Units	Incentive	
1.	Contested Civil Suits	8 Units per contested case	<ul style="list-style-type: none"> ➤ 1.5 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4.5 Units for cases more than 20 years old. ➤ 6 Units for cases more than 30 years old. ➤ 8 Units for cases more than 40 years old. 	
2.	Eviction Suits Under Provincial Small Causes Courts Act	8 Units per case	<ul style="list-style-type: none"> ➤ 1.5 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4.5 Units for cases more than 20 years old. ➤ 6 Units for cases more than 30 years old. ➤ 8 Units for cases more than 40 years old. 	
3.	Other SCC Suits after full trial	2 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 1.25 Units for cases more than 10 years old. ➤ 1.5 Units for cases more than 20 years old. ➤ 2 Units for cases more than 30 years old and above. 	
4.	Contested Case of ESI/ Insolvency	4 Units per case	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 1 Unit for cases more than 10 years old. ➤ 2 Units for cases more than 20 years old. ➤ 3 Units for cases more than 30 years old. ➤ 4 Units for cases more than 40 years old. 	

5.	Execution case where decree is satisfied	3 Units per case	<ul style="list-style-type: none"> ➤ 0.75 Unit for cases more than 05 years old ➤ 1.5 Units for cases more than 10 years old. ➤ 2.25 Units for cases more than 20 years old. ➤ 3 Units for cases more than 30 years old and above 	-
6.	Cases in which leave to defend is refused including (Rent Control Act) and decree passed	3 Units per case	-	-
7.	Application U/s 27 Rent Control ACT.	1 Unit for 10 Cases	-	-
8.	Application u/s 28 UP Rent Control Act	1 Unit per case	-	-
9.	Injunction Application	2 Units per contested application	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 1.5 Units for cases more than 10 years old. ➤ 1.75 Units for cases more than 20 years old. ➤ 2 Units for cases more than 30 years old and above. 	Judge is required to dispose of 01 temporary injunction application per working day. In default, 2 units per month will be deducted from credit if any injunction application is pending for more than 2 years
10.	Regular Suits Withdrawn/Compromised	2 Units per case	-	-
11.	Judgments on admission under order 12 Rule, 6 C.P.C.	2 Units per case	-	-
12.	Disposal of Application for appointment of receiver, to sue as indigent person, application for substitution of legal representative of deceased person, plaint rejected under order VII Rule 11 of CPC (on application of defendant), attachment before judgment, amendment applications, survey commissioners report under order 26 C.P.C.	2 Units per application	-	-

13.	Succession Act Contested case-----> Uncontested case----->	4 Units 2 Units	> 2 Units for contested cases more than 05 years old > 4 Units for contested cases more than 10 years old and above. > 1 Unit for cases more than 05 years old. > 2 Units for cases more than 10 years old and above.	
14.	Cases or appeal settled through Lok Adalat.	1 Unit per case		
15.	Mediation or Plea Bargaining (Other than those cases carrying one unit or less)	Referral Judge will be credited with 0.5 unit per case. In case of successful settlement, Judge mediator will be credited with 3 units and in case of unsuccessful settlement, 1.5 units will be credited subject to condition that the Judge Mediator holds minimum 2 meetings with the parties and their Advocates.		
16.	Cases returned as settled through judicial settlement (Other than those cases carrying 2 units or less)	3 Units per case		
17.	Disposal of an uncontested case on account of Ex-Parte or compounding	1 Unit per case	> 1 Unit for cases more than 05 years old and above	
18.	SCC Execution Cases	3 Units per case	> 1 Unit for cases more than 05 years old > 2 Units for cases more than 10 years old. > 3 Units for cases more than 20 years old and above.	
19.	Application under Order 21 Rule 97 & Order 21 Rule 58	9 Units per case		

20.	Petition U/s 21 of U.P. Rent Control Act	6 Units per case		
21.	Cases U/s 23 of U.P.S.C.C. Act	3 Units per case		
22.	Nagar Nigam Appeals	2 Units per case		
23.	Framing of Issues in Suit	0.5 Unit per suit		Not applicable for additional issues
24.	Disposal of Preliminary Issues	1 Unit for each contested Preliminary Issues decided after hearing both parties (in different suits and not in same suit)		
25.	SCC Suit after full trial	8 Units per contested case		

**CMM/ACJM/CJM/JM/MM
(Criminal Work)**

Sl./No.	Details/ Nature of Cases	CMM/ACJM/CJM/JM/MM (Criminal Work)		Remarks/Reasons
		Units	Incentive	
1.	Warrant Cases (Contested)	6 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old. ➤ 4 Units for cases more than 30 years old. ➤ 6 Units for cases more than 40 years old. 	-
2.	Cases U/s 363,377,408,409,467, 468,471, 477 I.P.C (Contested)	7 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4 Units for cases more than 20 years old. ➤ 5 Units for cases more than 30 years old. ➤ 7 Units for cases more than 40 years old. 	-
3.	Case under E.C Act/Food Safety and Standards Act 2006 (Contested)	4 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 to 20 years old. ➤ 3 Units for cases more than 30 years old. ➤ 4 Units for cases more than 40 years old. 	-
4.	Arms Act (Contested)	2 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 1.5 Units for cases more than 10 years old. ➤ 2 Units for cases more than 20 years old and above. 	-
5.	Prevention of food adulteration Act (contested)	6 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old. ➤ 4 Units for cases more than 30 years old. ➤ 6 Units for cases more than 40 years old. 	-

6.	Excise Act (Contested)	2 Units per case	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 1 Unit for cases more than 10 years old. ➤ 1.5 Units for cases more than 20 years old. ➤ 2 Units for cases more than 30 years old and above. 	
7.	Cases triable by Spl CJM (contested)	5 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old. ➤ 4 Units for cases more than 30 years old. ➤ 5 Units for cases more than 40 years old. 	
8.	Other Local and Special Act (Contested)	4 Units per case	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 1 Unit for cases more than 10 years old. ➤ 2 Units for cases more than 20 years old. ➤ 3 Units for cases more than 30 years old. ➤ 4 Units for cases more than 40 years old. 	
9.	CBI/Special Cell/Crime Branch/EOW/Cyber Crime Case	10 Units per case	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 4 Units for cases more than 10 years old. ➤ 6 Units for cases more than 20 years old. ➤ 8 Units for cases more than 30 years old. ➤ 10 Units for cases more than 40 years old. 	
10.	Cases under prize money and Chit Fund Act. (Contested)	6 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 2 Units for cases more than 10 years old. ➤ 3 Units for cases more than 20 years old. ➤ 4 Units for cases more than 30 years old. ➤ 6 Units for cases more than 40 years old. 	
11.	Petty Case (Under police Act/shops/Estb Act/Municipal Act , SPCA Act., Motor Vehicle Act etc.) decided through summary procedure on plea of guilty.	6 Units per 100 challan	-	No Credit for confession in Lok Adalat.

<p>12. Juvenile Justice Board:- A. Cases involving offence triable by Session Court B. Other Cases</p>	<p>7 Units per case 4 Units</p>	<p>> 2 Units for cases more than 05 years old > 4 Units for cases more than 10 years old. > 7 Units for cases more than 20 years old and above. > 2 Units for cases more than 05 years old > 4 Units for cases more than 10 years old and above.</p>	
<p>13. Contested cases under companies Act, Income Tax Act, wild life (Protection) Act and Essential Commodities Act</p>	<p>6 Units per case</p>	<p>> 1 Unit for cases more than 05 years old > 2 Units for cases more than 10 years old. > 3 Units for cases more than 20 years old. > 4 Units for cases more than 30 years old. > 6 Units for cases more than 40 years old.</p>	
<p>14. Misc work including remand application for superdari, cancellation of warrants, statements U/s 164 Cr.P.C.</p>	<p>10 Units in a month</p>	<p>-</p>	
<p>15. Bail matters and applications u/s 14 of the SARFAESI Act</p>	<p>1 Unit for every 10 applications decided</p>	<p>-</p>	
<p>16. For each additional accused more than 03 accused and for each additional set of 05 witnesses beyond 25 witnesses in a decided case</p>	<p>½ Additional Unit.</p>	<p>-</p>	
<p>17. Other Cases (Including Cases under Section 3 of the Railway property (unlawful possession) Act 1966 in which the accused is convicted or acquitted after full trial</p>	<p>4 Units per case</p>	<p>> 1 Unit for cases more than 05 years old > 2 Units for cases more than 10 years old. > 3 Units for cases more than 20 years old. > 4 Units for cases more than 30 years old and above.</p>	

18.	Cases in which accused is either discharged u/s 249 Cr.P.C or convicted under Section 241 or 246 (3) Cr.P.C.	1 unit for every 10 cases	-	-
19.	Cases in which the accused is discharged under Section 239 or 245 Cr.P.C.	1 Unit for every 5 cases	-	-
20.	Cases in which the accused is discharged under Section 249 Cr.P.C without any evidence having been recorded	1 Unit for every 10 cases	-	-
21.	Cases which are compounded u/s 320 Cr.P.C after some evidence	2 Units per case	-	-
22.	Cases under section 299 Cr.P.C	1 Unit per case	-	-
23.	Cases where all public witnesses of fact turn hostile and trial ends in acquittal	2 Units per case	-	-
24.	Cases in which the accused is convicted u/s 252 Cr.P.C	1.5 Units per case	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 1 Unit for cases more than 10 years old. ➤ 1.5 Units for cases more than 20 years old and above. 	-
25.	Cases in which the accused is acquitted u/s 256, 257, 258 Cr.P.C after some evidence has been recorded.	2 Units per case	<ul style="list-style-type: none"> ➤ 1 Unit for cases more than 05 years old ➤ 1.5 Units for cases more than 10 to 20 years old. ➤ 2 Units for cases more than 30 years old and above. 	-
26.	Cases in which the accused is acquitted u/s 256,257,258 Cr.P.C without any evidence having been recorded	1 Unit per case	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 0.75 Unit for cases more than 10 to 20 years old. ➤ 1 Unit for cases more than 30 years old and above. 	-

27.	Cases dismissed u/s 203 Cr.P.C	1 Unit per case	-	-
28.	Applications under section 156 Cr.P.C, Final Reports, Protest Petitions	1 Unit for every 3 cases	-	-
29.	Cases where the accused pleads guilty at the commencement of the trial	0.5 Unit per case	-	-
30.	Sessions Enquiry on complaint u/s 202 (2)	1 Unit for every 10 enquiry	-	-
31.	Committal of Cases to the Court of Sessions	2 Units for every 10 cases	<ul style="list-style-type: none"> ➤ 0.5 Unit for cases more than 05 years old ➤ 1 Unit for cases more than 10 to 20 years old. ➤ 2 Units for cases more than 30 years old and above. 	-
32.	Disposal of cases by Railway Magistrate on the basis of confessional statement	0.2 Units per case		
33.	Railway Magistrate for Mobile Court	4 Units for each mobile court		
34.	Disposal of Applications U/s 156 (3), 227, 311, 319 Cr.P.C.	1 Unit per application		
35.	Statement U/s 313 Cr.P.C.	0.5 Unit per case		
36.	Application U/s 125 Cr.P.C. (per contested case)	6 Units per application	<ul style="list-style-type: none"> ➤ 2 Units for cases more than 05 years old ➤ 3 Units for cases more than 10 years old. ➤ 4 Units for cases more than 20 years old. ➤ 6 Units for cases more than 30 years old and above. 	
37.	Application U/s 126, 127, 128 Cr.P.C.	0.5 Units per application		

38.	Judgements U/s 232 Cr.P.C. (per contested case)	1.5 Units		
39.	Framing of Charges	0.5 Units for each case		
40.	Statement recorded by P.O. U/s 200/202 Cr.P.C.	0.5 Unit per statement		
41.	Summon Trial	1 Unit per trial		

Annexure-E

Administrative/Miscellaneous Work For District and Sessions Judge/A.D.J's

Sl./No.	Details/ Nature of Cases			Remarks/Reasons
		Units	Incentive	
1.	Special Judges Triable cases under Gangster Act, NDPS Act, Dacoity Affected Area , SC/ST, E.C(Electricity), POCSO Act.	10 Units per month	-	For Bail, Remand and release matters etc.
2.	D.J/A.D.Js having more than 500 cases	10 Units per month	-	
3.	Inspection of Office	10 Units per quarter	-	
4.	Administrative Work and work connected with Bail and legal-aid and Lok Adalat	20 Units per month for D.Js	-	
5.	Senior Most Additional District Judge for Administrative Work	10 Units per month for ADJ-I	-	
6.	Officers in-charge Administrative/Vigilance/litigation/Controlling officer Account	10 Units per month for DDO and I/C Nazarat	-	Including officer in-charge Nazarat.
7.	Additional District Judge and Principal Judge Family Court on Account of additional Administrative Work.	5 Units per month for other ADJs for doing additional Administrative Work.	-	

8.	Judicial Officers deputed as mediator or plea bargaining Judge.	Shall get rebate in the number of working days equivalent to the days on which such duty is performed	-	
9.	Departmental Enquiry A. Fact Finding B. Regular DE	<ul style="list-style-type: none"> ➤ 3 Units for each preliminary enquiry ➤ 8 Units for each Departmental Enquiry. 	-	2 Units per month will be deducted, in case of PE pending for more than 4 months or DE pending for more than 6 months. Inquiries pending for more than 10 years should be completed in two months from the date of implementation of the Unit System Scheme failing which 10 Units per month will be deducted.
10.	Principal Judge Family Court	10 Units per month.	-	
11.	Nodal Officer Rashtriya Lok Adalat	15 Units for National Lok Adalat		
12.	Inspection of other offices i.e., jail authorities, juvenile home, office of the executive magistrate, etc.	4 Units per inspection		
13.	Custodial Death Enquiries	4 Units per inspection		
14.	Recording of Evidence	1 Unit for every 10 pages		
15.	Work of Link Officer	3 Units for each day		

Administrative/Miscellaneous Work for Magistrates (CJM/ACJM/JM/MM)

16.	Bail and Remand	10 Units per month	-	
17.	Criminal Miscellaneous work	2 Units per month	-	
18.	Inspection of Office	10 Units in a quarter	-	
19.	Inspection of other offices i.e., jail authorities, juvenile home, office of the executive magistrate, etc.	4 Units per inspection		
20.	Custodial Death Enquiries	4 Units per inspection		
21.	Recording of Evidence	1 Unit for every 10 pages		
22.	Work of Link Officer	3 Units for each day		
Administrative/Miscellaneous Work for Civil Judge/ JSCC				
23.	Having more than 300 suits	10 Units per month	-	
24.	Other Civil Judge (SD/JD), JSCC or other Additional Civil Judge (SD/JD)	7 Units per month	-	
25.	Inspection of Office	10 Units per quarter	-	
26.	Member/Secretary of District Legal service authority	10 Units per quarter	-	As presently the Secretaries, District Legal Services Authorities are not assigned judicial work. Therefore, they are not required to give any quota. Hence, there is no necessity of granting any additional unit to such Secretaries. However, in case the Secretaries, District Legal Services Authorities, who are also assigned judicial work they will be entitled to 10 units per quarter.

27.	Departmental Enquiry A. Fact Finding-----> B. Regular----->	3 Units of each preliminary enquiry 8 Units of each departmental Enquiry concluded in a quarter	2 Units per month will be deducted, in case of PE pending for more than 4 months or DE pending for more than 6 months.
28.	Computer Nodal Officer	4 Units per month	
29.	Additional credit of 0.25 Unit per day will be given to the Judicial Officers for ensuring accurate and complete data entry and also for uploading the updated data on National Judicial Data Grid database. In case, the Judicial Officers fail to do so, 0.25 Unit per day will be deducted from their Units achieved from disposal of cases.		
30.	Inspection of other offices i.e., jail authorities, juvenile home, office of the executive magistrate, etc.	4 Units per inspection	
31.	Custodial Death Enquiries	4 Units per inspection	
32.	Recording of Evidence	1 Unit for every 10 pages	
33.	Work of Link Officer	3 Units for each day	

Note:- District Judge will assess the quarterly inspection of Judicial officer and in every 6 months, formal assessment of Judicial officer be done by the Administrative Judge with regard to his Judicial work.

General Instructions

1. Judicial officers are expected to inspect their offices once in a quarter. A District Judge is expected to inspect each subordinate court once in a year. The total time spent in inspection will be noted in the remark column of the statement.
2. The merit of an officer will be judged by the quality of his work. The officers, therefore, in no circumstances will escape from quality for sake of quantity.
3. The statement of out-turn of work will bear the name and designation of the official who prepares the same and also the official who checks the same.
4. It will be the personal responsibility of the presiding officer concerned to see that the statement, so submitted is absolutely correct.
5. The District Judge should ensure that the statements are properly and correctly prepared. Severe action should be taken against officials preparing wrong statements.
6. District Judges should expedite disposal of miscellaneous appeals, revisions and other cases in which proceeding before the lower courts have been stayed.
7. Presiding Officers should expedite disposal of applications for the ad interim injunction, attachment and appointment of receiver.
8. Presiding Officers should expedite civil miscellaneous cases of the nature of Section 47 C.P.C., Order 21 Rule 58 C.P.C., Order 21 Rules 97 and 100 C.P.C., Order 21 Rules 89 and 90 C.P.C. Etc., so as to expedite disposal of old executions cases.
9. Presiding Officers should expedite disposal of old cases, Presiding Officer should not give long dates when adjourning old cases. Short dates after a week or two should be normally given. A list of 100 oldest cases may be prepared at the beginning of every quarterly and the cases may be disposed of on priority basis.
10. District Judges will check up the statements submitted in compliance of Administrative Judges' Circular Letter No. 8 of 1976 to ensure that Presiding Officers are disposing of a fair number of old cases and are not giving preference to new cases. A specific mention should be made in the Confidential Remarks regarding this. Presiding Officers found habitually not paying due attention to disposal of old cases may not be considered fit for promotion or confirmation.
11. The officers with stenographer will have to give minimum 1200 units per year and the officers without stenographer will have to give minimum 1000 units per year.
12. Computation of out-turn of the officer shall exclude leaves, holidays, and training period at the rate of 3.28 units per day.