

From,

Sakshi Singh  
Additional Civil Judge (J.D.)  
Court no. 3, Hathras

To,

The Assistant Registrar (Services)  
Hon'ble High Court of Judicature at  
Allahabad

Through,

The District Judge  
Hathras

Subject: Application for premature transfer from Hathras Judgeship to any place near Muzaffarnagar in compliance of the circular C.L.No. 23/ Admin. (Services)/2019, dated: September 23, 2019.

Sir,

With due regards, I want to state that I am posted at Hathras as Additional Civil Judge (J.D.) since July 2018. My mother is suffering from chronic severe depression and is undergoing treatment at Muzaffarnagar (relevant documents enclosed). My mother is solely dependent on me and is living with me at Hathras.

My mother has a history of depression since 2004 and is on continuous treatment, if her regular check up and appointments are missed her condition becomes very unstable. Hathras is far from Muzaffarnagar and the hospital in which the treatment of my mother is undergoing remains closed on Saturday and Sunday. Because of this, it is becoming very difficult for me to continue the treatment of my mother at Muzaffarnagar, which is affecting my mother's health adversely. In these circumstances if I am posted to any district near Muzaffarnagar, it shall not only minimize my suffering but also allow me to carry on my duties as Judicial Officer more efficiently.

I, therefore, request you to kindly transfer me from Hathras to any district near Muzaffarnagar on compassionate grounds. I shall be highly obliged.

Thanking you.

Date: November , 2019

Yours sincerely,

(Sakshi Singh)  
Additional Civil Judge (J.D.)  
Court no. 3, Hathras

Enclosures: Medical certificates along with duly filled proforma.

**PROFORMA OF TRANSFER/ STAY APPLICATION – 2019**

(SEE APPENDIX “A” TO THE APPLICATION)

1. NAME OF THE JUDGESHIP **HATHRAS**
2. FULL NAME OF THE OFFICER **SAKSHI SINGH**  
( in block letters)
3. NAME & ID OF SPOUSE **N/A**
4. HOME TOWN OF THE OFFICER **MUZAFFARNAGAR**
5. AT PRESENT POSTED AS **ADDITIONAL CIVIL JUDGE  
(J.D.)**
6. DATE OF POSTING IN THE JUDGESHIP **JULY 6, 2018**
7. PLACES OF POSTING DURING LAST  
YEARS WITH DATE **N/A**
8. NATURE OF TRANSFER ( Write yes in any one box against options given  
below)
- A. **Due for transfer** (on completion of 3  
years tenure at headquarter or 2 years  
tenure in an outlying court or at Sonbhadra  
by 31<sup>st</sup> may of the year)
- B. **Stay of transfer** ( after completion of normal  
tenure of 3 years in district court or 2 years  
tenure in an outlying court or at Sonbhadra)
- C. **Premature transfer** ( before completion of normal  
tenure of 3 years in district court or 2 years  
tenure in an outlying court or at Sonbhadra)  **YES**
9. CHOICE OF STATIONS **1. MEERUT 4. HAPUR**  
**2. SAHARANPUR 5. BIJNOR**  
**3. BAGHPAT 6. BULANDSHAHR**
10. GROUNDS IN SUPPORT OF REQUEST **Medical condition of Mother**  
  
(My mother is suffering from  
chronic severe depression and is  
undergoing treatment at  
Muzaffarnagar)
11. PLACES IN U.P. WHERE NEAR AND **Muzaffarnagar and Hathras**  
BLOOD RELATIONS RESIDE AND

