

TSG INTERCONTINENTAL PRIVATE LIMITED

Regd Office: - 69/1-A, T S G Complex Najaf Garh Road, Moti Nagar, New Delhi-10015

To,
Mrs. MEGHA GUPTA
D/o Sh. PRAVEEN GUPTA
150, MODEL TOWN (EAST)
HAZIABAD
U. P.- 201001

Sub: - Appointment for the designation of Company secretary

Dear Megha Gupta,

With reference to our discussion, we are pleased to offer you the post of **COMPANY SECRETARY** in our organization on the following terms and conditions w.e.f. 11.01.2020: -

1. The management will decide your consolidated Remuneration/Consultancy fees.
2. You will be at a probation period of one year from the date of appointment.
3. You will be presently posted at Registered Office, New Delhi however, you will be liable for transfer at any time from one unit/establishment to another, whether existing or to be setup in future or whether situated in the same locality or city or outside as may be considered necessary. The terms & conditions applicable to such other place / establishment will apply to you consequent upon your transfer. In the event of your not joining duty at the place to which you are transferred within 8 days of the date of mentioned in transfer order, you will deemed to have relinquished and resigned your employment and will cease to be in our employment.
4. You shall retire from the services of the company on attaining the age of 58 years.
5. You will devote your whole time during office hour in the work of the company and will otherwise not undertake any other business or work, honorary or remunerative except with the prior permission of the management.
6. The management may terminate your employment if you are found unfit physically or otherwise.
7. You will not disclosed to any person, firm or company any information concerned the affairs of the company, disclosure of which may damage its interests of disclose without written permission of the management.

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8. This appointment is subject to you not being related to any of the Board of Directors of the company as per section 188 of the Companies Act, 2013.

9. You will abide and be governed by all rules and regulations and orders of the company that are framed modified and made applicable to your category of employees from time to time.

Please sign and return the attached duplicate copy of this letter of appointment as a token of your Acceptance of the terms and conditions mentioned therein.

Thanking You,

FOR TSG INTERCONTNENTAL PVT. LTD.



(Authorized Signatory)

Date: 11.01.2020

Place : New Delhi