

STATUTORY OFFICERS OF THE UNIVERSITY

Hon'ble Chancellor,
Shri Satya Dev Narayan Arya
Governor, Haryana

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DIRECTORATE OF DISTANCE EDUCATION

DIRECTOR	Dr. Mohinder Chand M.Com., M.Phil., Ph.D, PGDHM, M.Sc.(HM)	01744-238628 (O)
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FACULTY OF THE DIRECTORATE

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FACULTY OF THE DIRECTORATE (ON CONTRACT)

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ADMINISTRATIVE OFFICERS

DEPUTY REGISTRAR

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2.	Dr. (Mrs.) Salochna Devi, M.A., Ph.D	01744-238196 (O)	2588(O)
3.	Shri Gulshan Dua, B.A.	01744-238196 (O)	2591(O)

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K.U. Kurukshetra EPABX Nos.

(+91)-(1744)
238196 / 238410
238629 / 238679

1.	DDE Enquiry	01744-238518(O)	2600(O)
2.	Examination Enquiry	01744-238169(O)	2454(O)
3.	Deputy Registrar (Result-I)	01744-238299(O)	2461(O)
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6.	Sr.Administrative Officer (Re-ev.)	01744-239230(O)	2455(O)
7.	Deputy Registrar (Regn.)	01744-238888(O)	2440(O)
8.	Deputy Registrar (Conduct)	01744-238966(O)	2474(O)
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11.	Controller of Examinations-II	01744-238189(O)	2142(O)

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DIRECTORATE OF DISTANCE EDUCATION,
KURUKSHETRA UNIVERSITY,
KURUKSHETRA – 136 119 (HARYANA)

DDE Enquiry : **91-1744-238518**
Website : <http://www.ddekuk.ac.in>
E-mail (For General query) : dde@kuk.ac.in
(For Online related query) : onlineddekuk@gmail.com



Dr. Nita Khanna
M.Sc., Ph.D
VICE-CHANCELLOR



Kurukshetra University, Kurukshetra – 136 119 (INDIA)
(Established by the State Legislature Act XII of 1956)
("A+" Grade, NAAC Accredited)

Message

I am glad to invite you to take admission to various courses offered by the Directorate of Distance Education, Kurukshetra University, Kurukshetra.

I welcome you to join this illustrious institution which is the oldest University of Haryana. It has been accredited as an A+ Institution by NAAC and is listed in Category-I under UGC (Categorization of Universities for grant of graded Autonomy) Regulations 2018. In this digital age, the Directorate is providing all the services to its students through digital mode to facilitate the distant learners.

The Directorate of Distance Education has taken many students' friendly initiatives in the last one decade, such as, updating its study material, online forms, online fee gateway, Mobile App, SMS & E-mail services, incentivising girl students by offering tuition fee concession and many more. It is offering a blend of professional & traditional courses to meet the needs of the industry and the aspiring youth. Competition Success Review Magazine conferred CSR Top Institutes of India Award for the year 2018 to the Directorate.

I wish you all success in your studies.

(Nita Khanna)

From the Director's Desk



Prof. Mohinder Chand
Director

**DIRECTORATE OF DISTANCE
EDUCATION, K.U.KURUKSHETRA**
(Established by the State Legislature Act XII of 1956)
("A+" Grade, NAAC Accredited)

Message

I invite students to the Directorate of Distance Education for Admissions 2020. The DDE vision of providing affordable and accessible education has led to a nurturing of a large numbers of learners. The DDE has a legacy of providing relevant education in conformation with the contemporary needs and vitalities affirming quality and excellence with a student strength of more than 20 thousands. Beginning with a few courses today it offers more than 40 traditional and professional courses at Certificate, Diploma, UG and PG levels for broadening the knowledge horizons and developing skills for capacity building. Recently, the DDE has introduced two Diploma level courses- Diploma in Yoga and Diploma in Gita in keeping pace with the emerging needs of humankind alongside fast changing trends in the society and industry. The DDE has evolved with time and has modernized its operations for effective student interface through online forms, online fee gateway, Mobile App, SMS and E-mail services.

The DDE is regularly updated its curriculum and efforts are underway to provide all study material in downloadable format on the website to its students through a unique individual user id. For the convenience of students, syllabi, model question papers and old question papers are made available on the DDE website. DDE arranges Personal Contact Programmes (PCP) for all students by the expert teachers for broad coverage of syllabi, discussion and students' query handling.

We welcome you to explore options that may be available to you in our various academic programmes and please do not hesitate to contact us for additional information.

I wish you all a very successful life.

(Prof. Mohinder Chand)

INTRODUCTION

THE UNIVERSITY

Kurukshetra University, Kurukshetra established in 1957, has a well-developed multi-faculty Campus spread over 473 acres of land. Ever since laying of foundation stone by Dr. Rajendra Prasad, the First President of India, the University has taken quantum leaps and has emerged as an advanced centre of Study & Research for quality education in conformity with the international standards.

The University has centrally air-conditioned auditorium with a seating capacity of 1900 persons, Senate Hall, Conference Hall, well-equipped Sports Complex (Play fields, Gymnasium, Stadium, Swimming Pool, Tennis Courts, Volleyball, Basketball Courts, etc.), Teachers' Club, Club for Administrative staff, **25 Hostels, (12 for Boys & 13 for Girls)**, School, Health Centre, Business Complex, about **700** quarters for all categories of staff. Kurukshetra University, Kurukshetra has a rich Jawaharlal Nehru Library with more than 3.95 lac books, 196+24 journals (Foreign & Indian) and **15,324** rare manuscripts, Internet Section of 200 nodes, Computer Centre, Museum, Instrumentation (USIC) workshop, NSS Centre, Students' Guest House, Faculty House, etc. In addition to Directorate of Distance Education, Institute of Integrated & Honors' Studies and Institute of Teacher Training & Research, the University has **49** Teaching Departments/Institutes on the campus and **261** affiliated colleges situated in the Districts of Ambala, Panipat, Kaithal, Yamuna Nagar, Karnal, Kurukshetra and Panchkula.

THE DIRECTORATE

Kurukshetra University initiated Distance Education Programmes in 1976 through Directorate of Correspondence Courses to provide an opportunity of higher education to the persons who could not continue their studies because of reasons beyond their control. The Directorate's endeavour has been to combine the twin objective of reaching the unreached and meeting the rising educational aspirations of the masses. With the advancement and implementation of technology in imparting education through distance mode, the Directorate was re-caste as Directorate of Distance Education (DDE). The Directorate enrolls every year more than **20000** students in about **40** undergraduate and postgraduate conventional and professional courses. The courses and their curriculum are periodically reviewed and updated to incorporate the developments in the field. The Directorate is also providing two year B.Ed. programme with the approval of NCTE for the benefit of working teachers in schools and other educational institutions.

The Directorate has a separate three-storey teaching-block exclusively for the distance education students. It houses well-equipped, centrally air-conditioned Computer Labs and Library, lecture halls, common-rooms, teacher-rooms, etc.

The Directorate of Distance Education has its own website www.ddekuk.ac.in for Online admission and other enquiries. The study material of various courses offered by the Directorate of Distance Education is being made available Online in the form of books. DDE has been awarded with CSR Trophy and Certificate for Top Institutes of India in 2018 and earlier also it was awarded CSR Trophy and Certificate for Top Distance Learning University in 2016 and "Dnyandeep Award" by Yashwant Rao Chavan Maharashtra Open University, Nasik, MS in 2015 for excellence in Distance Education.

LISTING

Section No.	Contents	Page No.
I.	Important instructions	1 – 6
II.	A. Schedule of Dates for Admission and Payment of Fees (1 st Installment; 2 nd Installment, Late Fee on Examination Form and all other Dues, etc.)	7 – 11
	B. Fee Concession/Financial Assistance	12-13
	C. Admission Rules and Procedure for International Students	13-16
III.	List of Courses	17-18
IV.	Internal Assessment – Guidelines and Instructions	19
V.	Eligibility Conditions, Courses of Study and Scheme of Examinations	20-61
	A. Traditional Courses	22-36
	B. Professional Courses	37 – 61
VI.	Guidelines & Schedule for Submission of Dissertation/Project Report etc.	62 -66
VII.	A. Submission of Migration Certificate/Affidavit (by the candidates from other universities & boards, other than Board of School Education, Haryana)	67
	B. Issue of Migration Certificate	
VIII.	Refund of Fee	67-68
IX.	Examination: A. General Information	69- 71
	B. Examination Centres	
	C. Instructions for Re-appear/ Compartment/Ex-Students	
X.	Instructional Methodology	72-73
XI.	Schedule for Change of Course/Subject/Option	74-75
XII.	Facilities Available	76
ANNEXURES		
(i)	Guidelines regarding Bonafide Residents of Haryana	77-78
(ii)	List of Scheduled Castes in Haryana	79
(iii)	List of Backward Class Castes in Haryana	79-80
(iv)	Format of Scheduled Caste Certificate	81
(v)	Format of Backward Class Caste Certificate	81
(vi)	Format of Character Certificate	82
(vii)	Format of Medical Certificate for Differently Abled Persons	83
(viii)	Format of Certificate by Children/Grand Children of Freedom Fighters	83
(ix)	Format of Certificate of Economically Weaker Sections	84
(x)	Certificate for Deceased or Disabled or Discharged Military/Para Military personnel Ex-Serviceman or Ex-personnel of Para-Military Forces	85
(xi)	Certificate for the Ex-Employees of Indian Defence Services/ Para-Military Forces	86
(xii)	Format of Self Declaration in lieu of Migration Certificate	87
(xiii)	Format of Teaching Experience Certificate (for B.Ed. Part-I only)	88
(xiv)	Format of Self Declaration by the Students regarding anti-ragging.	89
(xv)	Format of Self Declaration by the Parents/Guardians regarding anti-ragging.	90
(xii)	Format for approval of Topic/Name of Supervisor/Organization etc.	91-92
ADMISSION FORM (A to E)		
A	Admission Form	B Computer Form
C	Examination Form	D Admit Card
E	Computer Form (for Exam. Branch)	

EASY WAY TO FIND ABOUT DDE COURSES JANUARY 2020/JULY, 2020

Sr. No.	Name of Course	See the relevant information mentioned below at Page Nos. of this Prospectus as given hereunder:				
		Fee Structure	Eligibility Conditions, Mode of Instruction and Courses of Study & Scheme of Examination	Schedule of Submission of Dissertation/ Project Report/ Field Work/ Translation Work/ Training Report/ Assignments etc.	About Examination/ Exam Centres and Instructions	About Personal Contact Programme and PCP Centres
TRADITIONAL COURSES		Page No	Page No	Page No	Page No	Page No
1	B.A. (3-Year) Part-I/II/III	10- 11	22-25	62 - 66	69-71	72 - 73
2	B.Com. (3-Year) Part-I/II/III	10 - 11	25-26	62 - 66	69-71	72 - 73
3	M.A. Hindi Part-I/II	10- 11	26-27	-	69-71	72 - 73
4	M.A. English Part-I/II	10- 11	27-28	-	69-71	72 - 73
5	M.A. Sanskrit Part-I/II	10- 11	28	-	69-71	72 - 73
6	M.A. Panjabi Part-I/II	10- 11	29	-	69-71	72 - 73
7	M.A. Political Sc. Part-I/II	10- 11	29-30	-	69-71	72 - 73
8	M.A. Philosophy Part-I/II	10- 11	30-31	-	69-71	72 - 73
9	M.A. Public Admn. Part-I/II	10- 11	31	-	69-71	72 - 73
10	M.A. History Part-I/II	10- 11	32	-	69-71	72 - 73
11	M.A. Economics Part-I/II	10- 11	32-33	-	69-71	72 - 73
12	M.Sc. Mathematics Part-I/II	10- 11	33-34	-	69-71	72 - 73
13	M.Sc. Geography Part-I/II	10- 11	34-35	-	69-71	72 - 73
14	M. Com.Part-I/II	10- 11	35-36	-	69-71	72 - 73
PROFESSIONAL COURSES						
(I) COMPUTER/ IT COURSES						
1	C.C.A.	10- 11	37	-	69-71	72 - 73
2	B.C.A. Part-I/II/III	10- 11	37-39	62 - 66	69-71	72 - 73
3	P.G. D.C.A	10- 11	40	-	69-71	72 - 73
4	M.Sc. C.S.(Sw) Part-I/II	10- 11	40-41	-	69-71	72 - 73
5	M.C.A. (3 year) Part I/ II/ III	10- 11	41-43	-	69-71	72 - 73
(II) COMMERCE & MANAGEMENT COURSES						
1	P.G. D.E.M.M.	10- 11	44	62 - 66	69-71	72 - 73
2	P.G.D.TX	10- 11	44	62 - 66	69-71	72 - 73
3	P.G.D.B.A.	10- 11	44-45	62 - 66	69-71	72 - 73
4	M.B.A. Part-I/II	10- 11	45-46	62 - 66	69-71	72 - 73
5	M.B.A. (H.M.) Part-I/II	10- 11	47-48	62 - 66	69-71	72 - 73
(III) LIBRARY & INFORMATION SCIENCE COURSES						
1	D. Lib.Sc.	10- 11	48	-	69-71	72 - 73
2	B. Lib.Sc.	10- 11	49	-	69-71	72 - 73
3	M. Lib.Sc.	10- 11	49	-	69-71	72 - 73
(IV) JOURNALISM & MASS COMMUNICATION COURSES						
1	P.G.D.J.M.C.	10- 11	50	-	69-71	72 - 73
2	M.A M.C. Part-I/II	10- 11	50-51	-	69-71	72 - 73
(V) EDUCATION COURSES						
1	B.Ed. Part-I/II	10- 11	51-56	-	69-71	72 - 73
2	M. A. Edu. Part-I/II	10- 11	56-57	62 - 66	69-71	72 - 73
(VI) LAW COURSE						
1	LL.M. Part-I/II	10- 11	57	-	69-71	72 - 73
2	P.G.D.C.L & IPR	10- 11	57-58	-	69-71	72 - 73
(VII) ENVIRONMENTAL EDUCATION COURSES						
1	P.G. D.E.E.	10- 11	58	-	69-71	72 - 73
2	M.A. E.E.Part-I/II	10- 11	58-59	-	69-71	72 - 73
(VIII) OTHER COURSES						
1	C.C.U	10- 11	59	-	69-71	72 - 73
2	P.G.D.T.(H/E)	10- 11	59-60	62 - 66	69-71	72 - 73
3	P.G.D.H.R.	10- 11	60	-	69-71	72 - 73
4	Diploma in Yoga	10- 11	60-61	-	69-71	72 - 73
5	Diploma in Gita	10- 11	61	-	69-71	72 - 73

SECTION-I**IMPORTANT INSTRUCTIONS**

1. The Candidates are advised **to go through the Prospectus carefully** before filling up the Admission Form and follow other instructions issued from time to time. The candidates should also remain vigilant and get in touch with the Directorate at the appropriate time in case of non-receipt of DDE Ref.No., study material, admit card/roll number, examination date sheet, result/DMC, etc. from the Directorate.
2. (a) For any correspondence with Directorate, candidates are advised to mention **DDE Ref. No., Name, Father's Name, Session, Class, Subject** (in case of M.A./M.Sc.) and complete address, **failing which the Directorate will not be responsible for non response to such communications and consequences thereof.**

(b) **It is mandatory for the candidates to submit all fees and documents as stipulated by DDE. The candidature of an applicant is liable to be cancelled** in case of non-payment of any type of dues/fee or part thereof and/or for non-submission of any document. It can, however, be restored during the session on payment of balance dues with late fee and submission of required documents along with the revival fee, as the case may be. If the outstanding dues are not remitted and the required documents are not submitted **before the termination of the theory examinations** and roll number is not issued to the candidate for the annual examination, his/her candidature shall not be revived in any case thereafter. Such a candidate can, however, seek admission afresh in the subsequent session to become eligible to appear in the university examination after paying all the dues afresh, **however, no adjustment/refund of fee paid in previous session will be allowed.**

(c) The date of **receipt of fee or any other document** will be considered the date on which the same is received in the Directorate of Distance Education, K.U. Kurukshetra. **The Directorate will not be responsible for failure on the part of the postal/courier services for non-receipt or late delivery of any document or dues to be deposited by a student.**

(d) This Directorate **has not authorized any Agency/Institution or appointed any Agent** to deal with any matter relating to admissions, examinations or other related matters. **The candidates seeking admission to distance education courses of this University are advised to contact this Directorate directly.**
3. **Recognition:**

(a) The examinations conducted by various recognized Indian Universities/Deemed Universities/State Education Boards are recognized (with the stipulation of No. of subject (s) or any other condition in specific cases as given in the Section-V of ELIGIBILITY CONDITIONS of the Prospectus) for the purpose of admission to various courses in the Directorate of Distance Education unless otherwise decided by the University to exclude any specific course.

The above does not apply for admission to the regular courses in the University Teaching Departments/Colleges for which the admission will be done separately by the University.

(b) The examinations of **foreign Universities/Boards** which stand recognized by the Association of Indian Universities, New Delhi are recognized for the purpose of admission to various courses in the Directorate of Distance Education.
4. Acceptance of Admission Forms/fees, allotment of DDE Ref. No., issue of identity card, dispatch of study material, attendance of Personal Contact Programme, etc., will be provisional subject to confirmation of eligibility subsequently at a later date.

TABLE-I**FEEES PAYABLE PER ANNUM****TRADITIONAL COURSES**

Sr. No.	Name of Course	1 st Installment (At the time of Admission)	2 nd Installment as per schedule given in Section-II (C) at page 7 & 8	Total Fee (Per Year)
1	B.A. (General) (3-Year) Part-I/II/III	2650	2650	5300
2	B.Com. (General) (3-Year) Part-I/II/III	2950	2950	5900
3	M.A. (2-Year) in Hindi Part-I/II	4000	4000	8000
4	M.A. (2-Year) in English Part-I/II	4000	4000	8000
5	M.A. (2-Year) in Sanskrit Part-I/II	3000	3000	6000
6	M.A. (2-Year) in Panjabi Part-I/II	3000	3000	6000
7	M.A. (2-Year) in Political Sc. Part-I/II	4000	4000	8000
8	M.A. (2-Year) in Philosophy, Part-I/II	3000	3000	6000
9	M.A. (2-Year) in Public Admn. Part-I/II	4000	4000	8000
10	M.A. (2-Year) in History Part-I/II	4000	4000	8000
11	M.A. (2-Year) in Economics Part-I/II	4000	4000	8000
12	M.Sc. (2-Year) in Mathematics Part-I/II	4000	4000	8000
13	M.Sc. (2-Year) in Geography Part-I/II	4000	4000	8000
14	Master of Commerce (2-Year) Part-I/II	4700	4700	9400

PROFESSIONAL COURSES

(I) COMPUTER/ IT COURSES				
1	Certificate Course in Computer Application (1-Year)	4050	4050	8100
2	Bachelor of Computer Application (3-Year) Part-I/II/III	6750	6750	13500
3	P.G. Dip. in Computer Application (1-Year)	8300	8300	16600
4	M.Sc. Computer Science (Software) (2-Year) Part-I/II	8300	8300	16600
5	M.C.A. (3 year) Part I/ II/ III	8300	8300	16600
(II) COMMERCE & MANAGEMENT COURSES				
1	P.G. Dip. In Export Marketing Mgt. (1 Year)	4100	4100	8200
2	P.G. Diploma in Taxation	10300	10300	20600
3	P.G. Diploma in Business Analytics	10300	10300	20600
4	M.B.A. (2-Year) Part-I/II	12800	12800	25600
5	M.B.A. Hospitality Mgt. (2Year) Part-I/II	12800	12800	25600
(III) LIBRARY AND INFORMATION SCIENCE COURSES				
1	Diploma in Library & Information Sc.(1-Year)	4750	4750	9500
2	Bachelor of Library & Information Sc. (1-Year)	4750	4750	9500
3	Master of Library & Information Sc.(1-Year)	5300	5300	10600
(IV) JOURNALISM & MASS COMMUNICATION COURSES				
1	P.G. Diploma in Journalism & Mass Comm. (1-Year)	4800	4800	9600
2	Master of Arts in Mass Communication (2-Year)Part-I/II	4800	4800	9600
(V) EDUCATION COURSES				
1	B.Ed. (2-Year) Part-I/II	15250	15250	30500
2	Master of Arts in Education (2-Year) Part-I/II	8300	8300	16600
(VI) LAW COURSES				
1	LL.M. (2-Year) Part-I/II	9300	9300	18600
2	P.G. Diploma in Cyber Law & IPR	5300	5300	10600
(VII) ENVIRONMENTAL EDUCATION COURSES				
1	P.G. Diploma in Environmental Education (1-Year)	4100	4100	8200
2	Master of Arts in Environmental Education(2-Year)Part-I/II	4100	4100	8200
VALUE ADDED COURSES				
1	Certificate Course in Urdu (1-Year)	1750	1750	3500
2	Diploma in Yoga (1-year)	2750	2750	5500
3	Diploma in Gita (1-year)	2750	2750	5500
4	P.G. Dip. in Translation(Hindi/Eng.) (1-Year)	3100	3100	6200
5	P.G. Diploma in Human Rights (1-year)	5300	5300	10600

NOTE:1 *This includes Examination/Registration/Establishment/Eligibility/Continuation /Membership fee of Population Club Rs.6/- Alumni Fee Rs.100/- etc. but exclusive of late admission or late examination fees, etc.

2. Fees mentioned above are charged per year and can be paid in two installments.

TABLE-III**FEE PAYABLE BY THE CANDIDATES RESIDING IN FOREIGN COUNTRIES (January 2020/July 2020)****TRADITIONAL COURSES**

Sr. No.	Name of Course	Fee in US \$ Per Annum
1	B.A. (General) (3-Year) Part-I/II/III	1000
2	B.Com. (General) (3-Year) Part-I/II/III	1000
3	M.A. Hindi Part-I/II	2000
4	M.A. English Part-I/II	2000
5	M.A. Sanskrit Part-I/II	2000
6	M.A. Panjabi Part-I/II	2000
7	M.A. Political Sc. Part-I/II	2000
8	M.A. Philosophy, Part-I/II	2000
9	M.A. Public Admn. Part-I/II	2000
10	M.A. History Part-I/II	2000
11	M.A. Economics Part-I/II	2000
12	M.Sc. Mathematics Part-I/II	2000
13	M.Sc. Geography Part-I/II	2000
14	M. Com.Part-I/II	2000
PROFESSIONAL COURSES		
(I) COMPUTER/ IT COURSES		
1	C.C.A.	1000
2	B.C.A. Part-I/II/III	2000
3	P.G. D.C.A	2000
4	M.Sc. C.S.(Sw) Part-I/II	2000
5	M.C.A. (3 year) Part I/ II/ III	2000
(II) COMMERCE & MANAGEMENT COURSES		
1	P.G. D.E.M.M.	1000
2	P.G. Diploma in Taxation	2000
3	P.G. Diploma in Business Analytics	2000
4	M.B.A. Part-I/II	2000
5	M.B.A. (H.M.) Part-I/II	2000
(III) LIBRARY AND INFORMATION SCIENCE COURSES		
1	D. Lib.Sc.	1000
2	B. Lib.Sc.	1000
3	M. Lib.Sc.	2000
(IV) JOURNALISM & MASS COMMUNICATION COURSES		
1	P.G.D.J.M.C.	1000
2	M.A M.C. Part-I/II	2000
(V) EDUCATION COURSES		
1	B.Ed. Part-I/II	NOT FOR FOREIGN STUDENTS
2	M. A. Edu. Part-I/II	2000
(VI) LAW COURSE		
1	P.G. Diploma in Cyber Law & IPR	2000
2.	LL.M. Part-I/II	2000
(VII) ENVIRONMENTAL EDUCATION COURSES		
1	P.G. D.E.E.	1000
2	M.A. E. E.Part-I/II	2000
(VIII) VALUE ADDED COURSES		
1	C.C.U	1000
2	Diploma in Yoga	1000
3	Diploma in Gita	1000
4	P.G.D.T.(H/E)	1000
5	P.G.Diploma in Human Rights	2000

Maharashtra

(k) Raja Arabic University, Nagpur, Maharashtra.

West Bengal

(l) Indian Institute of Alternative Medicine, Kolkata.

(m) Institute of Alternative Medicine and Research, 8-A, Diamond Harbour Road, Bultech inn, 2nd Floor, Thakurpurkur, Kolkatta – 700063

Uttar Pradesh

(n) Varanaseya Sanskrit Vishwavidyalaya, Varanasi (UP) Jagatpuri, Delhi.

(o) Mahila Gram Vidyapith/Vishwavidyalaya, (Women's University) Prayag, Allahabad, Uttar Pradesh.

(p) Gandhi Hindi Vidyapith, Prayag, Allahabad, Uttar Pradesh.

(q) National University of Electro Complex Homeopathy, Kanpur, Uttar Pradesh.

(r) Netaji Subhash Chandra Bose University (Open University), Achaltal, Aligarh, Uttar Pradesh.

(s) Uttar Pradesh Vishwavidyalaya, Kosi Kalan, Mathura, Uttar Pradesh.

(t) Maharana Pratap Shiksha Niketan Vishwavidyalaya, Pratapgarh, Uttar Pradesh.

(u) Indraprastha Shiksha Parishad, Institutional Area, Khoda, Makaanpur, Noida Ph-II, Uttar Pradesh.

Odisha

(v) Nababharat Shiksha Parishad, Anupurna Bhawan, Plot No. 242, Pani Tanki Road, Shaktinagar, Rourkela-769014.

(w) North Orissa University of Agriculture & Technology,

Puducherry

(x) Sree Bodhi Academy of Higher Education, No. 186, Thilaspeth, Vazhuthavoor Road, Puducherry-605009

***Bhartiya Shiksha Parishad, Lucknow, U.P.- the matter is subjudice before the District Judge, Lucknow.**

4. **Examinations of the following Boards not recognized for the purpose of higher studies:**

- All India Board of Secondary Education, New Delhi.
- Uttar Madhyama & Purva Madhyama of MDU Rohtak (Gurukul Jhajjar Scheme).
- Central Board of Higher Education, New Delhi.
- Board of Adult Education and Training/Board Shiksha Sansthan, New Delhi.
- Any Diploma/Exams. of Prachin Kala Kendra, Chandigarh.
- *Bhartiya Siksha Parishad, Lucknow.
- Board of Higher Secondary Education, Delhi.
- Hindi Sahitya Sammelan, Prayag, Allahabad (U.P.).
- Indian Education Council of U.P., Lucknow.

Bhartiya Shiksha Parishad, Lucknow, U.P.- the matter is subjudice before the District Judge, Lucknow.

NOTE : This is not an exhaustive list of Fake Universities and Boards. Before finalizing the admissions, the updated list of recognized examinations of the UGC and the Board of School Education, Haryana, Bhiwani is also required to be consulted.

5. **Intermediate Examination of Bihar Intermediate Education Council, Patna has been recognized by this University subject to the condition that certificates issued by the Bihar Intermediate Education Council, Patna shall be duly checked and verified by Kurukshetra University from the Bihar Intermediate Education Council, Patna.**

II RELAXATION IN ELIGIBILITY CONDITIONS FOR ADMISSION TO B.Ed. Part-I, M.A. (Education) Part-I & LL.M. Courses

(i) For admission to B.Ed. Part-I, atleast 47.5% marks in aggregate are required in case of SC/ST/Blind/Physically Handicapped candidates OR 55% in case of BE/B.Tech (52.25% in case of SC/ST/Blind/Physically Handicapped candidates) as per directions of Hon'ble Supreme Court of India.

(ii) For Scheduled Caste candidates the minimum pass marks in the qualifying examinations will be considered as the eligibility condition for admission to M.A. Education Part-I and LL.M. Courses only for Haryana Candidates.

(iii) 5% relaxation in minimum eligibility condition will be given to the blind/differently abled candidates.

(iv) There will be no rounding of percentage of marks for determining the eligibility for admission to various courses.

selects other options from the Elective papers, he/she would have to prepare the concerned paper at his/her own level and NO STUDY MATERIAL WOULD BE PROVIDED FOR THE SAME BY THE DIRECTORATE.

2. The Dissertation and Field Work are to be submitted by 30.12.2020/30.06.2021.

(VI) LAW COURSES

1. LL.M. (2-YEAR) PART-I

ELIGIBILITY CONDITIONS

A person, who has passed with at least 50% marks in the aggregate in the LL.B. (Professional) Examination of the Kurukshetra University, OR an examination recognized as equivalent thereto, shall be eligible to join LL.M. (Part-I) class. There will be no rounding of percentage of marks for determining the eligibility.

Note : A candidate for the LL.M. Examination must pass the whole examination (Previous as well as Final) within Five Years of his admission to the LL.M. Courses, failing which he will be deemed to be unfit for Post-graduate Studies in Law and shall not be further admitted to this University for such a course.

MEDIUM OF INSTRUCTIONS

Medium of Study Material	Medium of Question Papers	Candidates can write Answers in the following languages
English	English	English

COURSES OF STUDY AND SCHEMES OF EXAMINATIONS

LL.M. PART-I (There shall be Six Theory papers of 100 Marks each.) (ALL PAPERS ARE COMPULSORY)

Paper No.	Subject Name	Code	Paper No.	Subject Name	Code
I.	Law, Social Transformation and Judicial Process in India	101	IV.	Legal Theory	104
II.	Indian Constitutional Law and the New Challenges	102	V.	Corporate Law and Management	105
III.	Principles of Statutory Interpretation	103	VI.	Law of Contractual Transactions	106

LL.M. (2-YEAR) PART-II

ELIGIBILITY CONDITIONS

Pass in LL.M. Part-I from Kurukshetra University. Provided that a candidate who has got re-appear in not more than 50% Papers of LL.M. Part-I shall also be eligible for provisional admission to LL.M. Part-II, subject to passing the remaining paper(s) of Part-I in the permissible number of chances. Provided further that the candidates shall be required to pass both the parts of the course within five years from their admission to this course.

COURSES OF STUDY AND SCHEMES OF EXAMINATIONS

LL.M. PART-II (There shall be Five Theory papers and a Dissertation of 100 Marks each.)

(ALL PAPERS ARE COMPULSORY)

Paper No.	Subject Name	Code	Paper No.	Subject Name	Code
I.	Research Methodology	201	IV.	Paper-IV of Group C :Insurance Law	204
II.	Paper-II of Group C : Law of Banking and Negotiable Instruments	202	V.	Paper-V of Group C :Legal Regulation of Economic Enterprises	205
III.	Paper-III of Group C : Law of Industrial and Intellectual Property	203	VI.	Dissertation*	206

* The DISSERTATION is to be submitted by 30.09.2020/31.03.2021.

2. POST GRADUATE DIPLOMA IN CYBER LAW & IPR (PGDCL)(1-YEAR)

ELIGIBILITY CONDITIONS

Pass in Bachelor's Degree OR Master's degree in any discipline from Kurukshetra University or any other recognized University as equivalent thereto.

Note: A candidate must pass the whole examination within three years of his/her admission to the course, failing which he/she will be deemed to be unfit for the course.

SECTION-VI

GUIDELINES AND SCHEDULE

FOR SUBMISSION OF DISSERTATION/ PROJECT REPORT/ FIELD WORK/ TRANSLATION WORK/ ASSIGNMENTS/ TRAINING REPORT AND/OR COMPLETION OF TRAINING/ INTERNSHIP IN PARTIAL FULFILLMENT OF THE REQUIREMENT OF THE FOLLOWING COURSES:

Sr. No.	Name of the courses for which Dissertation/Project Report (PR)/ Sessional Work/ Field Work(FW)/ Assignments/ Translation Work (TW)/ Training Report (TR) etc. is/are required to be submitted and/or Training/Internship is to be completed	Date up to which approval of topic/Supervisor of Dissertation/PR/TW Name of the company for Training/ Internship etc. is ordinarily to be got approved from the Course Coordinator by submitting the relevant details on PROFORMA Annexed in this Prospectus.	Due date for submission of the Dissertation/ PR/FW/TW/TR/S W/Assignments/ Internship Certificate/ etc. and No. of copies to be submitted	Eligibility conditions for appointment of Supervisor/ Status of organization for undergoing training/Internship after approval from the Course Coordinator
(I)	(II)	(III)	(IV)	(V)
1.	MBA PART- I (Six weeks On-the-practical training after 1 st year exam.) MBA PART- II (Training Report)	30th Sept. 2020 Within 15 days of Admission OR upto 15th July 2020 whichever is later	30th Aug. 2021 (in MBA-II) (One copy) 30th Aug. 2020 (One copy)	A managerial personnel in the relevant filed of a Company or Corporation OR Agency. Training can be done in any industrial, commercial trading, undertaking etc. which may be from private/public OR corporate sector.
2.	MBA (HM) PART- I (Four week Practical Training after MBA (HM) PART - I) MBA (HM) PART - II (Practical Training in MBA (HM) PART-II)	30th Sept. 2020 Within 15 days of Admission OR upto 15th July 2020 whichever is later	30th Aug. 2021 in MBA (HM) Part- II (Two copies of Training Report) 30th Augs 2020 (Two copies)	A managerial personnel in the relevant field of a Hotel/Travel Agency/Airlines/ or related organization. Practical Training can be done in a Hotel/Travel Agency/Airlines OR related organization to be approved by the Coordinator of the course. The concerned organization shall be 3 Star property and IATA approved in case of travel agency.
3.	LL.M. PART- II (Dissertation)	Within 15 days of Admission OR upto 15th July 2020 whichever is later.	30th Sept. 2020 (One copy together with one copy of summary)	A teacher of Department of Law at this University OR at any other recognized University/Institution, who is either Ph.D. in Law OR has atleast FIVE years PG regular teaching experience to his credit.
4.	M.A. EDUCATION PART - II (Dissertation) Field Work	Within 15 days of admission OR upto 30th June 2020 whichever is later. During PCP	30th Dec. 2020 (Two copies) 30th Dec. 2020 (Two copies)	An approved/retired teacher of the University Teaching Department of Education of this University OR at any other University OR an approved/retired teacher of the Institute of Teacher Education affiliated with any University recognized by the Kurukshetra University, Kurukshetra having Ph.D (Education) OR 5 Years PG teaching experience in Education OR Experience of guiding research in education at doctoral level.
5.	PGDBA	Within 15 days of Admission OR upto 15th July 2020 whichever is later	30th Sept. 2020	Training can be done preferably in Business Analytics firm with turnover of at least Rs.2 Crore.
6.	PGDEMM (Six week training)	Within 15 days of admission OR upto 15th July 2020 whichever is later	31st Jan. 2021 (one copy)	A managerial personnel in the relevant field of a Company OR Corporation OR Agency. Training can be done in any industrial, commercial trading/ undertaking etc. which may be from private, public OR corporate sector dealing with International Business
7.	PGDTX	Within 15 days of admission	30th Sept. 2020	For Organisation/Company:

		OR upto 15 th July 2020 whichever is later	(one copy)	Department Head/Sr.Executive of the Organization. For CA Firm: Public/Private Ltd. Company Registered Firm under Partnership Act 1932/Registered Tax Practitioner etc. to learn tax procedures.
8.	PGDT(H/E) (Translation work)	Within 15 days of admission OR upto 15 th July 2020 whichever is later	31st Dec. 2020 (Two copies)	A teacher in Hindi/English of the University Teaching Department at this University OR at any other recognized University OR a teacher at any College/Institute affiliated with any university having FIVE years Postgraduate teaching experience.
9.	BA/B.Com./BCA PART-I (Practical Assignments on Field Work in the Subject of Environmental Studies)	-----	30th Sept. 2020 (One copy of around 20 pages neatly written or typed)	

JULY SESSION

Sr. No.	Name of the courses for which Dissertation/Project Report (PR)/ Sessional Work/ Field Work(FW)/ Assignments/ Translation Work (TW)/ Training Report (TR) etc. is/are required to be submitted and/or Training/Internship is to be completed	Date up to which approval of topic/Supervisor of Dissertation/PR/TW Name of the company for Training/ Internship etc. is ordinarily to be got approved from the Course Coordinator by submitting the relevant details on PROFORMA Annexed in this Prospectus.	Due date for submission of the Dissertation/PR/ FW/TW/TR/SW/ Assignments/ Internship Certificate/ etc. and No. of copies to be submitted	Eligibility conditions for appointment of Supervisor/ Status of organization for undergoing training/Internship after approval from the Course Coordinator
(I)	(II)	(III)	(IV)	(V)
1.	MBA PART- I (Six weeks On-the-practical training after 1 st year exam.) MBA PART- II (Training Report)	31st March 2021 Within 15 days of Admission OR upto 15th January 2021 whichever is later	28th Feb. 2022 (in MBA-II) (One copy) 28th Feb. 2021 (One copy)	A managerial personnel in the relevant field of a Company or Corporation OR Agency. Training can be done in any industrial, commercial trading, undertaking etc. which may be from private/public OR corporate sector.
2.	MBA (HM) PART- I (Four week Practical Training after MBA (HM) PART - I) MBA (HM) PART - II (Practical Training in MBA (HM) PART-II)	31st March 2021 Within 15 days of Admission OR upto 15th January 2021 whichever is later.	28th Feb. 2022 in MBA (HM) Part-II (Two copies of Training Report) 28th Feb. 2021 (Two copies)	A managerial personnel in the relevant field of a Hotel/Travel Agency/Airlines/ or related organization. Practical Training can be done in a Hotel/Travel Agency/Airlines OR related organization to be approved by the Coordinator of the course. The concerned organization shall be 3 Star property and IATA approved in case of travel agency.
3.	LL.M. PART- II (Dissertation)	Within 15 days of Admission OR upto 15th January 2021 whichever is later.	31st March 2021 (One copy together with one copy of summary)	A teacher of Department of Law at this University OR at any other recognized University/Institution, who is either Ph.D. in Law OR has atleast FIVE years PG regular teaching experience to his credit.
4.	M.A. EDUCATION PART - II (Dissertation) Field Work	Within 15 days of admission OR upto 31st December 2020 whichever is later. During PCP	30th June 2021 (Two copies) 30th June 2021 (Two copies)	An approved/retired teacher of the University Teaching Department of Education of this University OR at any other University OR an approved/retired teacher of the Institute of Teacher Education affiliated with any University recognized by the Kurukshetra

nature of the topic, research work involved, contents, methodology etc. Active supervision by an experienced teacher is the most important aspect of any project work. The candidates should finalize the topics in consultation with the Supervisor and seek approval of the Course Coordinator well in time.

2. There is no standard size of Dissertation/Project Report *as it can vary with the subject of project*. However, it can be around 80 to 100 typed pages having 1.5 line spaces with 12 size-points on A4 size in Arial Font for English and **KrutiDev** font for Hindi. The work should be brief and **precise**. The Dissertation/Project Report should be neatly typed and properly bound.

3. **Footnotes**, References should be given on each page OR at the end of each Chapter to acknowledge the works quoted/referred to in the Dissertation/Project Report.

4. **THE DISSERTATION/PROJECT REPORT SHOULD CONTAIN THE FOLLOWING:**

- (i) Cover page giving title of Dissertation/Project Report, particulars of the candidate, Name and address alongwith designation of the Supervisor, Course, DDE Ref. No./Examination Roll No. and Session etc.
- (ii) Copy of Proforma duly approved by the Course-Coordinator for the approval of Topic and Name of Supervisor.
- (iii) Certificate (in Original) from the Supervisor stating that the candidate has done independent and original work of required standard under his/her supervision.
- (iv) Certificate of declaration by the candidate that the Dissertation is his/her own ORIGINAL WORK and is the result of his/her own efforts.
- (iv) Preface/Acknowledgment.
- (v) Contents.
- (vi) List of Tables, Graphs, etc.

5. **TENTATIVE CHAPTER SCHEME OF THE DISSERTATION/PROJECT REPORT:**

- (i) Introduction and Review of related literature pointing out gaps in the study with purpose and significance of the study.
- (ii) Objectives of the study.
- (iii) Research Methodology: techniques of data collection, Nature of data, use of quantitative techniques limitation of the study etc.
- (iv) Compilation, interpretations and Analysis of data.
- (v) Main findings/conclusion and suggestion for policy implication.
- (vi) Bibliography/References
- (vii) Annexures etc.

6. **IN CASE OF WRITING DISSERTATION OF LL.M. PART-II**, the candidates should prepare a chapter wise scheme on the topic of the Dissertation and it should broadly cover the followings:

- (i) Importance and Relevance of the study.
- (ii) Objectives of the study.
- (iii) Hypothesis of the study.
- (iv) Research Methodology.
- (v) Review of existing statutory Law and Case-Law.
- (vi) Conceptual framework covering important terms and their meaning etc.
- (vii) Analysis and interpretations.
- (viii) Findings and suggestions.
- (ix) List of cases.
- (x) Bibliography and Annexures etc.

III. GUIDELINES TO BE FOLLOWED BY THE CANDIDATES DURING THE TRAINING/ INTERNSHIP PERIOD:

1. Fill up the required proforma for getting the names of the organization approved from the course coordinator.
2. The official designation and signature alongwith the official stamp of the supervisor and the common seal of the company/Institution should be properly affixed in the said proforma.
3. The training must be related to area of course/programme.
4. Training supervisor should be managerial personnel in the relevant field.
5. The instructions given by the training Supervisor must be followed.
6. During the training period observe the rules and regulations of the Company/organization.