



CARA CENTRAL ADOPTION RESOURCE AUTHORITY CARA



सत्यमेव जयते

**Acknowledgement for Registering on  
Child Adoption Resource Information & Guidance System (CARINGS)**

Congratulations **Ms.Shelly Roy** for successfully registering with us for adopting a child/children.

**Your User Name is:** ADLPR7806B

**Your password has been sent to your registered Mobile No. & Email ID**

Please read the instructions given with this acknowledgement carefully.

**Contact detail of the Agency who shall be conducting your Home Study is as under:-**

<b>Name of Agency :</b>	Gonda Child Protection Home
<b>Agency Address :</b>	New Address-Charu Niwas, Behind J.P.Memorial School, Portarganj, Lucknow Road Gonda.
<b>State :</b>	Uttar Pradesh
<b>Pin Code :</b>	271001
<b>Contact No :</b>	9161925672
<b>Email :</b>	gvs.charu@gmail.com

**Instructions**

**1.** You are requested to upload the following documents by 30 Days, otherwise your registration shall be cancelled :-

- Current family photograph/ Photograph of person adopting a child
- PAN Card of the prospective adoptive parents
- Birth certificate/Proof date of birth of the parents
- Proof of residence (Aadhar card/ voter card/ passport/current electricity bill/telephone bill)
- Proof of income of last year (salary slip/income certificate issued by Govt.department/income tax return)
- Certificate from a medical practitioner certifying that the prospective adoptive parents do not suffer from any chronic, contagious or fatal disease and they are fit to adopt (In case of married couple, upload Medical Certificate of both the applicants)
- Marriage certificate/Divorce Decree/ Declaration from the competent court or affidavit on oath pertaining to divorce in case of divorce governed by personal law where decree of divorce is not mandatory/Death certificate of spouse whichever is applicable.

**2.** After uploading the documents, please check and submit the same by clicking on the submit button.

**3.** Your Home Study shall be conducted within 30 days of submission of the complete documents by the selected SAA, from the place of your residence. In case of delay, you must contact the CARA helpdesk.



4. You are required to pay an amount of Rs 6000/- only to the SAA for preparation of Home Study Report (HSR) and uploading the same on CARINGS. **No money shall be paid in cash.**
5. Based on the HSR confirming your eligibility you shall be placed in waiting list for referral(s) of three children as per your choice (in one or more referrals). Validity of HSR shall be three years.
6. You shall be intimated of the referral(s) through your registered e-mail as well as SMS on registered mobile.
7. Please make sure to login on CARINGS immediately on receipt of the intimation of referral to view the profiles of the children referred. The referred children's photograph, Child Study Report (CSR) & Medical Examination Report (MER) would be available online.
8. You must reserve any one of the referred children within 48 hours of receiving the referral(s). **You shall be relegated to the bottom of the waiting list, if you fail to reserve any child out of the three children referred.**
9. After reserving a child you must immediately contact the Specialized Adoption Agency (SAA) from where you've reserved the child. The matching shall be done by the Adoption Committee after which you shall be giving consent for accepting the child and this process has to be completed within 20 days from the date of reserving the child. **Non-acceptance after matching, within the stipulated time frame, shall release the child & push you to the bottom of the seniority list.**
10. You may take the child in pre-adoption custody, pending court order, after matching the child by signing the pre-adoption foster care deed.
11. The SAA will file a petition in court with you as co-applicant(s) within 10 days of accepting the child.
12. You will be required to pay the adoption fees of Rs 40,000/- only to the SAA. **The payment shall not be in cash and no additional amount is required to be paid.**
13. You may be required to appear in the court for hearing along with the child and hence requested be in touch with the SAA and its lawyers. The adoption order should be obtained within two months from the date of filing of the petition and given to you by the SAA.
14. Birth Certificate of the child shall be obtained by the SAA within 08 working days from date of issuance of adoption order and forwarded to you.
15. You are requested to refer to Adoption Regulation 2017 and other relevant instructions on our website [www.cara.nic.in](http://www.cara.nic.in) and for any assistance please call our Toll Free number **1800 11 1311** or write to our helpdesk at **Email : [carahdesk.wcd@nic.in](mailto:carahdesk.wcd@nic.in).**

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