



Gargi College
University of Delhi
Siri Fort Road, New Delhi-110049



Application Form

Post Applied : SENIOR PERSONAL ASSISTANT

Registration No. : GRGC00008549

Payment Details

Transaction Number	2022-04-20 08:19:41pm
Paid Amount	FEE EXEMPTED /-

General Details

Full Name :-	VANDANA	Date of Birth:- Age on 23-04-2022 :-	06-10-1987 34 Year 6 Month 17 Day	Picture
Post Applied:-	SENIOR PERSONAL ASSISTANT	Father Name:-	MADAN LAL	
Mobile No.:-	9910009851	Category:-	UR	
Phone No:-	9910009851	Gender:-	FEMALE	
Email ID:-	vandanavandana2014@gmail.com	Nationality:-	INDIAN	
Correspondence Address:-	H. NO. 6 STREET NO. 11, NEW LAHORE, SHASTRI NAGAR EXTENSION, DELHI	State:-	Delhi	
Pin Code:-	110031	City Name:-	DELHI	
Permanent Address:-	FLAT NO. 214, SECOND FLOOR, BLOCK- D, OMICRON-01, GREATER NOIDA, DISTRICT GAUTAM BUDH NAGAR, UTTAR PRADESH	State:-	Uttar Pradesh	
Pin Code:-	201310	City Name:-	GREATER NOIDA	

Education Details

Examination	Passing Year	Course Duration	Subjects	Percentage	Board Name
10th or Equivalent *	2003	1 Year	ENGLISH, HINDI, MATHS, SANSKRIT & SCIENCE	70	CBSE
12th or Equivalent *	2005	1 Year	ENGLISH, COMPUTER SCIENCE, PHYSICS & CHEMISTRY	65	CBSE
Graduation *	2015	3 Year	30 PAPERS OF LAW	54	UNIVERSITY OF DELHI
Post Graduation	2017	2 Year	12 PAPERS OF LAW	58	KURUKSHETRA UNIVERSITY
Other1	2008	1 Year	SHORTHAND, TYPING, OFFICE PROCEDURE, ENGLISH FOR BUSINESS COMMUNINCATION, PERSONALITY DEVELOPMENT, ENGLISH REMEDIAL, COMPUTERS	90	YWCA OF DELHI
Other2	2009	1 Year	IT TOOLS & APPLICATIONS, BUSINESS SYSTEM, INTERNET & WEB DESIGN, C LANGUAGE, PRACTICAL	64	DOEACC SOCIETY

Working Experience Details

Name of Organisation	Designation	From	To
OFFICE OF DISTRICT & SESSIONS COURTS (HQ), TIS HAZARI COURTS, DELHI	PERSONAL ASSISTANT	21-01-2009	10-05-2018
HIGH COURT OF DELH	ADMINISTRATIVE OFFICER JUDICIAL	10-05-2018	03-07-2018
HIGH COURT OF JUDICATURE AT ALLAHABAD	CIVIL JUDGE JUNIOR DIVISION	04-07-2018	20-04-2022

Certificate by Candidate

Certified that the information given above is true to the best of my knowledge and belief. In case any of the information given above is found incorrect, I will abide by the decision of the College.



Signature of the Applicant

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