

FROM

SRI R. H. LAI,

CHIEF SECRETARY TO GOVERNMENT,

UTTAR PRADESH.

TO

ALL HEADS OF DEPARTMENTS AND

PRINCIPAL HEADS OF OFFICES,

UTTAR PRADESH.

Dated Lucknow, August 21, 1967.

**Subject—Grant of permission to government servants to attend academic classes and lectures outside office hours.**

Sir,

I am directed to refer to G. O. no. 24/10/66—Appointment (B), dated September 19, 1966 withdrawing the concession which was provided to Government servants to attend academic classes and lectures and to appear privately at academic examinations. The matter has been reconsidered in the light of the representations received from government employees and their service associations, as a result of which it has been decided to restore this facility to them. It must, however, be clearly understood that permission to attend classes, etc. cannot be claimed as a matter of right and will be given only if it does not act to the detriment of public interest, which must be paramount. Individual requests for the grant of this permission should be considered subject to the following conditions:

- (1) the permission will be granted by the Head of Office in the case of non-gazetted staff and by the Head of Department in the case of gazetted officers. Before granting permission, the sanctioning authority should satisfy himself that it would not interfere with the efficient disposal of public work.
- (2) the academic classes are held outside office hours. The Head of office or the Head of Department, as the case may be, should verify from the educational institutions concerned the hours during which classes will be held and permission should be given only in cases where these hours are clearly beyond the prescribed office hours.
- (3) the number of Government servants to whom this facility is allowed should not exceed ten percent of the staff working in any one office in an academic year.

2. The grant of such permission will not entitle a Government servant to any preferential treatment in the matter of leave, postings and transfers. Reasonable leave for preparation for an examination should normally be given subject, however, to the exigencies of the public service. The permission given under these orders can be withdrawn without notice if it is found at any time that the government servant neglects his normal work or that public work suffers, in any way. Fresh permission will be necessary each year to join a particular course.

3. Government have also decided that permission may as well be given to Government servants for specialised higher studies in technical subjects/subject to the limitations mentioned in para 1 and 2 above.

Yours faithfully,

B. B. LAI,  
Chief Secretary.

No. 24/10/66-(i)—Appointment (B)

Copy forwarded for information and guidance to all departments of the Secretariat.

2. Such permission to the staff working in the Secretariat will be granted by the Secretaries of the various Branches concerned.