

From

Ashwini Kumar Upadhyay,  
Addl. Civil Judge (Jr Div.),  
Court No. 3, Varanasi.

To

The Registrar General,  
Hon'ble High Court of Judicature at Allahabad.

Through: The District and Sessions Judge, Varanasi

Subject: 1. Request to Grant Permission to Continue Ph.D. Work to the Applicant.  
2. Request to Grant a Three-Months Study Leave as per Circular Letter No. 35/ IV-h-16/ Admin. (A-4)/ Dated 04-11-2011.

Reference No: 6749/ IV-4797/ Admin (A-4)/ Dated 26-08-2020

Respected Sir,

With regard to the subject and reference cited above, the applicant is submitting to your good self for your kind consideration of the following facts—

1. That the applicant, through his application dated 18-06-2020 (Annexure 1), had applied previously for the continuation of his Ph.D. work. As a response to his first application, he received a letter (Annexure 2) from your good self with the aforementioned Reference No.
2. That the applicant had joined as an Additional Civil Judge (Jr. Div.) in the district of Varanasi on 15-11-2019 and is currently undergoing the Dais Training

the speculated date of completion of which is 15-11-2020. The notification of joining dated 14-11-2019 is attached as **Annexure 3**.

3. That before joining as an Additional Civil Judge (Jr. Div.), the applicant was enrolled as a Ph.D. Scholar in the Faculty of Law, Banaras Hindu University (B.H.U). The copy of the Ph.D. Registration Certificate is attached as **Annexure 4**.

4. That the applicant has submitted all the **Six-Monthly Ph.D. Progress Reports** as required by the B.H.U. Ph.D. Ordinance, 2016 and the same have been duly approved by the Departmental Research Committee (D.R.C.) of Faculty of Law, B.H.U.

5. That the Ph.D. Course Work of the applicant is complete and he has passed the Course Work Examination as required by the B.H.U. Ph.D. Ordinance, 2016. The copy of the Course Work marksheets are attached as **Annexure 5**.

6. That the required Course Work, study and exams have been completed and the Ph.D. thesis is at the stage of **final submission**.

7. That as per B.H.U. Ph.D. Ordinance, 2016, a Research Scholar has to take "**extension**" after competition of **three years** of the "**residential period**" which is the minimum period required to complete the Ph.D. Work. The applicant has duly taken the permission for the extension of the term of his Ph.D. Work.

8. That as per the B.H.U. Ph.D. Ordinance, 2016, on the event of a Research Scholar getting professional employment, he has to take "**temporary withdrawal**" from his ongoing Ph.D. Work in order to continue the Ph.D. Work. Presently, the maximum time limit of the temporary withdrawal is for **two years**.

9. That the applicant has duly taken the permission for the temporary withdrawal from his Ph.D. Work so as to join his duties as an Additional Civil Judge (Jr. Div.) at Varanasi. The time period of temporary withdrawal of the applicant started from **13-11-2019** and it will end on **12-11-2021**.

10. That a time period of **three months** is required in order to complete the statutory requirements related with the final submission of the Ph.D. Work as required by the B.H.U. Ph.D. Ordinance, 2016. Hence, the applicant requires a **three-month study leave** for completion of his Ph.D. Work within the aforesaid period of temporary withdrawal which will end on **12-11-2021**.

11. A Certificate by the applicant's Respected Ph.D. Supervisor **Professor Shailendra Kumar Gupta** regarding the **stage and requirement** of study leave is attached as **Annexure 6**.

In the light of the aforesaid facts, the applicant humbly prays for the permission to grant a **three-month study leave** as per **the administrative convenience of the Hon'ble High Court** before the expiry of the period of temporary withdrawal, i.e., **12-11-2021**. The applicant would be highly obliged if he gets permission of the aforementioned study leave **preferably from 1 December, 2020 to 28 February, 2021**.

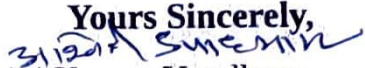
With best regards.

Thanking you.

Dated: 06-10-2020

Office of the District Judge Varanasi  
No. 1709/2 ..... Date 06.10.2020  
Forwarded.

  
District Judge  
Varanasi

**Yours Sincerely,**  
  
Ashwini Kumar Upadhyay,  
Addl. Civil Judge (Jr Div.),  
Court No. 3, Varanasi,  
Id. No. U.P. 3286.  
Mob: +91 9169039170.  
Email:  
ashwiniupadhyay3003@gmail.com

**Annexures:**

1. First Application dated 18-06-2020.
2. Letter Received from the Hon'ble High Court in response to the First Application.
3. Notification of Joining dated 14-11-2019.
4. Ph.D. Registration Certificate and Identification Certificate Issued by the Faculty of Law, Banaras Hindu University.
5. Ph.D. Course Work Marksheets Issued by the Faculty of Law, Banaras Hindu University.
6. Certificate by the Supervisor as to the Stage and Requirement of Study Leave.