

Advertisement No. 1/2021

Date of Publication: 13.01.2021

Closing date for filling of Online Application Form and
Deposit of fee 15.02.2021 upto 11:55 PM.

Candidates can apply starting from: 15.01.2021 at 09:00 AM.

**RECRUITMENT TO SUBORDINATE JUDICIAL SERVICE
SELECTION COMMITTEE OF PUNJAB AND HARYANA HIGH COURT**

Through

Haryana Public Service Commission,

Bays No. 1-10, Block-B, Sector-4, Panchkula

H.C.S (Judicial Branch) Examination -2020-21

INSTRUCTIONS AND INFORMATION FOR CANDIDATES

1. The Haryana Public Service Commission invites online applications from eligible candidates for 256 posts (239 actual posts + 17 anticipated posts) of Civil Judge (Junior Division) in the Haryana Civil Service (Judicial Branch). The category wise break-up of vacancies is as under:-

General/UR	SC	BC-A	BC-B	EWS	Total actual vacancies	ESM	ESP	Persons with disability
156	40	21	11	11	239	Gen - 07 SC - 03 BC-A-01 BC-B-02 <u>Total-13</u>	Gen - 03 SC - 02 BC-A-01 BC-B-01 <u>Total-07</u>	Blindness or Low Vision (VH) - 03 Hearing Impairment (HH) - 03 Locomotor disability or cerebral palsy (OH) - 02 Autism, Intellectual disability or Multiple Disabilities(MD) - 02 <u>Total - 10</u>

The bifurcation of the 17 anticipatory / unforeseen vacancies is given as under:-

General/UR	SC	BC-A	EWS	Total anticipated vacancies	ESM (Gen)
10	04	01	02	17	01

(2) Adjustment of PH candidates selected on their own merit:-

- (i) Persons with disabilities selected on their own merit without relaxed standards alongwith other candidates; will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible candidates with disabilities which will thus comprise physically handicapped candidates who are lower in merit than the last candidate in merit list but otherwise found suitable for appointment, if necessary, by relaxed standards. It will apply in

case of direct recruitment only, wherever reservation for persons with disabilities is admissible.

- (ii) The HCS (Judicial Branch) Examination will be conducted in accordance with the provisions contained in the Punjab Civil Services (Judicial Branch) Rules, 1951 as applicable to the State of Haryana, as amended from time to time and the amendment made vide notification No. GSR 10/ Const./Art.234 and 309/2020, dated the 14th December 2020.
- (iii) The pay scale for the post is 27700-770-33090-920-40450-1080-44770 or such as may be revised by the Government from time to time. Service conditions will be communicated to the recommended candidate's alongwith the appointment letters by the Government
- (iv) The Schedule of Examination, result of Preliminary Examination and other announcements relating to this recruitment process will be displayed on the Punjab and Haryana High Court website i.e. www.highcourchd.gov.in or website of the Commission i.e. <http://hpsc.gov.in> and will also be published in the Newspapers of Chandigarh and Delhi by HPSC. The Admit Cards for the Preliminary Examination will also be available on Commission's website from where the candidates can download their Admit Cards.
- (v) No candidates shall be admitted to the examination unless he/she holds a certificate of admission/Admit Card issued by the Commission.
- (vi) Success in the examination confers no right to appointment unless Government is satisfied after such enquiry as may be considered necessary, that the candidate is suitable in all respects for appointment.
- (vii) Candidates are not required to submit along with their applications for Preliminary Examination attested copy of any certificate in support of their claims regarding age, educational qualifications, scheduled castes/ backward classes/physically handicapped /ex-servicemen which will be checked at the time of the Main Written Examination only.
- (viii) The low vision candidate who wants the help of a scribe for writing his/her papers, will have to apply to the Commission for the permission of having a scribe separately well in time i.e. at least 10 days before the commencement of the examination. No such permission will be granted by the Centre Supervisor in the Examination centre.
- (ix) SC/ST, BC-A and B, PH, ESM/DESM, ESP, EWS candidates belonging to the states other than Haryana will compete against the posts meant for general category candidates and will be considered as General category candidates. There is no reservation for them.
- (x) The result of Preliminary Examination and other announcements relating to this recruitment process will be displayed on the Punjab and Haryana High Court website i.e. www.highcourchd.gov.in or website of the Commission i.e. <http://hpsc.gov.in> and will also be published in the Newspapers of Chandigarh and Delhi by HPSC.

3. **Essential Qualifications:**

No person shall be eligible to be appointed a Civil Judge (Junior Division) unless he holds a degree of Bachelor of Laws from a University established by the law and approved/recognized by the Bar Council of India on or before closing date i.e. **15.02.2021**.

The expression "Degree of Bachelor of Laws" means a degree entitling a candidate to be enrolled as an Advocate under the Advocate Act, 1961, and the rules made there under.

The candidates should hold the degree of bachelor of Law on or before the closing date for submission of online application form i.e. **15.02.2021**.

4. **Age:** Candidate should not be less than 21 years and not more than 42 years as on 15.02.2021.

Upper age limit is relaxable upto 5 years for the Candidates belonging to following categories:-

- (i) Scheduled Castes/Scheduled Tribes and Backward Classes of Haryana only (Wherever posts are reserved for them).
- (ii) Women of Haryana State whose husbands have been ordered by civil/criminal courts to pay maintenance to them; women whose husbands have remarried; widows; women who are legally separated from their husbands or have been divorced; women living separately from their husbands for more than two years because of desertion; wives of serving disabled military personnel and widows of those who were killed in action. Women living separately from their husbands due to desertion will be required to submit with her application, an affidavit to the effect that she has been deserted by her husband and has been living separately from him for more than two years and this affidavit should be countersigned by two responsible persons such as members of the Legislative Assembly, Local Bodies Panchayats and the Bar Association. Where however, a woman who has re-married she would not be eligible for the above concession in the matter of age.

Relaxation in age upto 45 years:-

- (iii) Un-married women of Haryana State only.

(iv) Further upper age limit is also relaxable:-

For an ex-military person whether he joined military service before or after the declaration of emergency to the extent of his military service added by three years subject to a maximum of 5 years provided he had rendered continuous military service for a period of not less than six months before his release and further provided that he had been released otherwise than by way of dismissal or discharge on account of misconduct or inefficiency. A disabled military person is entitled to exclude from his age the period from the date he was disabled upto the date of his application or till the end of emergency i.e. 10-1-1968 subject to a maximum of 5 years.

- (v) The persons recruited from 1-1-1963 onwards as whole time Cadet Instructors in the N.C.C. and who are released after the expiry of their initial/extended tenure will also be entitled for relaxation in age limit for purpose of employment under the State Government. The period of service rendered by them in N.C.C. may be deducted from their actual age and if the resultant age does not exceed the prescribed upper age limit of a particular post by more than three years, they may be deemed to be satisfying the conditions for appointment to that post in respect of the maximum age. Such of the whole time Cadet Instructors in N.C.C. who are released from the N.C.C. before expiry of their initial / extended tenure would also be given these concessions subject to the conditions that they have served in the N.C.C. for the period of not less than six months prior to their release from the N.C.C.
- (vi) Upper age limit is also relaxable upto 10 years (15 years for SCs/STs/BCs/ of Haryana) for Physically Challenged category candidates of Haryana as per Government Instructions issued vide letter No. 22/10/2013-1GSIII, dated 15.07.2014 and 25.04.2018.

Definition of Ex-Servicemen (ESM) of Haryana:-

(as per instructions No. 36034/5/85-Estt. (SCT) dated 14.04.1987, No. 12/99/8-2GSII dated 08.11.1988 and No. 12/18/2006-4GSII dated 08.01.2008)

“An` ex-serviceman` means a person, who has served in any rank whether as a combatant or non-combatant in the Regular Army, Navy and Air Force of the Indian Union and

- (i) who retired from such service after earning his / her pension; or
- (ii) who has been released from such service on medical grounds attributable to military service or circumstances beyond his control and awarded medical or other disability pension; or
- (iii) who have been released otherwise than on his own request from such service as a result of reduction in establishment; or
- (iv) who has been released from such service after completing the specific period of engagements, otherwise than at his own request or by way of dismissal or discharge on account of misconduct or inefficiency, and has been given a gratuity; and includes personnel of the Territorial Army of the following categories. Namely:-
 - I. Pension holders for continuous embodied service
 - II. Persons with disability attributable to military service; and
 - III. Gallantry award winners.”

Note:- ESM candidates of Haryana claiming benefit under this category must have valid Identity Card and Discharge Book / Certificate showing the date of entry into military and date of release, on the last day of submission of online application form and will have to produce the same as and when required by the Haryana Public Service Commission.

The reservation for ESM will be utilized as per Haryana Government instructions issued vide No. 945-GS-II-72/6451 dated 06.03.1972 and further clarified vide Govt. Letter No. 12/15/2019-4GSII dated 07.08.2019 & even letter no. dated 16.12.2019 (available on the Commission's website i.e. <http://hpsc.gov.in/>).

It is made clear that the **dependent of ESM candidates** will be considered as **General / SC / BC-A / BC-B Category** (in their own category) candidates for all intents and purposes. However, in case of non-availability of suitable Ex-servicemen of Haryana, their dependent sons and daughters of the same category (the definition of words “Dependent of Ex-serviceman” is defined vide Haryana Government letter No. 12/37/39-GSII dated 21.11.1980 which is given below) who fulfill all the conditions of qualifications, age etc. prescribed for the posts in question will also be considered on merit against the reserved posts for ESM and **this entitlement would be available to one dependent child only.**

Definition of DESM of Haryana:-

- (i) a person may be working on an ad-hoc basis against the post advertised or somewhere also;
- (ii) a person may be unemployed at the time of making the application but he may have other sources of income viz; from agriculture, trade, property, bank balance etc.
- (iii) an unemployed person who is a member of the joint family may also constitute to the pool of the family income be lending help;
- (iv) a person who has already done his graduation or is doing post graduation and is getting merit scholarship for the studies/
- (v) a person who is member of the joint Hindu Family and remains dependent upon the Karta till there is partition in the Joint Hindu Family and is obliged to pass on all his income to the karta and draw a money for his subsistence from the pool of the joint Hindu Family with the consent of the karta.
- (vi) a candidate who is a member of the Joint Hindu Family is employed on

ad-hoc basis but he is otherwise dependent of his father.

Note: As per Haryana Government letter No. 12/8/03-4GSII dated 01.12.2003, the income limit for the DESM is Rs. 6000/- per month

Definition of ESP (Eligible Sports Person) of Haryana as per Government Instructions No. 04/40/2017-4SYA Dated:- 25.05.2018

The definition of the eligibility for sportspersons for Group A and B posts as per the above notification is as under:-

Eligibility:

- i) The sportsperson plays for Haryana State at the national level; or
- ii) The sportsperson is Haryana domicile and does not represent State/UT other than Haryana at national level.

Sports Disciplines covered:

- i) Only those Sports/Games which are included in the Haryana Sports Policy, as amended from time to time.
- ii) For international/Asian/Commonwealth tournaments, the individual/team should be sent/sponsored by Ministry of Sports and Youth Affairs or Sports Authority of India or National Level Sports Federation affiliated to Indian Olympic Association.

Category of Tournaments:

The tournaments are categorized in decreasing order of level of competitive difficulty as per the following Table:-

Table – I

Category	Tournament	Organizing Authority
1.	Olympics	International Olympic Committee (IOC)
	Paralympics	International Paralympics Committee (IPC)
2.	4-year World Championship (restricted to Sports disciplines played in Olympics/Paralympics)	International Federation of concerned game, recognized by IOC/IPC.
3.	Asian Games	Olympic Council of Asia
	Para Asian Games	Asian Paralympic Committee
	Youth Olympics	IOC
4.	Commonwealth Games	Commonwealth Games Federation
	Commonwealth Games (Para Athletes)	
	Youth Asian Games	Olympic Council of Asia
5.	Other World/International Championships	International Federation of the concerned game, recognized by the International Olympic Committee
	Youth Commonwealth Games	Commonwealth Games Federation
	Deaflympics	International Committee of Sports for the Deaf (only those recognised by IOC)
	Special Olympics	Only those which are recognised by IOC
	IPC World Cup/Championship (Held annually or biennially)	IPC
	IBSA World Championship	International Blind Sports Federation

6.	World University Games	International University Sports Federation
7.	Other Asian / Commonwealth Championship	Asian Federation of the concerned game, affiliated to the Olympic Council of Asia/International Federation/Commonwealth Games Federation
8.	SAF Games	South Asian Games Federation
9.	International / Domestic Cricket Test / One day	ICCF/BCCI
	Blind Cricket World Cup (held in four years)	World Blind Cricket Council

Sports Gradation Certificate:-

A sportsperson is eligible for the following Sports Gradation Certificate Type as per following table, subject to the conditions in Rules 6.1 and 6.2. The best sports achievement claimed will be considered for issuing the Sports Gradation Certificate.

Group A	Participation in a tournament of Category 2 or above ; or Medal winner in a tournament of Category 7 or above. (restricted to Sports discipline played in Olympics/Paralympics)
Group B	Participation in a tournament of Category 7 or above ; or Medal winner in a tournament of Category 9 or above.

Rule 6.1 - In case of a team game, the sportsperson should have been an active player, that is, he should have played in not less than 25% of the games played by the team in the tournament. A player kept as reserved shall not be considered as active player in that game. The sportsperson must show proof of having played at least one game (i.e. not kept as reserve) in the tournament.

Rule 6.2 - The tournaments unless specifically indicated connotes senior level tournaments. The corresponding junior level tournament would be placed one category lower.

Illustration: The ISSF World Cup (Shooting) is at Category No. 5, hence the ISSF Junior World Cup is to be ranked one category lower at Category No. 6.

Entitlement to any benefit under Sports quota:

An applicant is not entitled to any benefit, including appointment, under the Sports quota, unless supported by Sports Gradation Certificate of appropriate Grade in the format at Schedule-1 (the performa / format is given below)

Schedule-1

Certificate No.

SPORTS GRADATION CERTIFICATE

1. Name of Sportsperson: _____
2. Aadhaar No.: _____
3. Mobile No.: _____
4. Name of District to which sportsperson belongs: _____
5. Domicile State: _____
6. Plays for (Name of State/Organization): _____
7. Name of Sports Discipline: _____
8. Best Sports Achievement: _____

Self - attested Photo

- i. Name of Tournament: _____
- ii. Month and Year: _____
- iii. Venue of Tournament: _____
- iv. Organizing Authority: _____
- v. Tournament Type: Senior Junior
- vi. Medal won (if any): Gold Silver Bronze
- vii. Participation Level: 25% or more
Less than 25% (in case of team game only)

Dated: _____

(Signature of Sportsperson)

.....**For Official use**
only.....

Checked. A copy of supporting documents (self-attested) in support of the claim is retained in office.

Granted Grade _____ Sports Certificate.

Dated: _____

District Sports and Youth
Affairs Officer, _____

Director, Sports[#]

DEPARTMENT OF SPORTS & YOUTH AFFAIRS, HARYANA

[#]Required in case of Grade-A or Grade-B Sports Certificate only

Certificate required for the candidates belonging to Economically Weaker Section (EWS) of Haryana

The candidates belonging to EWS category of Haryana are required to attached necessary CERTIFICATE as per Haryana Government Instructions issued vide No. 22/12/2019-IGS-III dated 25.02.2019 (Available on the website of C.S. Haryana i.e. <http://csharyana.gov.in/>) which should be issued by the competent Authority. The EWS category candidates of Haryana who are selected on the basis of merit and not on account of reservation are not to be counted toward the quota meant for reservation. Where in any recruitment year any vacancy earmarked for EWS cannot be filled up due to non-availability of a suitable candidate belonging to EWS, such vacancy for that particular recruitment year shall not be carried forward to the next recruitment year as backlog and will be filled from unreserved category.

5. RESERVATION:

- (a) The benefit of reservation will be given only to those SC/BC-A/BC-B/Physically Handicapped (PwD i.e. Persons with Disabilities)/ESM/EWS/ESP i.e. Eligible Sports Person candidates **who are domicile of Haryana State**. The Eligible Sports persons shall be required to produce the Sports Gradation Certificate as per Government instructions duly issued by the Competent Authority.
- (b) The candidates seeking reservation under a particular category e.g. SC/BC-A/BC- B etc. are required to submit the requisite Certificate issued by the Competent Authority from **Parental Side** only. **In case of Women candidates, Certificate from in-laws (Husband Side) will not be entertained.**
- (i) The candidates of reserved categories of Haryana for which no post is available / reserved, can apply for the posts of General category, if he / she fulfill all the eligibility conditions i.e. age, qualification etc. as meant for General category candidates except fees and also attach scanned copy of his / her caste certificate for claiming fees concession.

- (ii) The reserved category candidates belonging to other states will compete against the posts meant for General Category and will be considered as General category candidates as there is no reservation and fees concession available for them.
- (c) Reservation for Freedom Fighters and their children / grand children of Haryana as per Haryana Government No. 22/20/83-3GSIII Dated 26.07.1984 :-
- The reservation will be available only if quotas reserved for Ex-servicemen or Backward Classes remains unfilled to that extent due to non-availability of suitable Ex-servicemen or their dependents or non-availability of suitable candidates from Backward Classes. Over all reservation either from the unfilled vacancies of Ex-servicemen or from the Backward Classes for Freedom Fighters / their children / grand children will remain **limited to 2% only**. This benefit will be available to all grand children i.e. sons and daughter of sons and daughters (parental as well as maternal) of the Freedom Fighters.
- (d) **Adjustment of PH (PwD i.e. Persons with Disabilities) category candidates selected on their own merit as per Sr. No. 13 (F) of Haryana Government Instruction No. 22/10/13-1GSIII Dated 15.07.2014 and 25.04.2018 :-**
PH (PwD i.e. Persons with Disabilities) selected on their own merit without relaxed standards along with other candidates; will not be adjusted against the reserved share of vacancies. The reserved vacancies will be filled up separately from amongst the eligible candidates with disabilities which will thus comprise physically handicapped candidates who are lower in merit than the last candidate in merit list but otherwise found suitable for appointment, if necessary, by relaxed standards. It will apply in case of direct recruitment only, wherever reservation for PH (PwD i.e. Persons with Disabilities) is admissible.

6. **APPLICATION FEES: -**

The category wise application fee structure payable through online upto 11:55 PM of closing date i.e. 15.02.2021 which is as under:-

Sr. No.	Categories of candidates	Fees in Rs.
1.	(i) For Male candidates of General category including Dependent Son of Ex-Servicemen of Haryana. (ii) For Male candidates of General and all reserved categories of other States. (iii) Economically Weaker Section (EWS).	1000/-
2.	(i) For all Female candidates of General category including Female Dependent of ESM of Haryana only. (ii) For Male and Female candidates of SC/BC-A&B/ESM categories of Haryana only. (iii) For Female candidates of General and all reserved categories of other States.	250/-
3.	For all Physically Handicapped candidates (with at least 40% disability) categories of Haryana only.	NIL

7. **Competitive Examination:** The selection of suitable candidates for appointment in HCS (Judicial Branch) will be made by holding an examination. The examination shall be conducted in three stages namely:-

- (i) Preliminary Examination,
- (ii) Main Written Examination,
- (iii) Viva-Voce.

8. Syllabus for Preliminary Examination:-

The Preliminary Examination shall be of objective type with multiple-choice questions as distinguished from the Main written examination which shall be of subjective/narrative type. The OMR Sheets (Answer Sheets) will be scanned by the Computer. So there is no provision of re-checking/re-evaluation of these OMR Sheets.

The question paper for Preliminary Examination shall be of two hours duration. It shall consist a maximum of 125 questions and each question shall carry 04 marks and for every wrong answer 0.80 i.e. 20% or say 1/5th mark shall be deducted. There will, however, be no negative marking in respect of un-attempted questions.

The objective type questions with multiple-choice answers for the Preliminary Examination shall be from the syllabus for the Main Examination. The candidate shall be expected to have a general and basic over view of the main subjects and also the ability to answer questions on current events of national and international importance. Indian legal and constitutional history and governance. The candidate shall also be tested for his analytical skills, reasoning and aptitude. The standard of the question shall be of Law Graduate level.

The object of the Preliminary Examination is to short list candidates for the Main Examination. No candidate shall be allowed to appear in the Main Examination unless he/she secures minimum 150 marks (read 100 marks for all reserved category candidates) in the Preliminary Examination. The marks obtained in the Preliminary Examination shall not be counted towards final result. **Candidates equal to 10 times the number of vacancies advertised, selected in order of their merit in the respective categories shall become eligible to sit in the Main Written Examination.** However, this number shall be subject to variation. If two or more candidates at the last number (the number at the end) get the equal marks, then all of them shall be considered eligible to sit for the Main Written Examination, warranting the corresponding increase in the stipulated ratio.

9. The candidates applying for the Preliminary Examination should ensure that they fulfill all the eligibility conditions for admission to the examination. Their admission to all the stages of examination for which they are admitted by the Commission viz. Preliminary Examination, Main (Written) Examination and Viva-voce (Interview/ Personality Test) will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on checking at any time before or after the Preliminary Examination, Main (Written) Examination and Viva-voce (Interview/Personality Test), it is found that they do not fulfill any of the eligibility conditions; their candidature for the examination will be cancelled by the Committee/Commission. If any of their claims is found to be incorrect, they may render themselves liable to legal action by the Committee/ Commission. Any attempt on the part of a candidate to obtain support for his candidature by any means will render him/her liable for disqualification.
10. NOC from the employer (for those candidates who are employed) is not required at the time of applying for Preliminary Examination. Candidates are directed to intimate their employer only at this stage. NOC from the employer is needed at the time of applying for Main Examination.
11. **The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the application form.** This will be subject to checking of all the eligibility conditions by the Committee/Haryana Public Service Commission. The mere fact that a certificate of admission to the Examination has been issued to a candidate, will not imply that his/her candidature has been finally cleared by the Committee/ Commission or that entries made by the candidate in his application for the Preliminary Examination have been accepted by the Committee/Commission as true and correct. Candidates may note that the Committee/ Commission takes up the checking of eligibility conditions of a candidate, with the attested documents appended with the applications. The original documents/certificates are to be produced at the time of interview.
12. Candidates should ensure that the signatures appended by them in all the places viz. in their application form, attendance sheet etc. and in all the correspondence with the Commission should be identical and there should not be any variation of any kind. If any variation is found in the signatures appended by him at different places, his candidature will be liable for cancellation by the Committee/ Commission.

13. **SYLLABUS FOR MAIN EXAMINATION:**

The Main Examination shall consist of six papers (five written and one viva- voce). The description of papers and the syllabi shall be as under:-

Paper-I- Civil Law-I	Code of Civil procedure, Punjab Courts Act, Indian Contract Act, Indian partnership Act, Sale of Goods Act, Specific Relief Act, and Indian Evidence Act, Haryana Urban (Control of Rent and Eviction) Act, 1973.	200 Marks
Paper-II- Civil Law-II	Hindu Law, Mohammadan Law and Customary Law, law of Registration and Limitation.	200 Marks
Paper-III Criminal Law	Indian Penal Code, Criminal Procedure Code and Indian Evidence Act.	200 Marks
Paper-IV English	The English paper will be of 200 marks and consist of the following:- 1. English Essay (1000-1100 words) 2. Precis 3. Words and Phrases (Make sentences of the given words and Phrases) 4. Comprehension 5. Corrections	100 Marks 25 Marks 25 Marks 25 Marks 25 Marks
Paper-V- Language	Hindi (in Devnagri Script)	100 Marks
Paper-VI- Viva-Voce	To judge the personal qualities of the candidates. The viva-voce shall relate to the matters of general interest and is intended to test the candidates' alertness, intelligence and general outlook. It shall be conducted in English.	200 Marks

Note:-

- (i) Main Written Examination will be subjective/narrative type. Main Examination will be conducted in English Medium except for language paper.
- (ii) Bare copies of legislative enactments only shall be supplied.
- (iii) Each written paper shall be of three hours duration.
- (iv) The standard of the language paper shall be that of Matriculation Examination of the Board of School Education, Haryana.

Language paper (v) shall comprise the following:-

- | | | |
|---|---|----------|
| (a) Translation of an English passage into Hindi | : | 20 marks |
| (b) Explanation of Hindi passage in prose
and poetry in the same language: | : | 30 marks |
| (c) Composition (essay), idioms and corrections. | : | 50 marks |

Total **100 marks**

Candidates **thrice the number** of advertised posts including bracketed candidates, if any, in order of merit of Main Examination will be called for viva-voce.

Candidate who qualifies for the Main Examination will have to apply again on separate application form for the Main Examination for which they will be informed through an announcement displayed on Commission's website.

14. No candidate shall be credited with any marks in any written paper unless he/she obtains at least thirty three percent marks in it.
15. No candidate shall be called for the viva- voce test unless he/she obtains at least fifty percent qualifying marks in the aggregate of all the written papers. However, for the candidate belonging to the Scheduled Caste/Scheduled Tribes, Backward Classes,

Physically Handicapped and Ex-serviceman (but not dependent of ESM and EWS) Categories, the qualifying marks for this purpose shall be forty five percent.

Provided that the number of candidates to be called for viva-voce in order of the marks obtained in the written examination shall not exceed three times the number of vacancies advertised. However, if the last candidate to be called for interview is bracketed with the candidates exceeding three times by obtaining equal marks, than all of the bracketed candidates shall be called for interview, inspite of the fact that the number of candidates to be called for interview exceeds three times. The appearance in viva-voce test is mandatory.

Provided further that only those candidates shall be eligible to be recruited as Civil Judges/Judicial Magistrates who secure 50% or more marks [read 45% for the SC/ST, BCs, PH and ESM category candidates (but not dependent of ESM)] in aggregate of the marks secured in the main written examination and the viva-voce.

16. Candidates shall be selected for appointment strictly in the order in which they have been placed by the Selection Committee provided that in the case of candidates belonging to the Scheduled Castes/Scheduled Tribes, Backward Classes and Physically Handicapped Selection Committee shall have a right to select in order of merit a candidate who has merely qualified irrespective of the position obtained by him in the examination. Provided further that the selection of candidates belonging to the Scheduled Castes/Scheduled Tribes, Backward Classes and Physically Handicapped in the order of merit, inter-se shall be made against the vacancies reserved for them and in the manner prescribed by Selection Committee.
17. After the examination, each selected candidate shall produce a certificate of medical fitness, for the Government service from such standing Medical Board as may be arranged by the Director of Health Services, Haryana as per rules.
18. Candidature of an applicant is provisional subject to the fulfillment of eligibility criteria of age, educational qualification, nationality etc. as per related Rules and Government instructions.
19. **For Evidence of Age:-** The candidate must furnish the matriculation certificate or equivalent academic certificate thereto at the time of Main Examination.
20. **Nationality:-**

Candidate must be (a) citizen of India or (b) a citizen of Nepal, or (c) a subject of Bhutan or (d) a Tibetan Refugee who came over to India, before the 1st January, 1962 with the intention of permanently settling in India, or (e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka and East African countries of Kenya, Uganda and the United Republic of Tanzania (formerly-Tranganyika and Zanzibar) Zabria, Malawi, Zaire and Ethiopia with the intention of permanently settling in India.

Provided that a candidate belonging to categories (b), (c), (d) and (e) shall be person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary may be provisionally admitted to the examination conducted by the Selection Committee on his furnishing proof that he has applied for the certificate but the offer of appointment will be given only after the necessary eligibility certificate has been issued to him by the Government of India.

21. **NOC from employer for Main Examination:**
 - (i) The employees of Haryana Government who have not executed any bond with the State Government, may forward their application without NOC from the Department. However, self declaration of such Govt. employees is required to be submitted to the effect that employees are not facing any disciplinary proceeding. In case of employees, who have executed bond with the State Govt. the NOC of HOD shall, however, be still required.
 - (ii) If the employer's permission is not furnished due to the fact that the candidate resigns after sending the application than such candidate will be interviewed only if he produces a letter from the employer to the effect that he has resigned from the post and his resignation has been accepted.

- (iii) The candidate who joins service under Government, Quasi Government Organization, Public Sector undertakings after the submission of application and has executed a bond will have to produce "NO OBJECTION CERTIFICATE" from the employer on or before the date of interview failing which he/she will not be interviewed.

Persons in private employment are not required to submit their applications through their employer or to produce the employer's permission at the time of interview.

22. The attested copies of following documents should be sent alongwith the application form for the Main Examination:-

- (i) Matric certificate or its equivalent academic certificate as proof of date of birth.
- (ii) Proof of SC/ST/BC/ESM/DESM/PH/EWS of Haryana.
- (iii) Proof of category, if claiming age relaxation.
- (iv) Domicile of Haryana (for reserved categories and female candidates only).
- (v) Application form complete in all respects.
- (vi) Attendance Sheet attached with the application form.
- (vii) A discharge certificate from competent authority if the candidate is an Ex-ECO/Ex-S.S.C.O./Ex-Serviceman indicating the date of entry into military service as well as the date of release to show whether he joined military service during emergency or after it.
- (viii) NOC from present employer (if applicable).
- (ix) Sheet of correspondence addresses.

23 **ACTION AGAINST CANDIDATES FOUND GUILTY OF MISCONDUCT:**

Candidates are warned that they should not furnish any particulars that are false or suppress any material information in filling up the application form. Candidates are also warned that they should in no case correct or alter or otherwise, tamper with any entry in a document or its attested/certified copy submitted by them nor should they submit a tampered/fabricated document. If there is any inaccuracy or any discrepancy between two or more such document or their attested/certified copies, an explanation regarding this discrepancy should be submitted.

A candidate who is or has been declared by the Commission to be guilty of:-

- (I) Obtaining support of his/ her candidature by any means, or
- (II) Impersonating, or
- (III) procuring impersonation by any person, or
- (IV) Submitting fabricated documents or documents which have been tampered with, or
- (V) Making statements which are incorrect or false or suppressing material information, or
- (VI) Resorting to any other irregular or improper means in connection with his/ her candidature for the selection, or
- (VII) Using unfair means during the examination, or
- (VIII) Writing irrelevant matter including obscene language or pornographic matter, in the answer sheet (s), or
- (IX) Misbehaving in any other manner in the examination hall, or
- (X) Harassing or doing bodily harm to the staff employed by the Commission for the conduct of the examination, or
- (XI) Bringing mobile phone/Communication device in the Examination Hall/Interview room.
- (XII) Attempting to commit or, as the case may be, abetting the Commission of all or any of the acts specified in the foregoing clauses may, in addition to rendering himself/herself liable to criminal prosecution, be liable:
 - (a) To be disqualified by the Committee/Commission from selection for which he/she is candidate, and/or
 - (b) To be debarred either permanently or for a specified period:-
 - (i) By the Committee/Commission from any examination held or selection made by it.
 - (ii) By the Central State Government from any employment under it, and

- (iii) To disciplinary action under the appropriate rules, if he/she is already in service under the Government.

24. **For Main Examination:**

Re-evaluation of answer sheets is not allowed. Only rechecking of answer sheets on a written request from a candidate can be allowed on payment of fee of 200/- (in the shape of Indian postal Orders) per answer sheet within thirty days from the date of dispatch of marks sheet or display of marks on the website of High Court/ Commission.

Since, the candidates are being permitted to rechecking on payment of fee prescribed by the recruitment to Subordinate Judicial Service Committee, no separate request in this regard by any candidate or any other person on their behalf shall be entertained under the RTI Act for re-checking.

25. **Correspondence with the Commission:** All communications in respect of any application should be addressed to the "Secretary, Haryana Public Service Commission, Bays No. 1-10, Block-B, Sector-4, Panchkula, (Phone No. 0172-2560755)" and should contain the following particulars:-

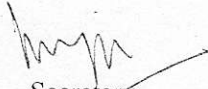
Name and Year of Examination :
 Application form No. :
 Roll No. (if received) :
 Name of the Candidate :
 Father's Name. :
 Address as given in application form :

Communications not giving these particulars may not be attended to. Candidates should note down their application form number of the Preliminary Examination for future reference. They will be required to indicate the same in connection with their candidature for the Main Examination.

Note:

- i) Mobile phones, Pagers, Bluetooth/ pen scanner or any other communication/electronic devices/gadgets including any kind of watch are not allowed inside the premises of Examination Centres. Any violation of these instructions by the candidate will liable for strict disciplinary action.
- ii) Due care should be taken by the candidates while filling up the online application form. **Incomplete or defective application form shall be summarily rejected.** No representation or correspondence regarding such rejection shall be entertained under any circumstances.
- iii) Candidates are not required to send hard copy of their online application form or any other document to the Commission. If any candidate will send hard copy of his/her online application form, the same will not be entertained by the Commission. However, they can retain the hard copy of their online application form for their own record.
- iv) The preliminary examination is to be conducted in the month of April tentatively subject to availability of infrastructure etc. and keeping in view prevailing conditions of COVID-19 pandemic at that time.

Date: 13-01-2021


 Secretary
 Haryana Public Service Commission
 Panchkula

